

**MORRIS AREA PARATRANSIT SYSTEM
CITIZENS ADVISORY COMMITTEE**

Human Services Building
340 West Hanover Avenue
Ground Floor Conference Room
Morris Township, New Jersey
April 12, 2018

MINUTES

Members Present:

Marc Molde
Matthew Putts
Jean Perlman

Staff Present:

Janet Ackerman, Jefferson DAR
Ophelia Cruse, Director of Special Transportation
Pam Mansfield, Sr. Center Chatham's
Pat Petrillo, Aging
Grace Rhinesmith, Jefferson DAR
Michelle Woehle, Jefferson DAR

I. Call to Order – The meeting was called to order at 10:40 am by Ophelia Cruse.

II. Approval of Minutes

Minutes from February 8, 2018 were accepted and approved.

Motion: M.P./T.P.

III. Staff Report

- The annual Trans Action Conference in Atlantic City will be held on April 17th thru 19th. There are many topics and workshops to attend. Attendees will be, myself, Trish, Dawn and Diane.
- Scholarship Opportunity, New Jersey Community Transportation Training Program (NJCTTP), is pleased to provide financial assistance to individuals from rural and specialized New Jersey transit agencies to participate in training workshops and seminars held outside of NJ. The Community Transportation Association of America, (CTAA), training program CTAA EXPO 2018 will be held June 10th-14th in Pittsburgh, PA. All applications for scholarships must be received no later than 21 days prior to start of event. The scholarship purpose is to defray the costs to agencies that send their personnel to these approved trainings.
- We will be hiring 2 new drivers one due to retirement/ one vacancy.

IV. NJ Transit

- **5310 Grant 2016**
 - The State Review Committee met on September 14, 2017 and made the first round selections for inclusions.
- **5310 Grant 2015**
 - The FTA grant was received by NJT on September 8, 2017. The total federal award amount was \$7,135,028, which includes capital, mobility management and operating awards. The vehicles awarded will be part of the 2017 procurement process as options to the base package and we anticipate vehicle delivery from 2019-2020.
- **5310 Grant 2014**
 - The vehicles awarded in this grant are part of the 2017 procurement package and we anticipate vehicle deliveries in 2019. Agreements for mobility management and operating Awards have been sent out and should be returned to NJT as soon as possible.
- **5310 Grant 2013**
 - Delivery of most of the minibuses is well underway and we expect them all to be delivered by the end of February. There are 13 minibuses that are part of the 2017 procurement package and we anticipate vehicle deliveries in 2019.

V. New Business-

I haven't heard anything on SCDRTAP 2018. So I haven't paid any vouchers yet. When I receive the signed Contract I will pay the first quarter vouchers.

V1. I'm still working on a presentation for senior uber for your next meeting.

VII. Announcements-

Ophelia announced she is retiring May 31, 2018.

VIII. Adjournment and next meeting

- Meeting adjourned at 10:55 am

Our next meeting is:

June 14, 2018
Human Services Building
340 West Hanover Ave,
Morris Plains, NJ 07950