**Morris County Heritage Commission**

**Meeting Minutes**

**October 11, 2022**

**Present:** Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsey Farrell, and Secretary T.C. McCourt; HC Commissioners Carol Barkin, John Dunado, Marty Kane, and Martha Wells; Director Amanda Hefferan and History Program Development Specialist Nick Palatucci

**Absent/Excused:** Joe Macasek

**Call to Order:** Chair Kathy Murphy called the meeting to order at the Morris County Library and via WebEx at 9:32 a.m. and read the Open Public Meeting Statement.

**Minutes:** A motion was made and seconded to accept the minutes as amended from the September 13, 2022, meeting. The motion passed unanimously.

**Financial Report:** Monies are being spent as needed and funds should be exhausted by the end of October.

**Chair’s Report:** None

**County Commissioner’s Report:** None

**Director’s/Archive Collection Report:** During September, the office focused exhibit and festival preparation, as well as research requests. The archives are open to on-site researchers, by appointment only. Inquiries, which have increased, continue to be received via email and phone. Mr. Palatucci has assisted when needed.

**Program Development Specialist’s Report:** The 2022 re-grant interim reports have been submitted, and visits (largely virtual) are being scheduled. The final report is due December 31. The Morristown Fall Festival was a successful afternoon, despite the weather. Work continues on the history exhibit for the library’s 100th anniversary event. It should be completed in a couple of weeks. In addition to helping with archive requests, there were a couple of book orders this month.

**Subcommittee Reports:**

* **Archives:** None
* **Grants/Re-Grants:** None
* **Long-Range Plan:** The final document has been provided to the full Commission.
* **Marker Program:** The Charlotteburg and Phoenix House markers were approved and ordered. Proofs should be available and provided to the HC Commissioners by October 14. Two additional county entrance markers have also been ordered.
* **Personnel:** None
* **Public Programs/Exhibits:** Mr. Palatucci continues to work on plans for the first program as part of the re-started 50th anniversary programming. A partnership with the Morris County Library is being explored.
* **Publications:** Articles for the fall 2022 newsletter are still being compiled. HC Commissioner Barkin will supply an article concerning Vail Mansion. Ideas are still being sought for the Commissioners’ Corner article. HC Commissioner Wells will be assisting Treasurer Farrell with proofreading.

**Communications:** A newsletter was received from the Lake Hopatcong Historical Museum.

**Old Business:** Chair Murphy moved and HC Commissioner Kane seconded a motion to approve the Long-Range Plan. The motion passed unanimously. The document will now be sent to Commissioner DeFillippo and Acting Administrator Leery.

**New Business:** A decision on the location for November’s meeting will be taken at a later date.

**Adjournment:** The meeting was adjourned without objection at 10:17 a.m.

**Next Meeting:** Thursday, November 10, 2022, at 9:30 a.m.

**Respectfully submitted,**

**T.C. McCourt**

**Secretary**