

Morris County Heritage Commission
Meeting Minutes
March 9, 2021

Present: Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsey Farrell, Secretary T.C. McCourt, John Dunado, Marty Kane, Joe Macasek, Amery Vasso, Carol Barkin; Director Peg Shultz, Archives Technician Amanda Hefferan, History Program Development Specialist Nick Palatucci

Absent/Excused: None

Call to Order: Chair Kathy Murphy called the meeting to order at the Morris County Library and via WebEx at 9:36 a.m. Chair Murphy read the Open Public Meeting Statement.

Minutes: A motion was made and passed to accept the minutes, as amended, from the February, 9 2021, meeting. HC Commissioner Dunado abstained.

Financial Report: Director Shultz reported that the Commission continues to operate under the temporary budget. A final budget is expected no later than mid-April.

Chair's Report: Chair Murphy announced that Director Peg Shultz will be retiring effective March 31, 2021. The organizational and personnel changes were discussed and Ms. Hefferan will be stepping into the role of Director. The HC Commissioners plan to recognize Director Shultz's service later in the spring. The Board of County Commissioners will be recognizing Director Shultz for her service at a future meeting.

County Commissioner's Report: None

Director's Report: Director Shultz and Ms. Hefferan are working to ensure a smooth transition. There has been an uptick in research requests via phone and email. Preliminary text for the Hurd Park marker has been completed and will be reviewed by the appropriate subcommittee. Declarations of Intent for the 2021 re-grant program, in the amount of around \$48,000, have been received; the deadline for submission is March 25. Work has begun on the spring 2021 newsletter.

Archive Collection Report: Ms. Hefferan is working on answering numerous requests, as well as having discussions with Director Shultz on the upcoming transition.

Public Programs Report: Mr. Palatucci has been processing the Declarations of Intent for the re-grant program, which have largely been related to operating expenses. He will be sending out reminders to those groups who have not yet

submitted. There will be a re-grant review meeting on April 8. He has also processed a few book orders.

Subcommittee Reports:

- **Archives:** None
- **Grants/Re-Grants:** Committee members should try to be available for the re-grant review meeting.
- **Long-Range Plan:** A major revision is required, upon which work will begin soon. The pending organizational changes will need to be incorporated.
- **Marker Program:** The committee will need to review the Hurd Park marker text. Conversations will soon be had with the county road crew on the locations of the new county entrance markers. The first marker will be placed in the pocket park at the Morris County courthouse.
- **Personnel:** None
- **Public Programs/Exhibits:** All programming is still on hold due to COVID-19. We hope to resume events later in the year and utilize WebEx where possible.
- **Publications:** HC Commissioner Fast will begin laying out the spring newsletter, which will now include an article on the retirement of Director Shultz and the associated organizational changes. The Commissioners' Corner article is being edited and may become a stand-alone article.

Communication: A newsletter was received from the Boonton Historical Society. No Section 106's have been received.

Adjournment: The meeting was adjourned without objection at 10:45 a.m.

Next Meeting: Tuesday, April 13, 2021, at 9:30 a.m. (via WebEx)

Respectfully submitted,

T.C. McCourt
Secretary