

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
June 12, 2018

TIME: 6:00 P.M.

PLACE: Morris Mews, 99 Ketch Road, Morristown, New Jersey

CALL TO ORDER: Chairman Hall called the meeting to order at 6:00 P.M.

ROLL CALL: Chairman Hall requested that the roll be called.

PRESENT

Commissioner Feyl
Commissioner Zaccone
Commissioner Ullah
Vice Chairman Tappen
Chairman Hall

ABSENT

Commissioner Ali
Commissioner Koldewyn

Also attending meeting:

Roberta L. Strater, Executive Director
Patrick Laverty, Deputy Executive Director
Douglas Henshaw, Day Pitney LLP
Kelly Stephens, Social Service Administrator

Chairman Hall read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this twelfth day of June 2018 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Meeting open to public – no public in attendance.

At 6:02 P.M. the following Board members toured the Dean A. Gallo Congregate Living Facility located at 105 Ketch Road, Morristown, NJ (same complex as 99 Ketch Road) with Kelly Stephens, Social Service Administrator:

Commissioner Feyl
Commissioner Zaccone
Commissioner Ullah
Chairman Hall

No official business occurred during the tour.

At 6:18 P.M. the group returned to the conference room located at 99 Ketch Road, Morristown, NJ.

Chairman Hall asked that all in attendance provide a brief introduction of themselves and their backgrounds for the new commissioner in attendance.

Minutes – A motion was made by Commissioner Tappen and seconded by Chairman Hall Approving the Minutes of the Regular Meeting of May 8, 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Vice Chairman Tappen Chairman Hall	Commissioner Ullah	

Chairman Hall declared said motion carried.

Morris County Affordable Housing Corporation

Monroe Street

Ms. Strater shared that the project is over 96% complete at this time. Interior finishing is near completion. Punch list of the project will be done during the week of June 25, 2018. The anticipated completion date is July 1, 2018.

Discussion on Payment of Bills

Commissioner Feyl requested to view the 2017 audit report. Ms. Strater shared that it has not yet been received. Commissioner Feyl asked to view the 2016 audit. Ms. Strater stated a copy will be forwarded to Commissioner Feyl for his review.

Commissioner Feyl asked for clarification on expenses, surplus of funding and accounting. Ms. Strater explained each of the different funding sources in detail.

Schedule of Payments – A motion was made by Commissioner Feyl seconded by Vice Chairman Tappen Approving the Schedule of Payments for June 12, 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Commissioner Ullah Vice Chairman Tappen Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 9 - A motion was made by Commissioner Feyl and seconded by Commissioner Zaccone Extending the Memorandum of Understanding with the Morris County Office of Temporary Assistance. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Commissioner Ullah Vice Chairman Tappen Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 10 - A motion was made by Chairman Hall and seconded by Vice Chairman Tappen to Assure Required Obligations of the Housing Authority of the County of Morris Board of Commissioners as a Business Associate Agreement (BAA) with the NJ Department of Human Services. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Commissioner Ullah Vice Chairman Tappen Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 11 - A motion was made by Chairman Hall and seconded by Commissioner Feyl to Approve Change Order No. GC-01 for the Morris Mews Senior Complex Gazebo. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Commissioner Ullah Vice Chairman Tappen Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 12 - A motion was made by Chairman Hall and seconded by Vice Chairman Tappen to Approve Change Order No. GC-01 for the Pleasant View Village Senior Complex Air Conditioning System. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl Commissioner Zaccone Commissioner Ullah Vice Chairman Tappen Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 13 - A motion was made by Chairman Hall and seconded by Commissioner Feyl Awarding the Preventative Maintenance Contract for the Fire Alarm System. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl		
Commissioner Zaccone		
Commissioner Ullah		
Vice Chairman Tappen		
Chairman Hall		

Chairman Hall declared said motion carried.

Resolution 2018 - 14 - A motion was made by Chairman Hall and seconded by Vice Chairman Tappen Awarding a Two-Year Contract for the Inspection of Sprinkler Systems at Morris Mews, Congregate Living Facility, India Brook Village, Pleasant View Village, Bennett Avenue, Green Pond Village and Peer Place Complexes. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Feyl		
Commissioner Zaccone		
Commissioner Ullah		
Vice Chairman Tappen		
Chairman Hall		

Chairman Hall declared said motion carried.

Report of Committees

None

New Business

Ms. Strater stated that she would like to have the Managers of the Housing Authority provide a brief presentation at the board meetings to explain their area of responsibility.

Old Business

None

Adjournment

A motion was made by Chairman Feyl and seconded by Vice Chairman Tappen to adjourn the meeting. All were in favor. Meeting adjourned at 6:45 pm.

Original Signed By:

Date Adopted

Roberta L. Strater, Director/Secretary