



Fourth Program Year Annual Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Annual Action Plan includes the [SF 424](#) and is due every year no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Executive Summary 91.220(b)

1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

The estimated total of 2013 funding from the three HUD programs for the Morris County Consortium is **\$2,246,870** with anticipated program income of \$100,000. A total of 62 activities were considered for funding as part of the 2013 Program in Morris County. Application requests exceeded \$3.7 million. Thirty-nine activities were determined by the Community Development Revenue Sharing (CDRS) Advisory Committee to meet overall county needs and local and national objectives. Of the total available for 2013 activities (exclusive of program administration), 100% will be used for activities that benefit low/moderate income persons. Specific activities for each program can be found in their corresponding sections.

Citizen Participation 91.200 and 91.220(b)

2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan.
 - a. Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the consolidated plan. Include a description of actions taken to encourage participation of all its residents, including the following:
 1. low- and moderate-income residents where housing and community development funds may be spent;
 2. minorities and non-English speaking persons, as well as persons with disabilities;
 3. local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, community and faith-based organizations);
 4. residents of public and assisted housing developments and recipients of tenant-based assistance;

5. residents of targeted revitalization areas.

b. Identify agencies, groups, and organizations that participated in the process. This should reflect consultation requirements regarding the following:

1. General §91.100 (a)(1) - Consult with public and private agencies that provide health services, social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during the preparation of the plan.
2. Homeless strategy and resources to address needs of homeless §91.100 (a)(2) – Consult with continuum of care, public and private agencies that address the housing, health, social services, victim services, employment, or education needs of low-income persons, homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and person at risk of homelessness; publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and business and civic leaders.
3. Metropolitan planning §91.100 (a)(5) -- Consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond a single jurisdiction, i.e. transportation, workforce development, economic development, etc.
4. HOPWA §91.100 (b)-- Largest city in EMSA consult broadly to develop metropolitan-wide strategy for addressing needs of persons with HIV/AIDS and their families.
5. Public housing §91.100 (c) -- Consult with the local public housing agency concerning public housing needs, planned programs, and activities.

CITIZEN PARTICIPATION PLAN

The Citizen Participation Plan process will provide for and encourage the participation in the development of the consolidated plan, any substantial amendments, and the performance report by citizens of Morris County. These citizens will include residents from low- and moderate-income neighborhoods, public housing and assisted housing residents, minorities, non-English speaking persons and persons with disabilities.

Prior to the adoption of the Consolidated Plan and annual Action Plans, the County of Morris will make available to citizens, public agencies, non-profits, and other interested parties, information that includes the amount of federal assistance the County expects to receive and the range of activities which may be undertaken, including the amount that will benefit persons of low- and moderate-income as well as the plans to minimize displacement of persons and to assist any person displaced. The County will make this information available through publication. County will require all applicants to provide accountability for displaced persons by projecting number of individuals to be displaced and identifying temporary housing for those individuals, disallowing break-up of any family units.

- At least two public hearings will be held to obtain citizens' views. The purpose of the first hearing is to review programs and past performance, obtain views on housing and community development needs, including priority non-housing needs, and explain the

application process for proposed activities. The second hearing is conducted to solicit comments on the proposed plan and proposed activities.

Notices denoting the agenda for the public hearings will be published at least 15 days prior to the public hearing. Public hearings and meetings are to be held in accessible locations at convenient times, with assistance offered to those with special needs such as a translator or sign interpreter.

- Notice of the availability of the original Citizen Participation Plan as well as any substantial amendments, will be published and a 15 day comment period will be noted. The County of Morris will consider any comments, oral or written. The Citizen Participation Plan will be provided in a format accessible to persons with disabilities, upon request.
- The County will publish a summary of the proposed Consolidated Plan in the *Daily Record* listing the locations where the entire plan may be examined, where to get copies and where to address comments. Information regarding annual Action Plans will be published in accordance with applicable regulations.

All published notices for the proposed plans will note a 30 day comment period.

Any citizen's comments received in writing, or orally at public hearings, will be considered in preparing the Consolidated Plan and annual Action Plans. A summary of comments and rationale for inclusion/non-inclusion will be attached to the final Consolidated Plan or Action Plan.

- I The County of Morris has developed the following criteria for "what constitutes a substantial change" to the approved Consolidated Plan requiring an amendment:
 - a. A project is cancelled and deleted from the program;
 - b. A new project, not previously described, is proposed;
 - c. A change to its allocation priorities or a change in the method of distribution of funds.
- II The County of Morris will formally amend an annual Action Plan when:
 - a. An activity is cancelled and deleted from the program;
 - b. A new activity, not previously described, is proposed;
 - c. A change of purpose, scope or location necessitates a new environmental assessment;
 - d. More than 50% of the original beneficiaries of an activity have changed.

Notification of a substantial amendment will be published and note a 30 day comment period. Notification of an Action Plan amendment will also be published and note a 7 day comment period. The County of Morris will consider any comments received in writing, or orally at public hearings in preparing amendments. A summary of comments, accepted or not accepted, will be attached to the amendments.

- Notice of the availability of the performance report will be published and a 15 day comment period will be noted prior to submission to HUD. The County of Morris will consider any comments received in writing, or orally at public hearings. A summary of comments will be attached to the performance report.
- The Consolidated Plan, annual Action Plans, substantial amendments, performance reports, as well as all information and records relating to the Citizen Participation Plan and the use of

funds through the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) programs during the preceding five years is available to the citizens, public and nonprofit agencies, and other interested parties, at the Office of Community Development or will be sent upon request within ten working days of the request.

- Requests for technical assistance by groups and representatives of persons of low- and moderate-income to develop proposals for funding will be addressed within five working days of the request.
- All comments and complaints will be considered by the County of Morris in preparing the Consolidated Plan and annual Action Plans, amending the Plan(s) and completing the Performance Report. A summary of the citizens' comments shall be attached to the applicable document. The County shall provide a written response to every citizen complaint within 15 working days.

The requirements for citizen participation will not restrict the responsibility or the authority of the County of Morris for the development and execution of its Consolidated Plan.

3. Provide a summary of citizen comments or views on the plan.

A Public Hearing was held on November 1, 2012 to solicit housing, homeless and community development needs and to outline the application process for Program Year 2013. The hearing was advertised in the Daily Record. No members of the public attended.

Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

There were no comments not accepted.

Resources 91.220(c)(1) and (c)(2)

4. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Federal Resources:

Community Development Block Grant	\$1,498,043
HOME Investment Partnerships Program	\$587,367
Emergency Solutions Grant	\$ 161,460
Program Income (anticipated)	\$ 100,000

5. Explain how federal funds will leverage resources from private and non-federal public sources, including how matching requirements of HUD programs will be satisfied.

An overview of the Resources follows:

Other resources from private and non Federal public sources that will be available to meet the needs identified in the Consolidated Plan include state and municipal funds, County grant-in-aid, weatherization funds, private foundations, private donations, volunteer labor and private loans from lending institutions. The Federal funds, in most cases, will complement other resources rather than leverage these funds.

The Emergency Solutions Grant Program and the HOME Program require matching funds. All applicants to these programs must identify the match in the applications for funding from the Division of Community Development. All matching sources are verified prior to commitment of any funds. The Jurisdiction has not committed any funds specifically to provide a monetary match to any activity but may provide the match for Emergency Solutions activities through local grant-in-aid to homeless service providers. Sponsors of HOME activities are responsible to provide their match.

Specific matching requirements will be met as follows:

HOME: Anticipated sources of match will be provided by activities requiring match - the total value of which will meet or exceed 25% of the total HOME award, with the exception of program administration activities which do not require match. Sources will include waiver of fees, in-kind donations, donations of land, private, state and local government funds.

ESG: Each recipient has identified a source of match equal to the grant award:

Agency	2013 Preliminary Award	Type of Match
Family Promise of Morris County	\$31,000	In Kind donations
Homeless Solutions, Inc.	\$31,000	Foundations
Jersey Battered Women's Service, Inc.	\$15,000	Volunteer hours
Morris County DHS/OTA	\$31,000	Social Services for Homeless
Our Place, Inc.	\$22,460	In Kind volunteer hours
Roots and Wings	\$31,000	Fundraising

Annual Objectives 91.220(c)(3)

** If using the CPMP Tool: Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls*

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

<input checked="" type="checkbox"/>	Objective Category Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment Which includes:	<input type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of becoming homeless	<input type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities

	moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability		opportunities for lower income persons and the revitalization of deteriorating neighborhoods		under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

6. Provide a summary of specific objectives that will be addressed during the program year.

Please refer to the Summary of Specific Annual Objectives Worksheets in the Maps and Tables section.

Description of Activities 91.220(d) and (e)

** If using the CPMP Tool: Complete and submit the Projects Worksheets*

7. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan, the number and type of families that will benefit from the proposed activities, proposed accomplishments, and target date for the completion of the activity.

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

Please refer to the Projects Worksheets in the Projects section.

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

8. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The geographic area within the Consortium consists of all the 39 municipalities making up Morris County, with a land area of 469 square miles. The county enjoys a range of rural, wooded environment, farmland to the west, suburban developments, and some areas of more concentrated development such as hamlets, villages and small cities. As of 2010 Census figures, total population equaled 492,276. The population's major constituent groups consist of 3.1% Black or African American, 9.0% Asian, and 82.6% White, in terms of race. When considering origin and race, 11.5% of the total population is Hispanic/Latino. Pockets, or concentrations of these subpopulations occur in 14 of the county's 39 municipalities. (See Figure A)

9. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

The Jurisdiction does not set priorities for allocating investments geographically. Funding awards are based on need and activity eligibility (Figure B). Assistance is spread throughout the consortium with actual locations determined by applications received and funding availability. Activities have been recommended for funding in areas of minority concentrations in the Town of Boonton, the Budd Lake section of Mt. Olive, Town of Morristown, Borough of Rockaway and Borough of Wharton. The Township of Parsippany-Troy Hills determines the location of activities to be assisted with CDBG funds within the municipality.

Obstacles to meeting underserved needs include:

- Limited funds for all programs (HOME, CDBG and ESG)
- Diminishment and disappearance of State funds
- Diminishment and disappearance of local funds
- Diminishment and disappearance of private funds
- Increased competition for diminishing pool of funds
- Lack of affordable child care services
- Lack of transportation
- Lack of employment training and opportunities
- Lack of affordable housing; severe shortage of affordable rentals
- Lack of employment training for veterans
- Lack of affordable permanent supportive housing for veterans
- Lack of land for construction of facilities and residential units
- Lack of societal 'will' to address the need of the underserved
- Dwindling capacity on the part of providers due to layoffs
- Severe financial stress at the municipal level
- Severe financial stress on the part of non profits

Actions taken to address these obstacles include:

- Participation in Housing Alliance of Morris County, Fair Housing Committee, Foreclosure Taskforce, the county's Human Services Advisory Committee and the Continuum of Care/CEAS in an attempt to coordinate concerns and maximize responses.

Annual Affordable Housing Goals 91.220(g)

** If using the CPMP Tool: Complete and submit the Table 3B Annual Housing Completion Goals.*

Please refer to the Annual Housing Completion Worksheets in the Maps and Tables section.

Please also refer to the Housing Needs Table in the Needs.xls workbook.

Housing objectives identified during the development of the 5 Year Consolidated Plan:

- Rental Housing Subsidies – High Priority
- Homeowner Rehab – High Priority
- Acquisition for Rehabilitation – Medium Priority
- Homeownership Assistance - Medium Priority
- Rehab of Multi-Unit Residential - Medium Priority
- Modernization of Public Housing Residential Units - Medium Priority
- Production of New Rental Units - Medium Priority
- Production of New Owner Units - Medium Priority

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Typically, other resources from Federal, State and local public sources that are available to meet the needs identified in the Consolidated Plan include state (NJ Special Needs Housing Trust Fund, Municipal Affordable Housing Trust Funds), Federal Home Loan Bank of New York, weatherization funds, private foundations, private donations, volunteer labor and private loans from lending institutions. The Federal funds, in most cases, will complement other resources rather than leverage these funds.

Program Year 2013 will continue to witness a very harsh economic climate affecting nearly all developers and providers of affordable housing. Federal funds will be used in the most cost effective, equitable fashion possible by this office, as recommended by the Community Development Revenue Sharing Advisory Committee (CDRS). In addition:

- Contribute through non-financial ways e.g. advocacy for affordable housing and for non-construction strategies to achieve affordable housing such as project based rental assistance.
- Preserve existing housing stock through rehabilitation programs.
- Eliminate lead-based paint hazards, if found, in assisted housing units and work with municipal health officers to reduce hazards.
- Assist public housing authorities with improvements and modernizations, as requested and recommended, by the CDRS.

The intent of the HOME program is to:

- Provide decent affordable housing to lower income families,
- Expand the capacity of non profit housing providers,
- Strengthen the ability of state and local governments to provide housing
- Leverage private-sector participation.

Estimated Morris County Consortia funding for the Program Year 2013 HOME program is \$587,367. The following eligible activities were determined by the CDRS committee to best meet overall county needs and local objectives:

- Construction of 6 rental units for independent living for people with special needs;

- Construction of 2 units of for-sale housing for income eligible households;
- Construction of 3 2-bedroom and 2 3-bedroom for-sale units for income eligible households;
- Provision of back-up energy supply at 3 public housing locations;
- Funds from the HOME Program will be used for a Homebuyer Education Program;
- Funds will be used for a Tenant Based Rental Assistance (TBRA) program, providing 12 vouchers of rental assistance.

10. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

Please refer to list above and to project sheets.

Public Housing 91.220(h)

11. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

- Assist public housing authorities with improvements and modernizations, as requested and as federal funding allows;
- Support First Time Homebuyer efforts; and
- Maintain dialogue with all five Public Housing Authorities.

Information has been sent to all Housing Authority offices in Morris County detailing the First Time Homebuyer assistance program. Any applicant seeking HOME funds is required to complete the Homebuyer Education Program, Step-by-Step to Home Ownership, offered by the Housing Partnership.

12. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

None of the public housing agencies are designed as "troubled."

Homeless and Special Needs 91.220(i)

13. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and one-year goals for reducing and ending homelessness.

The Jurisdiction will undertake the following activities to reduce and end homelessness, through FY 2013 ESG, HOME and CDBG programs:

- Family Promise of Morris County – CDBG funds to create a larger family room at shelter.
- Family Promise of Morris County – ESG funds for housing stability case management for families (300 households)

- Morris County Office of Temporary Assistance – ESG funds for homeless prevention and housing stabilization assistance for 37 extremely low- and low-income households.
- Homeless Solutions, Inc. – ESG funds for direct care staff salaries, benefiting 150 individuals.
- Jersey Battered Women's Shelter – ESG funds for approximately 203 nights of shelter for ~2 families.
- Jersey Battered Women's Shelter – CDBG funding for a counselor in the Children's Program, benefiting 29 persons.
- Church of the Redeemer – CDBG funding to upgrade electrical service, replace bathroom, 2 basement windows, 2 rear entry doors and repaint auditorium, in building providing multiple services for low income individuals including lunch for individuals who are homeless or at risk of becoming homeless.
- St. Peter's Church – CDBG funds to make renovation to undercroft; facility hosts several programs serving low income individuals including those who are homeless.
- Our Place – ESG funds to provide essential services to people who are homeless.
- Roots and Wings – ESG funds to house 8 aged out foster youth and provide case management.
- Tenant Based Rental Assistance (TBRA) – Using HOME funds, in collaboration with Morris County Housing Authority, providing 12 vouchers of rental assistance in Permanent Supportive Housing Program for those homeless leaving shelter.

The County's Homeless Plan which was developed by Department of Human Services and the Division of Community Development in response to the needs and concerns identified in the Continuum of Care System; it identified the obvious need for more permanent supportive housing as well as affordable rental properties. Barriers and obstacles to these needs are the lack of available land to develop and financial resources. Financial resources are needed for the supportive services piece of the supportive housing picture as well as hard costs for development.

14. Describe specific action steps for reducing and ending homelessness that (i) reach out to homeless persons (especially unsheltered persons) and assessing their individual needs; (ii) address emergency shelter and transitional housing needs; (iii) help homeless persons (especially persons that are chronically homeless, families with children, veterans, and unaccompanied youth) make the transition to permanent housing and independent living.

The Jurisdiction is participating in the CoC in complying with the new HEARTH regulations, which call for a Coordinated Assessment System. The CoC will comply with the requirement of using a universal assessment tool by building on the 'face sheet' intake tool developed for HPRP, which allows for the development of a care management plan tailored to each individual seeking assistance.

2013 ESG funds have been recommended to 3 agencies working to prevent homelessness (Family Promise, the County's Office of Temporary Assistance and Roots and Wings). Three agencies which receiving ESG funds for Shelter services, all incorporate plans to help individuals transition to permanent housing.

2013 HOME funds have been dedicated to a TBRA program.

Emergency shelter and transitional housing needs are reflected in the Continuum of Care Homeless Populations and Subpopulations chart.

The Division of Community Development works closely with Jersey Battered Women's Service. In compliance with the Violence Against Women Act, this Action Plan includes identified needs regarding shelter for victims of domestic violence.

	2012 Calendar Year Statistics	
	Shelter	Transitional Living
Women	78	19
Children	75	22
Total	153	41

Number turned away: 17 Women and 20 children

15. Homelessness Prevention—Describe planned action steps for reducing ending homelessness that help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to be discharged from publicly funded institution and systems of care or those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs.

Please refer to #14 above.

16. Describe specific activities the jurisdiction plans to undertake to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems).

2013 CDBG funds were recommended for the following activities:

- Upgrades to group home for people with special needs
- Emergency generator for group home for people with special needs
- Window replacements at facility for youth suffering addictions
- Job training placement services for people with special needs

2013 HOME funds were recommended for:

- Construction of 6 rental units for independent living for people with special needs.

Barriers to Affordable Housing 91.220(j)

17. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Specific actions the Division will take include:

- Investigate all potential funding sources to address the obstacles of inadequate federal dollars available through HUD programs;
- Continue to advocate for affordable housing;
- Continue to collaborate with nonprofits, municipalities, county and state government representatives, and the general public to encourage further development of affordable housing;
- Continue participation on Morris County Foreclosure Taskforce;
- Continue to participate in the Housing Alliance of Morris County;

- Continue to participate in the Fair Housing Committee of the Morris County Human Relations Commission, focusing on improving accessibility of tenants to Fair Housing education e.g., providing training on tenant rights, landlord rights, and improving facility of lodging a Fair Housing complaint; and
- Maintain allocation to Tenant Based Rental Assistance program.
- Continue participation on CEAS/CoC and Human Services Advisory Committee to maintain discussions on providing all the ancillary services needed to live in the county.

Other Actions 91.220(k)

18. Describe the actions to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

Transportation is always taken into consideration when reviewing housing proposals.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(I)(1)

1. Identify program income expected to be received during the program year, including:
 - Amount expected to be generated by and deposited to revolving loan funds;
 - Total amount expected to be received from each new float-funded activity included in this plan; and
 - Amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.

Approximately \$100,000 program income is expected through the Homeowner Rehab program.

2. Program income received in the preceding program year that has not been included in a statement or plan.
N/A
3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.
N/A
4. Surplus funds from any urban renewal settlement for community development and housing activities.
N/A
5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
N/A
6. Income from float-funded activities.
N/A
7. Urgent need activities, only if the jurisdiction certifies.
N/A

8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.
 \$1,361,510

The estimated amount of 2013 Community Development Block Grant (CDBG) funds for the Morris County Consortium is \$1,498,043 with anticipated program income of \$100,000. A total of 49 activities was considered for funding as part of the 2013 CDBG Program in Morris County. Application requests exceeded \$2.4 million. The following 27 activities were determined by the Community Development Revenue Sharing (CDRS) Advisory Committee to meet overall county needs and local and national objectives. Funding amounts may be modified slightly, depending on actual 2013 award received. Of the total available for 2013 activities (exclusive of program administration), 100 percent will be used for activities that benefit low/moderate income persons. The proposed activities by name, location and funding level may be described as follows:

APPLICANT	ACTIVITY	ADDRESS	AMOUNT
<u>03 Public Facilities and Improvements (General)</u>			
Family Promise of M.C.	Family Room Rehab	3 Executive Dr., Parsippany	\$20,000
Our Place, Inc.	Facility Renovations	51 Washington Street, Morristown	\$50,000
VFW Post 2833	Paving Parking Lot	16 High St., Kenvil	\$35,000
<u>03A Senior Centers</u>			
Township of Denville	Senior Center Imp.	100 East Main Street, Denville	\$67,000
<u>03B Handicapped Centers</u>			
Community Hope, Inc.	Spec Needs Housing Upgrades	54 Lorraine Terrace, Boonton	\$20,625
Special Homes of New Jersey	Emergency Generators	Various (Boonton,Wharton,Washington)	\$55,040
<u>03E Neighborhood Facilities</u>			
Church of the Redeemer	Doors,Windows,Elec,Painting	36 South St., Morristown	\$42,026
<u>03I Flood Drain Improvements</u>			
Twp of Mt. Olive	Budd Lake Drainage Imp	Multiple Locations	\$42,000
<u>03J Water/Sewer Improvements</u>			
Borough of Butler	Water Main Replacement	Carey Ave-Bartholdi Ave-John St.	\$80,000
Borough of Rockaway	Potable Water System Imp	Borough Wide	\$70,411
<u>03K Street Improvements</u>			
Borough of Wharton	Street Paving – Phase II	Fern Ave from N Main-Lafayette St.	\$70,000
<u>03M Child Care Centers</u>			
Housing Authority of M.C.	Floor Finish Replacement	42 Peer Place, Denville	\$20,000
<u>03O Fire Stations/Equipment</u>			
Borough of Netcong	New Stair/Wheelchair Lift	40 Maple Street, Netcong	\$80,000
<u>03P Health Facilities</u>			
Daytop Village	Window Replacement-Ph II	80 West Main St., Mendham	\$42,026
<u>05B Handicapped Services</u>			
Employment Horizons, Inc.	Expansion Job Placement Srvcs	10 Ridgedale Ave., Cedar Knolls	\$20,000
NewBridge Services, Inc.	70001 Job Plus Prgm Schlrshp	110 Cornelia St., Boonton	\$46,500
<u>05G Battered and Abused Spouses</u>			
Jersey Battered Women's Service	Children's Program	Suppressed	\$15,000
<u>05L Child Care Services</u>			
Cedar Hill Comm Dev.	Summer Camp Scholarships	Boonton H.S., Boonton	\$15,500
Children on the Green	Childcare Scholarships	Countywide	\$26,000
Morristown Neighborhd Hse.	Childcare Scholarships	Countywide	\$18,353
The Salvation Army	Day Care Scholarships	9 Spring Street, Morristown	\$15,000
<u>05N Abused Neglected Children</u>			
CASA of Morris & Sussex	Case Supervisor Positions	Countywide	\$18,353

Deirdre O'Brien Child Ad.Ctr.	Clinical Counseling Program	8 Court St., Morristown	\$50,000
<u>14A Rehab; Single-Unit Residential</u>			
Hope House, A Div. of CFCS	Operation Fix-It	Countywide	\$99,600
Division of Community Dev	Housing Rehab Program	Countywide	\$120,000
<u>14C Public Housing Modernization</u>			
Madison Housing Authority	Emergency Generators	15 Chateau Thierry, 44 Cook & Central Aves, Madison	\$60,000
<u>21A Program Administration</u>			
Div. of Community Dev.	Program Administration		\$299,609
SUBTOTAL			\$1,498,043
Anticipated Program Income			\$100,000
TOTAL PROGRAM			<u>\$1,598,043</u>

*Note: Under the Morris County Community Development Program, County-wide location excludes Dover & Parsippany.

Scenario Two:

If the County receives CDBG funds at 2012 level, \$1,576,887, additional activities have been recommended for funding:

<u>03A Senior Centers</u>			
Township of Jefferson	Senior Center Roof Replacement	56 Schoolhouse Rd., Jefferson	\$28,000
<u>03E Neighborhood Facilities</u>			
St. Peter's Church	Undercroft Renovations	70 Maple Ave., Morristown	\$35,730

HOME 91.220(I)(1)

- Describe other forms of investment. (See Section 92.205)
If grantee (PJ) plans to use HOME funds for homebuyers, did they state the guidelines of resale or recapture, as required in 92.254.

There are no other forms of investment.

HOME RESALE GUIDELINES

HOME funds used for downpayment assistance, acquisition, construction or rehabilitation of affordable housing take the form of non-interest bearing loans which become grants at the end of the period of affordability. HOME funds used in the acquisition/minor rehabilitation or new construction of homes, either rental or purchase, require a deed restriction to be filed as the mechanism used to impose resale requirements. The deed restriction will contain the amount of HOME funds invested and the period of affordability on the property, which is 20 years regardless of the amount requested.

HOME RECAPTURE GUIDELINES

HOME funds used for assistance in the acquisition of a single-family residence by an owner-occupant will be recaptured in full during the affordability period. The total amount of assistance will be no more than \$40,000 with an affordability period of a maximum of 20 years. In the event of a foreclosure on the property, the repayment of

funds to the Lender shall be the amount of the net proceeds available from the sale rather than the entire amount, even if the net proceeds are zero.

A mortgage and note will be signed and filed as the mechanism to impose these recapture restrictions. All funds returned from resale or recapture will be used for HOME eligible activities.

2. If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, state its refinancing guidelines required under 24 CFR 92.206(b).

N/A

3. Resale Provisions -- For homeownership activities, describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).

See resale/recapture requirements narrative under #1 in this section.

4. HOME Tenant-Based Rental Assistance -- Describe the local market conditions that led to the use of a HOME funds for tenant based rental assistance program.

If the tenant based rental assistance program is targeted to or provides a preference for a special needs group, that group must be identified in the Consolidated Plan as having an unmet need and show the preference is needed to narrow the gap in benefits and services received by this population.

The TBRA program was set up to enable people to move from homelessness to permanent housing. Five providers of services to people who are homeless, participated in the program, selecting eligible candidates, to whom they would provide case management to. The original timeframe for each household receiving a voucher was two years. There have been close to 20 successes but the households who are ready to move to permanent housing are currently unable to due to the scarcity of affordable rental units. All participating providers attest to this when reporting out on their clients' progress. This is corroborated by the high demand of rental properties in the current real estate market.

5. If a participating jurisdiction intends to use forms of investment other than those described in 24 CFR 92.205(b), describe these forms of investment.

N/A

6. Describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units.

Statement of Policy

In accordance with Title 24 CFR Part 92.351, and in furtherance of the County of Morris commitment to non discrimination and equal opportunity in housing, the County of Morris has established procedures to affirmatively market units developed under the NAHA program. These procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968, Executive Order 11063. The County of Morris believes that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, religion, sex, national origin, handicap or familial status. The county of Morris will carry out this policy through affirmative

marketing procedures designed specifically for the HOME Program in the County of Morris, New Jersey.

I. Informing the Public, Owners and Potential Tenants about the Affirmative Marketing Policy and Fair Housing Laws.

The County of Morris will inform the public, potential tenants, and owners about its affirmative marketing policy through the following actions:

- A. Place a public notice in "The Daily Record."
- B. Visit tenants in buildings selected for rehabilitation and post signs about the HOME Program with the HUD Equal Opportunity logo in each building project, (where appropriate).
- C. Meet directly with property owners interested in participating in the program.
- D. The Equal Opportunity logo will appear on all printed material.

II. Requirements for Owners to Affirmatively Market to Persons in the Housing Market Area.

At a minimum

- A. Shall include EEO logo type in all solicitations.
- B. Shall cooperate with County in complying with Special Outreach procedures.
- C. Maintain records on actions taken.

III. Special Outreach:

Specific project locations are not known at this time. When locations are known, the County will determine which potential classes are least likely to apply. After such a determination is made, methodology for special outreach will include the following:

- A. Newspapers advertisements in those papers that are most likely to be read by the particular group(s) targeted for special outreach.
- B. Advertisements in "The Daily Record" if appropriate.
- C. Contacting and supplying information on available units to specific community and/or public service organizations that have a membership or contact with those persons not likely to apply.

IV. Record Keeping:

The County of Morris, in cooperating with the owner, will keep records of the following:

- A. Copies of published advertisements.
- B. Copies of letters, dates of meetings attended and copies of all written materials.
- C. The maintenance of minority and gender data on beneficiaries.
- D. Information on how potential applicants heard of the program.

V. Assessment and Corrective Actions:

Effectiveness of our affirmative marketing efforts will be assessed as follows:

- A. To determine if good faith efforts have been made:
Compare the information contained on the records to be kept, as determined by Procedure 4, with actions that were taken to carry out Procedures 2 and 3. If the required steps were taken, we will determine that good faith efforts have been made.
- B. To determine results:
Examine whether or not persons from the variety of protected classes in our area applied for units that were affirmatively marketed. If we find that a variety is represented, we will assume our procedures were effective.

If one or more such classes are not represented, we will review the procedures to determine what changes, if any, might be made to make the affirmative marketing efforts more effective.

The County of Morris will take corrective actions if we find that owners fail to carry out such procedures required of them. If, after discussing with owners ways to improve procedures the owners continue to fail to meet the affirmative marketing requirements, the County of Morris will consider disqualifying an owner from future participation in the HOME Program.

The County of Morris will carry out assessment activities and complete a written assessment of affirmative marketing efforts annually. This assessment will cover marketing relative to units made available for occupancy during the year.

7. Describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.

The Division includes the following language in its grant agreement template:

Other Federal Requirements – The Subgrantee shall at a minimum, maintain the following records:

- I. Equal opportunity and fair housing records containing:
 - A. Data on the extent to which each racial and ethnic group and single-headed households (by gender of household head) have applied for, participated in, or benefited from, any program or activity funded in whole or in part with HOME funds.
 - B. Documentation of actions undertaken to meet the requirements of 24 CFR 92.350, which implements section 3 of the Housing Development Act of 1968, as amended (12 U.S.C. 1701u).
 - C. Documentation and data on the steps taken to implement outreach programs to minority-owned and female-owned businesses including data indicating the racial/ethnic or gender characteristics of each business entity receiving a contract or subcontract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services.
8. If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, state its financing guidelines required under 24 CFR 92.206(b).
N/A

HOPWA 91.220(I)(3)

1. One year goals for the number of households to be provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family, tenant-based rental assistance, units provided in housing facilities that are being developed, leased, or operated.

N/A

ESG 91.220(I)(4)

- 1 Identify the written standards for providing ESG assistance in accordance with 24 CFR 576.400(e)(1) and (e)(3).

Presently, performance standards are included in the grant agreement between the jurisdiction and the subgrantees. In compliance with 576.400, the jurisdiction is working with the CoC to collaborate on revised standards reflecting the HEARTH Act.

- 2 If the Continuum of Care for the jurisdiction's area has established a centralized or coordinated assessment system that meets HUD requirements, describe the centralized or coordinated assessment system and the requirements for using the system, including the exception for victim service providers, as set forth under 24 CFR 576.400(d)

The County's CoC developed the 'Face Sheet,' used as an intake tool, below, to be used for HPRP. This is the foundation for the development of a coordinated assessment system.

Services Face Sheet

Date: _____

Spanish Speaking After Hours Extended Hours GA HPRP TANF WOD

			New	#1	#2	#2P	#3A	#3B	#3AB	
Current Registration Status:										
Case #		Prev. Reg. Status:							Date:	

Registration #		AOSS #		Date:	
----------------	--	--------	--	-------	--

First Name: _____	Last Name: _____	Maiden Name: _____
Street Address: _____	Town: _____	Zip: _____
Phone #: _____	Other Phone #: _____	Marital Status: _____
Date of Birth: _____	Social Security #: _____	Medicaid #: _____

Female:

Ethnicity <input type="checkbox"/> Non-Hispanic/Latino <input type="checkbox"/> Hispanic/Latino	Race <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaii/Pacific Islander <input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian <input type="checkbox"/> White	Veteran <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	--	--

First Name: _____	Last Name: _____	Maiden Name: _____
Street Address: _____	Town: _____	Zip: _____
Phone #: _____	Other Phone #: _____	Marital Status: _____
Date of Birth: _____	Social Security #: _____	Medicaid #: _____

Male:

Ethnicity <input type="checkbox"/> Non-Hispanic/Latino <input type="checkbox"/> Hispanic/Latino	Race <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaii/Pacific Islander <input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian <input type="checkbox"/> White	Veteran <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	--	--

Children: (Include unborn & EDD)

First Name	Last Name	D.O.B.	Gender M/F	Social Security No.
------------	-----------	--------	------------	---------------------

Name of Absent Parent: _____
Address: _____ Phone: _____

Non-Cash Benefits

- Food Stamps
- Medicare
- WIC
- TANF Child Care Services
- Other TANF-funded Services
- Section 8, public housing, or other rental assistance
- Other source, None

- Medicaid
- State Children's Health Insurance
- VA
- TANF Transportation
- Private Health Insurance
- Other Health Insurance

Services Sought

- Shelter/Housing
- Mental Health Care
- Legal Aid – CRJS/Civil
- Financial Assistance – Utilities
- Financial Assistance – Moving Expenses
- Family Planning/EPSTD – Doctor: _____

- Drug Treatment
- Medical Care
- Legal Aid – Immigration
- Financial Assistance – Housing
- Financial Assistance – Other
- Other – Specify: _____

NEEDS ASSESSMENT

Presenting Problem:

Housing

Current type (if homeless include town):

- House
- Section 8
- Apartment
- Other (explain): _____
- Rooming House
- Shelter (name): _____

Previous address: _____

How long at previous address: _____

Narrative: _____

Education

Currently attending school: Yes No

Level of Education/Degree/Vocational Training:

Narrative:

Employment

Currently employed: Yes No

Narrative:

Finances & Resources

Source of Income: _____ Income Amount/Monthly: _____

Basic Monthly Expenditures: _____

General Health

- Excellent
- Very Good
- Good
- Fair
- Poor
- Don't Know

Narrative:

Family:

ACTION TAKEN:
RECOMMENDATION:
SUPERVISOR'S COMMENTS

- 3 Identify the process for making awards and how the jurisdiction intends to make its allocation available to nonprofit organizations, and in the case of urban counties, funding to participating units of local government.

Six agencies submitted applications. Review was conducted by Community Development staff for completeness and eligibility and compliance with needs addressed in the 5 Year Consolidated Plan and the Continuum of Care. Applications must meet a need serving the homeless population in one of these five areas: homeless prevention and rapid re-housing, street outreach, emergency shelters or HMIS.

The Human Services Advisory Committee (HSAC) Program Review Committee reviewed, heard presentations by the applicants, ranked and made funding recommendations of the applications, according to the following criteria:

1. Compliance with regulations regarding eligibility
 2. Meeting a County priority need as defined in the Homeless Plan
 3. Consistency with the Consolidated Plan
 4. Having a designated match
 5. Providing a direct service to the homeless
 6. Financial need
 7. Timeliness
- 4 If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), specify the plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG.

The CoC has a member who is formerly homeless. In addition, it is including current residents of the county's homeless shelter in its HSAC, CEAS and Homeless plan meetings.

- 5 Describe the performance standards for evaluating ESG activities.

Presently, performance standards are included in the grant agreement between the jurisdiction and the subgrantees. In compliance with 576.400, the jurisdiction is working with the CoC to collaborate on revised standards reflecting the HEARTH Act.

- 6 Describe the consultation with each Continuum of Care that serves the jurisdiction in determining how to allocate ESG funds, develop performance standards, evaluate outcomes of activities assisted by ESG funds, and develop funding policies, and procedures for the administration and operation HMIS.

The Jurisdiction has been working with the CoC and individual members in complying with the new ESG and HEARTH regulations. The Program Review Committee of the Human Services Advisory Committee, reviews the ESG applications, ranks and makes funding recommendations. The homeless providers are currently using HMIS. At present, the jurisdiction will use its existing performance standards and monitoring tools for ESG subgrantees.

OTHER NARRATIVES AND ATTACHMENTS

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.