

**COUNTY OF MORRIS**  
**DEPARTMENT OF HUMAN SERVICES**  
**DIVISION OF COMMUNITY & BEHAVIORAL HEALTH SERVICES**  
P.O. Box 900  
Morristown, New Jersey 07963-0900

Board of County Commissioners

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Stephen H. Shaw

*Deputy Director*  
Deborah Smith

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**HUMAN SERVICES ADVISORY COUNCIL**  
**Tuesday, January 26, 2020 Meeting Minutes**  
**Meeting Held via Webex Meetings**

**I. Call to Order, Welcome, and Introductions**

Ms. Shelia Carter called the meeting to order at 5:15 pm. A quorum was established, and attendance was as follows:

**Board Members:**

Robert Armstrong, Citizen Representative  
Jeffrey Bashe, Citizen representative  
Joann Bjornson, Family Promise of Morris County NJ  
Teresa Connolly, Nourish NJ  
Maria Fodali, Morris County Office of Temporary Assistance  
Xiomara Guevara, Morris County Organization for Hispanic Affairs  
Joann McEniry, EDGE NJ – Vice Chair  
Laura O'Reilly-Sanzilis, North Jersey Health Collaborative  
Joseph Pawelczyk, Citizen Representative  
Thomas Pepe, Citizen Representative  
Michelle Roers, United Way of Northern New Jersey – Morristown  
David Saltzman, Esq., Legal Services of Northwest Jersey  
Jane, Shivas, Project Self-Sufficiency

**Board Liaisons:**

Jane Armstrong, Workforce Development Board – Morris, Sussex, Warren  
Lenora Humphrey, Morris County Division of Child Protection & Permanency  
Beth Rogers, Workforce Development Board  
Nelson Troche, New Jersey Department of Human Services

**Morris County Staff:**

Amy Archer, Human Services  
Shelia Carter, Human Services  
Kasey Errico, Human Services Director  
Anna Marie Hess, Human Services

**II. Nominating Committee – Ms. Jane Shivas, Chair**

Ms. Shivas announced that the Nominating Committee had met. Ms. Rebekka Zydel was nominated for the position of Chair and Ms. Joann McEniry for Vice-Chair. Ms. Shivas asked if there were additional nominations from the floor, no additional nominations were made. Ms. Shivas asked for a motion to approve the nominations as presented. Motion to approve was made by Mr. Joseph Pawelczyk and seconded by Mr. Thomas Pepe. All were in favor with no opposition and no abstentions. Motion carried.

**The meeting was turned over to Ms. McEniry as Vice-Chair.**

**III. Chair/Vice-Chair Report**

Ms. McEniry asked the Council to think about which subcommittees you would like to serve on. Each appointed member is asked to serve on at least two of the following subcommittees; Program Review, Planning, Nominating, By-Laws, and Legislative. Ms. Carter will send out a link to a signup sheet.

**IV. Approval of the November 24, 2020 Minutes**

Motion to approve the November 24, 2020 minutes made by Mr. Pawelczyk and seconded by Ms. Shivas. All were in favor with no opposition and four abstentions. Motion carried.

**V. New Jersey Department of Human Services – Mr. Nelson Troche**

As we are aware, Ms. Carole Johnson, Commissioner of the New Jersey Department of Human Services, departed the Murphy Administration as of January 15, 2021, to join President Biden's Administration's White House COVID-19 response team. Deputy Commissioner, Sarah Adelman, became Acting Commissioner of the Department on January 16, 2021.

The expansion of the COVID-19 Vaccine Program will include paid and unpaid persons working and volunteering in the healthcare setting, residents of long-term care facilities, and the front line workers ie. Police, EMT, and Fire Fighters.

There is a Mental Health Hotline offered through HEAL New Jersey 833.416.8773.

**Division of Developmental Disabilities – Ms. Mary Giorlando – no report**

**VI. New Jersey Department of Children and Families  
Division of Child Protection and Permanency – Ms. Lenora Humphrey**

Morris East: Total of 58 investigations

- 6 Child Welfare Assessments
- 52 Child Protection Investigations
  - 18 Domestic Violence
  - 23 Substance Abuse

Morris West: Total of 75 investigations

- 9 Child Welfare Assessments
- 66 Child Protection Investigations
  - 17 Domestic Violence
  - 17 Substance Abuse

**VII. Staff Reports – Ms. Amy Archer and Ms. Shelia Carter**

Ms. Archer stated the spreadsheet below is for the Emergency Solutions Grant (ESG) 1, ESG 2, and Community Development Block Grant (CDBG) allocations:

<b>Provider</b>	<b>Program</b>	<b>Funding Stream</b>	<b>Funding Amount</b>
JBWS	Emergency Shelter	CV-ESG1	\$17,000.00
Family Promise of Morris County	Emergency Shelter	CV-ESG1	\$84,000.00
Homeless Solutions, Inc.	Emergency Shelter	CV-ESG1	\$44,776.00
Family Promise of Morris County	Rapid Rehousing	CV-ESG1	\$168,000.00
Homeless Solutions, Inc.	Rapid Rehousing	CV-ESG1	\$248,503.00
Homeless Solutions, Inc.	Homeless Prevention	CV-ESG1	\$25,000.00
		<b>CV-ESG1 Total</b>	<b>\$587,279.00</b>
Family Promise of Morris County	Homeless Prevention	CV-ESG2	\$600,000.00
County/OTA	COVID Positive Shelter	CV-ESG2	\$246,225.00
Unallocated	Homeless Prevention	CV-ESG2	\$647,134.00
		<b>CV-ESG2 Total</b>	<b>\$1,493,359.00</b>
OTA	Emergency Shelter	CV-CDBG1	\$70,000.00
County	Emergency Shelter (security at RDD)	CV-CDBG1	\$150,000.00
County	Street Homeless (handwashing stations/showers)	CV-CDBG1	\$116,516.00
County/OTA	COVID Positive Shelter	CV-CDBG1	\$172,195.00
County	Public Service (food/COVID testing)	CV-CDBG1	\$96,011.00
Legal Services NWJ	Legal Representation	CV-CDBG1	\$246,225.00
Interfaith Food Pantry	Mobile Delivery Service for Seniors in Low Income	CV-CDBG1	\$154,750.00
Mental Health Association of Essex and Morris	Suicide Prevention Program	CV-CDBG1	\$118,497.00
County/Nutrition Program	Food Delivery	CV-CDBG1	\$40,000.00
		<b>CV-CDBG1 Total</b>	<b>\$1,164,194.00</b>

Ms. Archer continued, this is a work in progress, as we move forward, the needs of the community may change or as we get different funding sources, the allocations could change. The allocation changes will go through review and resolution. Mr. Jeff Bashe

asked, “when does the money for the Unallocated Homeless Prevention, \$647,134.00 have to be spent by and what are the options for it?” Ms. Archer responded, “20 % of the total ESG is on track to be spent by September 30<sup>th</sup>. Discussions are ongoing as to the allocation.” Mr. Bashe asked, “What is the definition of ‘Homeless Prevention’, is there a criteria that the government has specified?” Ms. Archer, “This could be for rental assistance or case management, anything to prevent homelessness from happening. It was left to the Providers discussion as to what the money was used for.” Mr. Bashe, “What is the procedure for the monitoring of these expenditures?” Ms. Archer, “Mr. Tim Tansy, Director of Community Development, will go over that with the providers once official monitoring guidance is received from the State.” Discussion ensued.

Ms. Carter announced The Non COVID Emergency Solutions Grant (ESG), there were six applications received. The Program Review Subcommittee will need to convene next month, targeted date is Tuesday, February 23<sup>rd</sup> to develop funding recommendations for the ESG program.

**VIII. Subcommittee Report**

**Planning Child Care (Voucher System Update) – Ms. Rebekka Zydel, Chair – no report**

**IX. Advisory Committee Reports**

**Workforce Development Board – Ms. Jane Armstrong**

**1. NJDOL One Stop Career Center and MSW Employment and Training Services Activities (December 2020)**

<b>Location</b>	<b>Total Service Activities</b>	<b>Unemployment Assistance Requests</b>
Newton OSCC (*WP)	180	143 (79%)
Phillipsburg OSCC (*WP)	116	68 (58%)
Randolph OSCC (*WP)	261	50 (19%)
MSW ETS (WIOA)	154	N/A
MSW ETS (Work First)	166	N/A

*\*WP- Wagner Peyer Funded*

## 2. MSW Employment and Training Services (WDB funded)

Dislocated Workers Enrolled	Adults Enrolled	Youth Enrolled	On-the-Job Training Contracts	Total Training Enrollments
58	26	2	0	86

Work First New Jersey	Workforce Learning Link	Metrix On-Line Training	Tuition Waiver	Youth HSE	*WFNJ Work Readiness	Youth Work Experience
0	30	27	2	10	31	12

(\*) In-person Work First NJ Work Readiness is suspended by DHS/DFD. For individuals seeking support on a voluntary basis, ETS provides virtual career services to this public-assistance population.

## 3. MSW WDB Business Services

To learn more about services contact Beth Rodgers, MSW WDB Associate Director of Business Services [brodgers@co.morris.nj.us](mailto:brodgers@co.morris.nj.us)

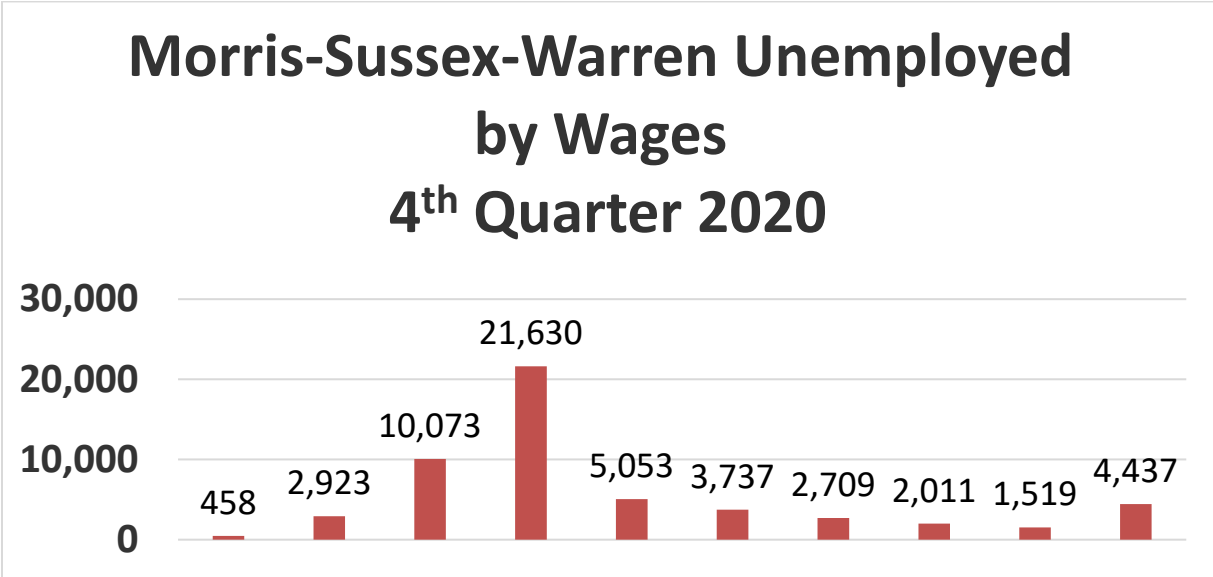
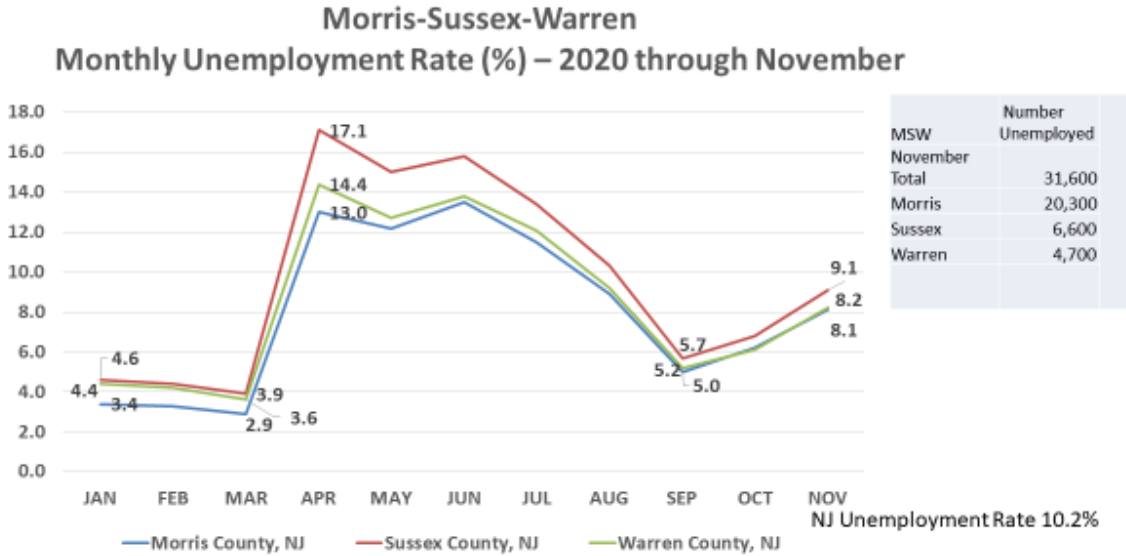
Recruitment & Hiring Events	On-the-Job-Training (OJT)	Funding Existing Employees
<p>Hosting Employer Virtual Job Fairs</p> <ul style="list-style-type: none"> <li>❖ Group/single employer</li> <li>❖ Talent matching</li> <li>❖ Extending OJT funding for UI hires</li> <li>❖ NJDOL BSR's instrumental in employer collaboration and job matching activities</li> </ul> <p><i>Conducted three job fairs- over 230 job seeker attendees.</i></p>	<p>Funding to train full-time new hires. <b>Up to 75% reimbursement of each employee's salary for up to 6 months</b> while individuals train in their new positions.</p> <p><i>More employers are considering UI eligible candidates due to OJT support.</i></p>	<p><b>Employers receive up to \$5,000 per employee</b></p> <p>Supports training initiatives for upskilling/cross training and/or to help the business remain competitive.</p>

#### 4. Tri-County Area 19,188 jobs (October 1-December 31, 2020)

Occupations: Health Care, Social Assistance, Finance & Insurance, Retail Trade and Manufacturing

Employers: Atlantic Health, Anthem Blue Shield, Novartis, Deloitte, Lowes, Home Depot, Amazon, UPS, and Quickcheck

## 5. Unemployment and Jobs Data Analysis for Morris County, NJ



### **Morris, Sussex, Warren HIV Advisory – Mr. Bob Armstrong**

Submitted by: Ms. Joann McEniry

In regards to the HIV/AIDS Advisory committee held on October, 20, 2020, a presentation was received from the Morris County Office of Hispanic Affairs (MCOHA) regarding the services they provide.

The committee has been conceptualizing a webpage that can be used to host calendars and agency events. In addition, a community page is being considered for prospect consumers to view and search for nearby providers, services, and HIV+ care and treatment information.

Since the start of the pandemic, members have noticed an increase in STI's in HIV patients. The committee is conducting a mini-needs assessment regarding telehealth and sexual health activity during COVID. In addition, there will be a larger five county-wide HIV needs assessment completed by the Newark EMA Planning Council that will include feedback from Morris, Sussex, Warren, Essex, and Union counties.

A new initiative to engage consumers to participate in the Consumer Advisory Board (CAB) was discussed. The committee would host virtual cohorts of no more than 6 people per group. Once the consumers complete 12-weeks, each consumer would receive a certification of completion.

The committee revisited the possibility of holding small in-person lunch and learns. However, it was decided that these will remain virtual, as will all MSW HIV/AIDS Advisory meetings until there has been enough progress in the COVID pandemic to allow for safe gatherings.

The HIV/AIDS Advisory committee met last yesterday, Monday, 1/25/21. The report from that meeting will be provided to the HSAC in February. The committee will meet again on 3/25/21 at 1:00 PM via ZOOM.

### **Mental Health Substance Abuse Advisory Board – Ms. Jane Shivas**

Greystone lawsuit has been settled.

The New Jersey Attorney General issued a directive to law enforcement to develop County wide work groups to identify strategies for improving law enforcement response to Mental Health issues. They want to have a Mental Health Tool Kit and training available to Law Enforcement and improve communication with services providers.

A new Chair and Vice-Chair were voted in; Mr. Chris Chernick, Chair and Ms. Cheryl Garodnick, Vice-Chair.

Municipal Alliance funding have been significantly decreased. This has not impacted the ability to run prevention and education programs.



**Youth Services Advisory Committee – Mr. David Johnson** - no report

**Women’s Advisory Committee – Ms. Joann Bjornson**

In 2020 the group was not very active due to COVID-19.

In 2021 the group is looking to on board new members and reorganize. The group will focus on the Ruth Davis Drive project.

**X. Partnership Report**

**Contiunuum of Care (CoC) – Ms. Terry Connolly**

First meeting for 2021 will be held on Thursday, January 28<sup>th</sup>. There are two new members this year, Elorm Ocansey, Fair Share Housing and Michael Saulnier, Dover School District.

Preparing for 2021 Funding cycle and waiting on guidance from HUD on their funding priorities but it is expected that it will return to a competitive year. CoC will continue to focus on Perminant Supportive Housing, Rapid Rehousing, Coordinated Entry, and providing services to our homeless community.

The Point In Time count of sheltered and unsheltered homeless starts tonight. Monarch Housing will compile those numbers. A report will be available at a later date.

**XI. Old Business**

**Needs Assessment – Ms. Joann McEniry, Vice-Chair**

Thank you to all committee members who helped in multiple fashions and the Needs Assessment Committee who faciliated and provided feedback to the process. The Needs Assessment is complete and in State Review. Once the review is complete, the Needs Assessment Committee will reconvene to review the information and pass along to the HSAC.

**Homeless Trust Fund – Mr. Jeff Bashe**

Working with Monarch Housing gathering information to the benefits of a Homeless Trust Fund and will then bring that information the County Commissioners.

**XII. New Business**

**Presention Calendar**

Ms. McEniry asked what types of presentations the HSAC would like to see. Agency’s can put together a 10 to 15 minute spotlight presentation of their programs that are funded by our Council. This way we can stay abreast as to how the programs are changing and the needs in our communittees. Some ideas included:

- Ruth Davis Drive
- Greystone Settlement Breakdown
- ALICE Fund
- Transportation
- North Jersey Health Collaborative
- Leadership Council

- Morris CountyHispanic Affairs

**XIII. Public Comment** - no comment

**XIV. Adjournment**

Motion to adjourn made by Mr. Pawelczyk. Ms. Bjornson seconded the motion. All were in favor of the meeting adjourned at 6:30 pm.