

Morris County Heritage Commission

Meeting Minutes

January 9, 2018

Present: John Dunado, Esey Farrell, Larry Fast, Marty Kane, Joe Macasek, John Manna, and Kathy Murphy; Acting Director Peg Shultz and Archives Technician Amanda Hefferan.

Absent/Excused: Kathy Fisher and Joyce Kanigel

Call to Order: Acting Director Peg Shultz called the meeting to order at the Morris County Library at 9:39 a.m. She read the Open Public Meeting Statement.

Election of Officers: Kathy Murphy was re-elected Chair, and Larry Fast was re-elected Vice Chair. Commissioner Dunado was re-elected Secretary. Commissioner Farrell was elected Treasurer. It was noted that the Freeholders had appointed John Manna to fill outgoing Commissioner Bonnie-Lynn Nadzeika's position.

Committee Assignments: Assignments from 2017 were reviewed and committee assignments for 2018 were discussed and assigned.

Meeting Dates: The calendar for 2018 MCHC Meetings was reviewed. Seeing no conflict, Chair Kathy Murphy made a motion to accept the meeting schedule; all Commissioners voted in favor to accept.

Minutes: A motion was made to accept the minutes for December 11, 2017, as amended.

Freeholder Report: No report was presented.

Financial Report:

- Expenditures are as expected. Receipts for this budget year must be finished soon for year-end totals.
- Ms. Shultz reported that the Commission might be in need of a teleconference speakerphone. She will discuss the issue with the county IT department prior to the February Commission meeting.

Chair Report:

- Chair Murphy thanked all the Commissioners for all the hard work in 2017.
- The year-end 2017 report was drafted. The final copy will be presented to the freeholders and Assistant County Administrator Deena Leary.

Office Report:

- Acting Director/Archivist Peg Shultz reported that time was spent on developing exhibition ideas for 2018.
- Twelve re-grant applications were received for 2018. The grant committee and outside reviewers will meet on January 11 in the Heritage Commission conference room to determine re-grant awards for 2018.

Archives Report: Ms. Hefferan continues the cleaning and rehousing projects on several parts of the collection. Plans are being discussed how to rehouse and organize the oversized materials that will be housed in the new HD shelving.

Subcommittee Reports:

Archives: No further discussion.

Grants: All final reports for the 2017 re-grant round were received. There were 12 re-grant applications received for 2018 re-grant. The re-grant review meeting is scheduled for January 11, 2018, from 11:00 to 2:30 in the Heritage Commission conference room.

Long-Range Plan: Commissioner Farrell raised the point that the committee will have to meet in 2018 to develop a new three-year plan for the years 2019-2021.

Marker Program: The Bowsby-DeGelleke marker was finalized and is in production. Chair Murphy and Commissioner Farrell are working on finalizing the marker text and title for the stone bridge in Mount Olive.

Publications: The next newsletter is in progress; a welcome article is needed for Commissioner Manna.

Public Programs: The MCHC will co-sponsor the New Jersey Canal Society's annual symposium on April 28 at the Frelinghuysen Arboretum. An ADA workshop discussed at the previous meeting has been put on hold. A new lunch and learn program was suggested on grant writing.

Personnel: The executive committee has an upcoming meeting with the assistant county administrator to discuss the position change for Acting Director/Archivist Peg Shultz.

Communications: Several newsletters and one Section 106 were received.

Adjournment: The meeting was adjourned at 11:49 a.m.

The next Commission meeting will be held in the Commission's conference room at the Morris County Library on Tuesday, **February 13, 2018, at 9:30 a.m.** Please inform the staff if you are unable to attend.

Respectfully submitted,

Amanda Hefferan
(Substituting for John Dunado, Heritage Commission Secretary)