

# Morris, Sussex and Warren (MSW) HIV/AIDS Collaborative

Advisory Committee and Early Intervention and Retention Collaborative Meeting Minutes

## 1 MEETING INFORMATION

<b>Date</b>	February 20, 2018
<b>Location</b>	New Jersey AIDS Services, 3 Executive Drive, Morris Plains
<b>Start Time</b>	11:10am

## 2 ATTENDANCE AND QUORUM

<b>Voting Members Present</b>	<b>Total Voting Members</b>	<b>Number Needed for Quorum</b>	<b>Number Needed for Two-thirds</b>
9	11	6	8

**Members Present:** Shelia Carter, Ryan Curtis, Allison Delcalzo-Berens, Kelly Martins, Jennifer McGee-Avila, Johanna Moore, Ken O'Bryant, Aliya Onque, Danielle Nebesni, Ricardo Salcido, David Saltzman, Lydia Sanchez, Caroline Schenkman, Geri Summers

**Conference Call:** Jennifer Amaya, Ed Barron

**Other Attendees:** Jennie Crespo, Jeanne Marvel, Dexter May, Jaclyn Rodriguez, Pannell Strawbridge, Samuel Williams

**Members Absent:** Becky Carlson, Ron Ritzie, Michele Verones, James Webb

## 3 SUMMARY

<b>Welcome</b>	The committee recognized a moment of silence and made introductions.
<b>Presentation</b>	None.
<b>Minutes</b>	Delcalzo-Berens distributed the minutes from the January 16, 2018 meeting. Salcido made a motion to approve the minutes. Moore seconded the motion. There was no discussion. The January 16, 2018 minutes were approved as distributed at 11:16am. O'Bryant abstained from the vote.
<b>Subcommittees/ Work Groups/ Special Projects</b>	<p><u>Lunch and Learn Project:</u> Delcalzo-Berens reported that there will be changes to the March Lunch and Learn as Hope House can no longer host on the date planned.</p> <p><u>Consumer Advisory Board:</u> Moore reported that the CAB will continue to meet on the fourth Tuesday of each month at the Zufall Wellness Center. Their goal is to focus on a specific topic or project at each meeting, possibly using a calendar to organize these projects.</p> <p><u>Needs Assessment Subcommittee:</u> Delcalzo-Berens provided an update on the Needs Assessment Committee's last meeting which took place on February 6. She reported that the committee has voted and agreed upon a topic which is not yet completely clear and will be discussed at further length at the next meeting. The topic is the ways in which behavioral issues are addressed by providers on topics such as U=U, smoking cessation, medication issues, aging with HIV and daily routine and habits. The next meeting is tentatively planned for February 27. O'Bryant reported that the Newark Planning Council's Needs Assessment will most likely be research for the Core Services Waiver. The committee spent some time discussing the core services 75%/support services 25% funding split. Strawbridge stated that the consumers need to commit to more fundraising to make funding more flexible.</p>



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	<u>Web Presence Workgroup</u> : No update.
<b>Proposed Revisions to Work Plan and Meeting Schedule</b>	Delcalzo-Berens distributed a draft of a revised work plan and meeting scheduled for 2018. She explained that due to the number of subcommittees that are operating at this time and the reduced amount of work on the work plan for the full committee, she proposes to reduce the number of meetings in the year. Carter requested to make a change to the location of the meeting at the Human Services Building. Schenkman made a motion to approve the recommended changes. Martins seconded the motion. The motion was approved unanimously at 11:44pm. Delcalzo-Berens will distribute the revised meeting calendar by email.
<b>New Membership</b>	No updates.
<b>Letters to the Candidates for the NJ 11<sup>th</sup> District</b>	The committee engaged in a discussion about how the change in political landscape appears to be stimulating a change in the funding landscape for many service and entitlement programs, including Ryan White, HOPWA and Medicaid. Barron provided an overview of the various issues that have arisen such as the appropriation of funding that is to take place by the middle of March, the need for ongoing advocacy and the opportunity to engage candidates for election to the NJ 11 <sup>th</sup> Congressional District for their beliefs and positions on issues related to people with HIV. The committee reviewed sample questions to ask candidates and chose several issues to focus on. Delcalzo-Berens will engage specific committee members to help in formulating final questions to be reviewed during the April meeting. O'Bryant talked about a webinar series that addresses many of the issues discussed during the meeting and will send information to Delcalzo-Berens for committee distribution. Barron reminded the committee that AIDS Watch is coming up in the spring. This will be discussed by the CAB.
<b>Announcements</b>	Moore reported that she has resigned from her position at Zufall Health Center and her last day will be March 2 <sup>nd</sup> .  Crespo reminded Ryan White Part A providers that RSR reports are due.
<b>Adjournment</b>	Meeting was adjourned at 12:39pm with a motion by Martins and seconded by Schenkman.  The next meeting is scheduled for April 17 at Hope House and will be followed by a Lunch and Learn.

