**Morris County Heritage Commission**

**Meeting Minutes**

**November 10, 2022**

**Present:** Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsey Farrell, and Secretary T.C. McCourt; HC Commissioners Carol Barkin, John Dunado, Marty Kane, Joe Macasek and Martha Wells; Director Amanda Hefferan and History Program Development Specialist Nick Palatucci

**Absent/Excused:** None

**Call to Order:** Chair Kathy Murphy called the meeting to order at the Morris County Library and via WebEx at 9:31 a.m., and read the Open Public Meeting Statement.

**Minutes:** A motion was made and seconded to accept the minutes as amended from the October 11, 2022, meeting. The motion passed unanimously.

**Financial Report:** Monies are being spent as needed, mainly on general office supplies. The budget will be closed around November 18. It is anticipated that around $5,000 will go unspent.

**Chair’s Report:** None

**County Commissioner’s Report:** None

**Director’s/Archive Collection Report:** During October, staff activities focused on exhibit, markers, grants, as well as research requests. The archives are open to on-site and virtual inquiries. The Heritage Commission offices will be closed on Friday November 11 (Veteran’s Day), as well as for Thanksgiving (November 24 and 25).

**Program Development Specialist Report:** The 2022 re-grant visits were completed via phone and WebEx. Staff has been assisting the County Library with exhibits in preparation for their 100th Anniversary event on November 19. County entrance markers have been installed in Mendham and Chester Township, and conversations with the county road crew are ongoing in regards to installing two more county entrance markers before the end of the year.

**Subcommittee Reports:**

* **Archives:** None
* **Grants/Re-Grants:** None
* **Long Range Plan:** The final document will be sent to Commissioner DeFillippo and Acting Administrator Leary for review.
* **Marker Program:** Old files are being purged for next year. It is expected that funds will be available in 2023 for two additional county entrance markers and three or four regular markers.
* **Personnel:** None
* **Public Programs/Exhibits:** None
* **Publications:** Articles continue to be compiled and reviewed for the fall newsletter.

**Communications:** Newsletters were received from the Central Railroad of New Jersey and the Madison Historical Society.

**Old Business:** None

**New Business:** It was agreed that the December meeting will be held in-person.

**Adjournment:** The meeting was adjourned without objection at 10:30 a.m.

**Next Meeting:** Tuesday, December 13, 2022, at 9:30 a.m. via WebEx.

**Respectfully submitted,**

**T.C. McCourt**

**Secretary**