

**Morris County Soil Conservation District  
Supervisors Meeting  
March 24, 2021**

The March 24, 2021 meeting was called to order by Chair Louise Davis via phone, 30 Schuyler Place, top deck parking lots, Morris Township, New Jersey. Mrs. Connelly stated the Open Public Meetings Act requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the bulletin board, 30 Schuyler Place, Morris County Annex Building in Morristown; emailed to The Star Ledger, the Daily Record and filed with the Office of County Clerk.

The following individuals were present: VIA PHONE CONFERENCE

<b>Chair:</b>	Louise Davis
<b>Vice-Chair:</b>	Phil Roehrich
<b>Assistant Treasurer:</b>	Bob McEwan
<b>Secretary:</b>	Robert Danowski
<b>District Manager:</b>	Joe Dunn,
<b>Office Manager:</b>	Jacqueline Connelly
<b>Technical Specialist:</b>	Kara Hasko
<b>Director NJACD:</b>	Lily Mehl

The following individual was absent:

<b>Treasurer:</b>	Marc Slaff
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**The Meeting was called to order by Chair Louise Davis**

**Correspondence:**  
No actionable items

**Accept Minutes:**  
Accepted as Submitted

**Chair:**  
Chair Davis noted the State Committee is reviewing comments submitted for amendments to the Supervisor Performance Standards.

**Finance:**  
Motion made by Member McEwan and seconded by Member Roehrich to approve paying the March bills. The Chair indicated the motion carried.

**ACS:**

Last month Kara completed 4 resource assessments, 2 site visits, 1 environmental evaluation, 2 contract modifications as well as ranked 13 applications and 3 cost estimate drafts. She attended several virtual training opportunities, staff, and field office meetings.

**Personnel:**

Working from home until July 1, 2021 with reconsideration every 30 days. Motion made by Member McEwan and seconded by Member Roehrich to continue working from home until July 1, 2021. Chair indicated the motion carried.

To extend unused vacation time for FY2021, until September 15, 2021, at that time all vacation time in excess of 30 days shall be forfeited by the employee. Motion made by Member Roehrich and seconded by Member McEwan to approve. The Chair indicated the motion carried.

**District Manager:**

Mr. Dunn requested the Basin Inventory Fee be changed from a per basin fee to the district rate per hour. Member Danowski requested further verification and Mr. Dunn to follow up with him.

**USDA Forestry Grant:**

Mr. Dunn and Jill Ott from NRCS Hackettstown office will begin interviewing applicants the 2<sup>nd</sup> week in April.

**Cost Share Table:**

Motion made by Member McEwan and seconded by Member Roehrich to approve the Cost Share Table. The Chair indicated the motion carried.

**251 Certifications:**

Motion made by Member Danowski to approve 251 Certifications and seconded by Member Roehrich. The Chair indicated the motion carried

**RFA Authorizations:**

Motion made by Member Danowski to approve RFA and seconded by Member Roehrich. The Chair indicated the motion carried.

Let the minutes reflect Member McEwan abstained from acting on any projects or conflicts affiliated with Bob McEwan Construction regarding 251 Certification or litigation.

**With no more business to be brought before the Board, the meeting was  
adjourned at 2:49 pm**