

Morris County Heritage Commission

2017 Meeting Minutes

July 11, 2017

Present: Chair Kathy Murphy, John Dunado, Epsey Farrell, Larry Fast, Martin Kane, Joyce Kanigel, Joseph Macasek, Archivist/Acting Director Margaret Shultz, and Archives Technician Amanda Hefferan.

Absent: Bonnie-Lynn Nadzeika. Kathy Fisher remains on leave of absence.

Call to order: Chair Murphy called the meeting to order at the Morris County Library at 9:30 a.m. She read the Open Public Meeting Statement.

Minutes: The minutes for June 13, 2017, were accepted.

Financial Report: Ms. Shultz indicated that there were no significant expenses this month. She noted funds allocated in the special projects account will cover materials for the World War One program in October.

Freeholder's Report: No report.

Chair Report: Chair Murphy mentioned that site visits for recipients of MCHC were completed. She has been working on the marker text for the Bowsby-DeGelleke house in Parsippany.

Archivist/Acting Director's Report: See the Archivist/Acting Director Report attached to the meeting package.

- The shelving units are expected to arrive by mid-to-late July
- The proposal for the UV Shades was received from the vendor and is being processed.
- All issues with the 2015 re-grant have been resolved.
- Site visits with all re-grantees have been completed.
- Public Programs scheduled for the fall are under development.

Committee Reports:

Archives: Kathy Murphy and Joe Macasek, Co-Chairs. See Archivist/Acting Director's report above and attached. Amanda Hefferan provided updates on her following projects:

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report attached.

Long-Range Plan: Epsey Farrell, Kathy Murphy Co-Chairs. No Report.

Marker Program: Kathy Murphy, Chair. See Archivist/Acting Director's report.

- Commissioner Fast is working finalizing the text of the Millington Railroad Station historic site marker.
- The replacement pole for the Whippany Farm historic site marker has been ordered. The MCHC is working with Dave Helmer from the Morris County Park Commission to move the marker from the rear of the property to the entrance on East Hanover Avenue.
- Commissioner Kane will draft text for a marker at the Lake Hopatcong Rail Road Station. Funding will be requested in the 2018 budget.

Personnel: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report

- Ms. Shultz noted she is preparing the half-year review for the Archives Technician

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report.

- Details for the CAPES/AAP Lunch and Learn workshop are being finalized. Due to a facilities issue, the program will be held in late August. The workshop will be an overview of both the CAPES and AAP programs.
- A Lunch and Learn program focused on the 2018 Regrant Workshop was discussed. It was recommended two separate workshops; one designed for historical societies and one for non-traditional applicants to avoid confusion

Publications: John Dunado, Chair.

- A WWI project which includes a brochure, online information, and displays is being developed by Ms. Shultz and Commissioners Fast, Macasek, and Dunado.
- Contents for the Fall newsletter were discussed

Correspondence:

Several Section 106 notifications and newsletters from historical societies were received in June.

Adjournment:

The meeting adjourned at 12.04 p.m.

Respectfully submitted
Peg Shultz
Archivist/ Acting Director

The next Commission meeting will be held on **Tuesday, September 12, 2017, at 9:30 a.m.**
in the Commission Conference Room at the County Library.

Please inform Ms. Shultz if you are unable to attend