

**Morris County Heritage Commission Minutes
Meeting of January 14, 2014**

Present: Commissioners Larry Fast, Esey Farrell, Kathy Fisher, Miriam Morris, Bonnie-Lynn Nadzeika, Elliott Ruga, Virginia Vogt, Archivist/Acting Director Margaret Shultz and Freeholder Kathy DeFillippo.

Absent: Commissioners Kathy Murphy, James Woodruff

Call to order: Acting Director Shultz called the meeting to order at the County Cultural Center at 9:42 a.m. She read the Open Meeting Statement and welcomed the Commissioners and Freeholder DeFillippo.

Organizational session: Officers for 2014 were nominated and voted upon. Results: Larry Fast, chairman; Bonnie-Lynn Nadzeika, vice-chair; Miriam Morris, secretary; Kathy Murphy, treasurer. New committee assignments were made and the results recorded by the acting director.

Note: Commissioner Vogt moved that a Nominating Committee prepare the slate of officers for 2015. The motion was approved by consensus. The committee would be formed in September.

Resolution to set Meeting Dates for 2014: Freeholder DeFillippo moved to accept the meeting dates for 2014. Commissioner Farrell moved that the resolution be amended to read Tuesday, October 14. The resolution was approved by consensus.

Vacancy: Jim Woodruff is continuing to recover slowly, but is stepping down from the Commission. There is, therefore, an opening for a new Commissioner.

Minutes: The draft November minutes were approved as amended. The draft December minutes were accepted as submitted.

Financial report: The 2013 trial Balance, 2014 Budget Summary and Current budget balance were attached to the meeting package for January 14, 2014. Acting Director Shultz noted the \$6,964 interim operating fund. She explained that \$10,000 has been set aside in Special Projects since 2012 for the Court House Preservation Plan.

Freeholder report: Freeholder DeFillippo noted that the Freeholders are currently reviewing the 2014 budget. She anticipates attending MCHC meetings and communicating with Chairman Fast, and is looking forward to learning the issues.

Chairman's report: attached to the meeting package for January 14, 2014. Chairman Fast expressed the Committee's appreciation to Freeholder DeFillippo, and explained the problems with the archive storage and the arrangement regarding personnel.

Office Report: attached to the meeting package for January 14, 2014.

Committee reports:

Archives: Kathy Fisher, Chair

The MUA move out of the Archive room should be complete by mid-February.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair

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See Archivist/Acting Director's report. No further information.

Long-Range Plan: Virginia Vogt, Chair

The Commissioners will review this during the February meeting.

Marker program: Kathy Fisher, Chair

See Archivist/Acting Director's report.

Kinnelon Butternut Tree: the parties are waiting for the DNA report before proceeding further.

Personnel: Bonnie-Lynn Nadzeika, Chair

The form will be signed at the end of the meeting per the Chairman's report.

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair:

MCHC is awaiting budget approval.

Publications: Elliott Ruga, Chair

- Victor's Crown e-book conversion: the funding for professional proofreader, John Enway, was encumbered in the 2013 budget. An index would be redundant but could be replaced by a topic list.
- Newsletter: Commissioner Ruga considering reformatting as an e-book. Starting in 2015 there would be a limited paper mailing to libraries and municipal offices. This will be explained in the 2014 newsletters.
- Spring 2014: articles will be sent out to Commissioners Farrell, Morris and Ruga for editing. Publication dates are tentatively April 1st and September 15. The articles should address the NJ 350th: e.g the 350th History-mobile and the Development of Indian Trails into Roads by Commissioner Ruga.

Communications: Secretary Morris passed out notices and newsletters for review.

Old Business:

New Business:

Commissioner Fisher informed the committee about the "Questionnaire for Non-Profit Land Trusts and Historic Preservation Organizations" being circulated for the Morris County Preservation Trust Fund Analysis and Strategy Report. This was sent to selected agencies and groups with two hand-in dates, January 15 and 24. MCHC has not been included at this point.

Adjournment: the meeting was adjourned at 12.27 p.m.

Respectfully submitted,
Miriam Morris, Secretary

The next Commission meeting will be held on **Tuesday, February 11, 2014** at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.