

**RESOLUTION 2013 – 6**

**RESOLUTION REVISING OPEN PUBLIC RECORDS ACT REQUEST FORM**

WHEREAS, it is the policy of the Housing Authority County of Morris to treat employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Public Employees Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), and the Open Public Meeting Act; and

WHEREAS, the Board of Commissioners of the Housing Authority of the County of Morris adopted a Personnel Policies and Procedures Manual in 2006; and

WHEREAS, the Public Records Procedure was previously revised in January 2013; and

WHEREAS, it is necessary to change the Open Public Records Act Request Form to reflect a change in the fees for a request.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority County of Morris that the revised Open Public Records Act Request Form reflecting fee changes is hereby adopted and incorporated into the Personnel Policies and Procedures Manual.

Original Signed By:

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Roberta L. Strater, Director/Secretary

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Date Adopted