

Morris County Heritage Commission
Meeting Minutes
April 13, 2021

Present: Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsy Farrell, Secretary T.C. McCourt, Marty Kane, Joe Macasek, Amery Vasso, Carol Barkin, Director Amanda Hefferan, History Program Development Specialist Nick Palatucci

Absent/Excused: John Dunado

Call to Order: Chair Kathy Murphy called the meeting to order at the Morris County Library and via WebEx at 9:41 a.m. Chair Murphy read the Open Public Meeting Statement.

Minutes: A motion was made and passed to accept the minutes from the March 9, 2021, meeting. The motion passed unanimously. HC Commissioner Vasso abstained.

Financial Report: We have a fully populated budget as of the end of March. Director Hefferan is working alongside library staff to train with budgeting programs so expenses can be processed. There have been a few book sales since the last report.

Chair's Report: Chair Murphy has held conversations with Director Hefferan since she assumed her new role involving transition issues and personnel matters. The re-grant review meeting was held Thursday, April 8.

County Commissioner's Report: None

Director's Report: Director Hefferan has been largely focused on the transition to her new role. The office continues to maintain temperature logs as mandated by the state. There have been multiple research requests, which are being processed. The remainder of the first batch of county entrance markers have been received and will be transferred to the road department once an installation plan is in place. Work continues on the text for the Hurd Park marker, and an application has been received for a marker at the Vail mansion.

Archive Collection Report: See Director's Report

Public Programs Report: Mr. Palatucci has prepared a list of locations for the four county entrance markers and will arrange placement with the road department. He presided over the re-grant application meeting on April 8. He noted that the meeting went well and we received good feedback from the outside reviewers.

Subcommittee Reports:

- **Archives:** None
- **Grants/Re-Grants:** Review meeting was held on April 8. The recipients will receive contract packets once they have been approved by the County Commissioners.
- **Long-Range Plan:** Co Chairs Farrell and Murphy will be meeting with the committee soon to begin work on the new changes.
- **Marker Program:** The committee will review the Hurd Park marker text to finalize the marker. Conversations will soon be had with the county road crew on the locations of the new county entrance markers. The first marker will be placed in the pocket park at the Morris County Courthouse.
- **Personnel:** None
- **Public Programs/Exhibits:** Still on hold due to COVID-19. HC Commissioner Macasek plans to hold the annual Canal Symposium in the Fall, COVID-19 restriction dependent, and asked if the Commission would continue to co-sponsor the event.
- **Publications:** The newsletter will be ready for layout by HC Commissioner Fast as soon as the final editing of the major article is completed. The original Commissioners' Corner article proposed by HC Commissioner Barkin is now a signed article, with the Commissioners' Corner being devoted to former Director Shultz's legacy and retirement.

Communication: A newsletter and Section 106 notification were received.

Adjournment: The meeting was adjourned without objection at 11:07 a.m.

Next Meeting: Tuesday, May 11, 2021, at 9:30 a.m. (via WebEx)

Respectfully submitted,

**T.C. McCourt
Secretary**