

**Morris County Soil Conservation District
Supervisors Meeting
October 27, 2021**

The **October 27, 2021**, meeting was called to order by Chair Louise Davis via phone, **30 Schuyler Place, top deck parking lots, Morris Township, New Jersey** Mrs. Connelly stated the **Open Public Meetings Act** requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the bulletin board, 30 Schuyler Place, Morris County Annex Building in Morristown; emailed to The Star Ledger, the Daily Record and filed with the Office of County Clerk.

The following individuals were present:

Chair:	Louise Davis
Vice-Chair	Phill Roehrich
Treasurer:	Marc Slaff
Assistant Treasurer:	Bob McEwan
Secretary:	Robert Danowski
District Manager:	Joe Dunn
Office Manager:	Jacqueline Connelly
Director NJACD:	Lily Mehl

The following individual was absent:

Technical Specialist: Kara Hasko

The Meeting was called to order by Chair Louise Davis

Correspondence:

No actionable items

Accept Minutes:

Accepted as Submitted

Chair:

Chair Davis is running for the SSCC Northern Representative position and would like to be nominated at the Caucus Meeting.

ACS:

Mr. Dunn requested an approval to delegate the authority of the board to sign on Indirect Cost relating to the grant personnel by the state.

Motion made by Member McEwan and seconded by Member Roehrich to approve the board to sign on Indirect Cost relating to the grant personnel. The Chair indicated the motion carried.

Finance:

Motion made by Member Slaff and seconded by Member McEwan to approve paying the October bills. The Chair indicated the motion carried.

FY2021 Audit:

Motion made by Member Slaff and seconded by Member Danowski to approve FY2021 Audit. The Chair indicated the motion carried.

Money Market Interest Account:

Mrs. Connelly would like approval to open a Money Market interest account at Provident Bank.

Motion made by Member McEwan and seconded by Member Roehrich to approve opening a Money Market account. The Chair indicated the motion carried.

Manager:

Mr. Dunn stated due to the many SWO it has become very time consuming for the staff. The Chair recommended the board develop a subcommittee to assist the district with the SWO's. Member McEwan and Member Danowski volunteered to regulate and report on any SWO provided by Mr. Dunn.

Work From Home Update:

The staff has returned to working from home, the staff is divided into two teams A & B, each team will go into the office every other day for a full day and WFH all the other days.

Covid-19 Update:

As per discussion of the board of supervisors the Temporary Personal Policy change due to Covid-19 to be reinstated:

Administrative leave to be extended to 14 days upon written recommendation from the employee's doctor/ CDC if an employee has been exposed or was in contact with the virus but if sick use sick time. To be reevaluated at the next meeting December 8, 2021. Motion made by Member Roehrich to approve the Temporary Personnel Policy due to Covid-19 and seconded by Member Slaff. Motion carried and all approved.

Under the order, state employees who are not fully vaccinated against COVID-19 shall be required to demonstrate a negative COVID-19 test. The staff will be able to use sick time during office hours for this test as it is a personal choice not to be vaccinated. Motion made by Member Roehrich and seconded by Member Slaff to approve staff to use sick for Covid-19 testing. The Chair indicated the motion carried.

Executive Session Minutes:

Chair Davis noted we need an annual review and make public the Executive Minutes once a year.

Motion made by Member Slaff and seconded by Member Danowski to approve an annual review of all Executive minutes. The Chair indicated the motion carried.

NJACD Annual Meeting:

The Caucus meeting will be on Thursday November 4 @6PM and the Annual meeting on Wednesday November 10, 2021 @ 12 – 1:30PM – Virtual. Mrs. Connelly will email the link to all supervisors the day prior to each meeting.

251 Certifications:

Motion made by Member Slaff to approve 251 Certifications and seconded by Member Danowski. The Chair indicated the motion carried

RFA Authorizations:

Motion made by Member Slaff to approve RFA and seconded by Member Roehrich. The Chair indicated the motion carried.

Motion made by Member McEwan second by Member Slaff to leave public meeting and open Executive Session for negotiations. Motion carried and all approved

Let the minutes reflect Member McEwan abstained from acting on any projects or conflicts affiliated with Bob McEwan Construction regarding 251 Certification or litigation.

With no more business to be brought before the Board, the meeting was adjourned at 2:44 pm