

## Meeting Summary

### Meeting Information

<b>Date</b>	January 21, 2020
<b>Location</b>	Fairleigh Dickinson University
<b>Start Time</b>	11:10am

### Attendance

#### Members

<b>Name</b>	<b>Representation</b>	<b>Affiliation</b>
Ed Barron	Morris	Community Member
Shelia Carter	Advisory	Morris County Human Services
Jaclyn Cruz	Warren	Family Health Center
Allison Delcalzo-Berens	Sussex	Family Health Center
Tania Guaman	Advisory	Newark EMA Planning Council
Kelly Martins	Morris	EDGE Pride Center
Marisol Maya	Sussex	Hope House
Dexter May	Morris	Community Member
Lydia Sanchez	Morris	Family Health Center
Geri Summers	Advisory	Rutgers University HIV Prevention

#### Guests

<b>Name</b>	<b>Affiliation</b>
Bob Armstrong	Human Services Advisory Council
Christina Baluja	St. Clare's Services
Summer Brown	Family Health Center
Rebecca Cristillo	NJAS
Kay-Diene Robinson	Family Health Center

### Meeting Summary

<p><b>Welcome</b></p> <p>Delcalzo-Berens called the meeting to order at 11:10am and held a moment of silence. The November 19, 2019 minutes were reviewed. Martins made a motion to approve the minutes. The motion was seconded by Barron and the motion passed without comment at 11:14am.</p>
<p><b>Subcommittees, Work Groups and Special Projects Reports</b></p> <p><u>Community Action Board:</u> Delcalzo-Berens reported that in recent conversations with the CAB Chair, James Webb, it was decided that Webb will reach out to previous members and conduct a survey to determine barriers and interest. The full Committee will provide support to the CAB as it moves through a transition due to the change in the staffing of the Zufall Health Center Ryan White Coordinator position.</p> <p><u>Lunch and Learn Project:</u> Delcalzo-Berens noted that there has been a change in the meeting and lunch and learn schedule for 2020 and redistributed the dates/locations.</p> <p><u>Needs Assessment Subcommittee:</u> Delcalzo-Berens reported that she, McGee-Avila and Martins participated in a leadership meeting in the beginning of January to review the committee goals for 2020 and discuss how the AETC can be of assistance. One of these goals is to complete a needs assessment. Delcalzo-Berens reported that the needs assessment topic this year will be to determine the tri-county region's long-term care and aging providers capacity to serve people living with HIV and make recommendations for improvement. Delcalzo-Berens stated that the first step of this process is to identify providers that will become part of key informant surveys or interviews. Members made a list of provides they use regularly. Barron stated that services and level of service are different depending on what</p>

insurance company a consumer may have. Delcalzo-Berens stated that this is a good question to put on a consumer survey.

Provider Subcommittee: Martins reported that the first meeting of the Provider Subcommittee will be on February 25<sup>th</sup> and asked for recommendations for meeting time. Delcalzo-Berens reviewed the purpose of the newly formed committee and asked that each of the four Ryan White providers send a representative to the meeting. The meeting time of 11am to 12pm was decided on.

Web Presence Workgroup: Delcalzo-Berens reported that this project has been on hold for about two years but that the committee will be working on having more information available via the internet by the spring. Guaman stated that EIRC information can be placed on the Planning Council website as well.

### **Member Welcome and Orientation**

Delcalzo-Berens provided a presentation about the committee, reviewing the structure of the committee, definitions of common phrases, the meeting schedule and goals for 2020. Delcalzo-Berens asked members to sign up to bring a guest speaker to meetings throughout the year and requested feedback on training needs for members. McGee-Avila suggested a Quality Management 101 training and an STI prevention training. Barron suggested that the committee participate in facilitating town halls for consumers to learn about and provide feedback about the Ending the HIV Epidemic goals. Delcalzo-Berens asked members to disclose their conflicts of interest and to review the HIV Services Brochure and forward any edits to her attention.

### **Membership**

Planned Parenthood and Zufall Health Center currently do not have any representatives on the committee. No one from either agency is present today. Delcalzo-Berens asked if anyone is interested in membership to let her know so she can add them to the March agenda.

### **Announcements**

Summers announced that the Transgender Day of Learning (March) and the Long-Term Survivors Day (June) are coming up and that individuals can register on the Rutgers webpage. Delcalzo-Berens will send out the link. Barron asked if any consumers are interested in providing input about the Long-Term Survivors Day to let him know. Summers also announced that the NJ HIV Planning Group has a new Northern Regional-at-Large, Torian Baskerville, whom she will invite to the next Advisory Committee meeting.

Guaman announced that the Planning Council is in the process of changing the format for the standards of care for housing, noting that the recipient is limited to providing transitional housing to 24 months or less. The HIV Prevention and Care Plan has been revised and is scheduled to be approved during the February Planning Council meeting. The Needs Assessment will focus on housing this year. There is an HIV Decriminalization Workshop taking place in Newark. Guaman asked that if anyone has ideas on how to increase the engagement for people living in the tri-county area, to come to the Planning Council to make recommendations there.

Martins announced that NJAS has changed its name to the EDGE NJ which has a wellness center and a pride center. EDGE opens its medical services in February, date TBD, and its psychiatric services at the end of January.

Maya announced that she is leaving Hope House and has accepted a position at Straight and Narrow.

Barron asked that the Bylaws be reviewed and updated to reflect contemporary language.

### **Adjourn**

Delcalzo-Berens ended the meeting 12:32pm. A lunch and learn with a legislative update started after the end of the meeting.