

Morris County Heritage Commission Minutes
Meeting of October 11, 2016
DRAFT

Present: Chair Kathy Murphy, John Dunado, Larry Fast, Joseph Macasek, Miriam Morris, Archivist/Acting Director Margaret Shultz, and Archives Technician Amanda Hefferan.

Absent: Epsy Farrell, Kathy Fisher, Joyce Kanigel, Bonnie-Lynn Nadzeika and Freeholder Director Kathryn DeFillippo.

Call to order: Chair Murphy called the meeting to order at the Morris County Library at 9:43 a.m. She read the Open Meeting Statement.

Minutes: The minutes for September 13, 2016, were accepted as amended

Freeholder Report: No Freeholder Report for October 2016.

Financial Report: See the Expenditure Budget activity report 10/06/2016 attached to the meeting package.

- The accounts are working to meet budget by year's end. \$175 remains for machine fees.

Chair Report: no attached Chair report. Chair Murphy expressed her gratitude and appreciation to Commissioner Farrell for the many hours she had put in to produce the final draft of the Long Range Plan including a session at the Heritage Commission. The LRP was submitted along with the budget which includes the requests for personnel increases.

- Archivist/Acting Director will be contacting Susan Allard for possible dates for the freeholder open house at the new Heritage Commission facility.
- Commissioner Morris will not be renewing her appointment to the Commission, and new candidates will need to be submitted to the Board of Freeholders in November. Potential candidates were discussed.

Archivist/Acting Director's Report: See the Archivist/Acting Director Report dated October 11, 2016, attached to the meeting package for October 11, 2016.

- Long Range Plan: Commissioners received paper copies of the LRP.
- Larry Ragonese, Director of Publications, has observed that the MCHC web page needs updating and that the Morris County history page is out of date for content and style.
- Archivist/Acting Director Shultz is helping Morris County Library apply for a CAPES assessment.

Archive Collection: Amanda Hefferan:

- The Morris County Library History Room has donated a Sanborne Atlas to the Morris County archives. It is in need of conservation.
- Exhibit preparation is at the top of the agenda at the moment.

Facilities: No further report.

Committee reports:

Archives: Kathy Murphy and Joe Macasek, Co-Chairs. See Archivist/Acting Director's report above and attached. No further report.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report attached. No further report.

Morris County Heritage Commission Minutes
Meeting of October 11, 2016
DRAFT

Long-Range Plan: Epsey Farrell, Kathy Fisher, Co-Chairs. No further report.

Marker Program: Kathy Fisher, Chair. See Archivist/Acting Director's report.

- Commissioner Farrell will make recommendations about updating the replacement Florham marker.

Personnel: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report attached. No further report.

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report.

- Commissioner Macasek mentioned that planning for the 2017 History Symposium continues.

Publications: John Dunado, Chair.

- Content for the Fall/Winter edition of the *Heritage Review* was discussed. A women's suffrage theme was presented. Commissioner Nadzeika may have article suggestions. There is Commissioner Morris' has a draft Commissioner's Corner article prepared. Archivist/Acting Director Shultz has Quips and Quotes coming along. Note that there had been discussion about a mid-century modern themed edition in 2017, along with public programs.
- Brochure upgrade is ongoing. Commissioner Macasek to send out sample layout.

New Business:

- Vice Chair Fast reported on the Morris County Historic Trust: the court case regarding the funding of church building restoration will be held in Somerset County.
- There will be a roundtable to discuss issues experienced with the easement requirements for the Morris County Historic Preservation Trust Fund.
- There was discussion about the transfer of MCHPT "grant product" to the archives.
- Vice Chair Fast announced the world premiere of *Saving the Great Swamp: Battle to Defeat the Jet Port* at the Mayo Center on December 3.

Correspondence:

There were several newsletters from local historical societies and postcards announcing local history events.

Adjournment: The meeting was adjourned at 11:40 a.m.

Respectfully submitted

Miriam Morris

The next Commission meeting will be held on **Thursday, November 10, 2016, at 9:30 a.m.**
at the Commission Conference Room at the County Library.

Please inform Ms. Shultz if you are unable to attend