

**Morris County Heritage Commission Minutes
Meeting of February 14, 2013**

Present: Commissioners Larry Fast, Daniel Beards, Kathleen Fisher, Miriam Morris, Bonnie-Lynn Nadzeika, Virginia Vogt, James Woodruff; Archivist/Acting Director Margaret Shultz.

Absent: Commissioners Esey Farrell, Elliot Ruga and Freeholder, John Krikus.

Call to order: Larry Fast called the meeting to order at the County Cultural Center at 9:41 a.m. He read the Open Meeting Statement.

Minutes: January minutes were read and approved with abstentions by Commissioners Fisher and Nadzeika.

Financial report: updated 2012 budget attached to the February 14 meeting package. As in previous years, Margaret Shultz is working with a short-term budget allocation. The proposed budget is with the Freeholder Budget Committee, which will be working through March for submission to the State. The earliest anticipated date for 2013 budget approval by the State is April.

Freeholder report: None

Chairman's report: The report was attached to the meeting package for February 14, 2013.

- For the newsletter Larry Fast will do the initial assembly before submitting to Elliott Ruga for final edition and layout. The calendar dates are already in.
- The question about reuse of the Historic Highlights is still unresolved.

Archivist/acting director's report: Her full report is attached to the meeting package for February 14, 2013.

- Re-grants: Margaret Shultz will arrange site visits shortly.
- The Rockaway sign is scheduled for delivery on February 14/15.
- Washington Township has received State approval to replace its tercentenary sign.
- The Commissioner's approved meeting schedule conflicts with the collections care training offered by the CCAHA at the Morris Museum. Commissioners expressed interest in attending these workshops and it was agreed that Margaret Shultz would look into the Cultural Center's room availability in the relevant months and email the Commissioners with possible meeting date changes.

Committee reports:

Archives: Jim Woodruff, Chair

- The Archives Committee agreed to meet immediately after the Commissioners meeting
- See Archivist's report attached to February 14 meeting package.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair

- Commissioner Nadzeika is up to date with the 2012 Grant/Re-grant program.

Long-Range Plan: Virginia Vogt, Chair

- Commissioner Vogt guided the Commissioners through a review of the Long Range Plan and will prepare a report/update of the Plan. She expressed the need for continual reassessment and targeted adaptation of the Commission's goals.
- Commissioner Woodruff suggested instituting a 10-year review of the Historic Markers.

Marker program: Dan Beards, Chair

- There should be a review of the positioning of the Fosterfields marker

Personnel: The required forms are being prepared

Public Programs/Exhibits: James Woodruff, Chair

- Discussion will be reflected in the LRP.
- There was further inconclusive discussion about rescheduling the Schoolhouse Exhibit.

Publications: Elliott Ruga, Chair. No further commentary

Communications: Secretary Morris

- Notices and newsletters were passed out for review.

Old Business: No Old Business was discussed.

New Business: No New Business was discussed.

Adjournment: The meeting was adjourned at 12:15 p.m.

Respectfully submitted,
Miriam Morris, Secretary

The next Commission meeting will be held on **Tuesday, March 12**, at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.