



Annual Action Plan

Morris County, NJ FY 2016

May 16, 2016

Prepared by:
The Morris County Department of
Human Services

and

Mullin & Lonergan Associates, Inc.

Table of Contents

Executive Summary.....	2
AP-05 Executive Summary - 91.200(c), 91.220(b)	2
The Process	6
PR-05 Lead & Responsible Agencies - 91.200(b)	6
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)	7
AP-12 Participation - 91.401, 91.105, 91.200(c)	16
Expected Resources	18
AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)	18
Annual Goals and Objectives	21
AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)	21
AP-35 Projects - 91.420, 91.220(d)	25
AP-38 Project Summary	27
AP-50 Geographic Distribution - 91.420, 91.220(f)	45
AP-55 Affordable Housing - 91.420, 91.220(g)	46
AP-60 Public Housing - 91.420, 91.220(h)	47
AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)	48
AP-75 Barriers to affordable housing - 91.420, 91.220(j)	51
AP-85 Other Actions - 91.420, 91.220(k)	52
Program Specific Requirements.....	55
AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)	55

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Morris County receives funding annually from the U.S. Department of Housing and Urban Development under the Community Development Block Grant (CDBG), HOME Investment Partnerships, and the Emergency Solutions Grant (ESG) programs. The County is the lead in a consortium for the HOME program which includes the Township of Parsippany – Troy Hills.

The primary federal funding resources in the 2015-2019 Consolidated Plan are the following:

- Community Development Block Grant (CDBG): The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income levels. Funds can be used for a wide array of activities, including housing rehabilitation, homeownership assistance, lead-based paint detection and removal, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses.
- HOME Investment Partnerships Program (HOME): The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for low- and moderate-income households. HOME funds can be used for activities that promote affordable rental housing and homeownership by low- and moderate-income households, including reconstruction, moderate or substantial rehabilitation, homebuyer assistance, and tenant-based rental assistance.
- Emergency Solutions Grant (ESG): The Emergency Solutions Grant program became the Emergency Solutions Grant program under the Hearth Act of 2009. Recognizing the need to end homelessness, the Hearth Act places more emphasis on homeless prevention and rapid re-housing and less on shelters and transitional housing. ESG funding can be used to support traditional shelters, transitional housing that is grandfathered from 2010 funding, supportive services, rent and utility payments and security deposits to prevent homelessness or to rapidly re-house homeless individuals and families, street outreach, and management of a homeless management information system (HMIS).

Morris County anticipates receiving the following grant amounts in fiscal year 2016.

- CDBG: \$1,748,848
- HOME: \$603,336
- ESG: \$153,439

In addition to its annual allocation, the County has approximately \$22,811 in HOME resources that have not been budgeted. The County plans to budget these funds as soon as practical to support the existing goals as described in this Annual Plan. Because the County was unable to formally allocate these funds prior to the submission of this Annual Plan, the County will draft a substantial amendment to the FY 2016 AAP once the funds have been allocated. In accordance with the requirements at 24 CFR 91.505, the draft substantial amendment will be available for public review and comment for a minimum of 30 days prior to submitting the revised AAP to HUD.

2. Summarize the objectives and outcomes identified in the Plan

For FY 2015-2019, Morris County has identified the following goals and outcomes:

- Creation and preservation of rental housing for low-income households
- Creation and preservation of affordable homeownership housing
- Support activities that prevent homelessness
- Support the ongoing operation and preservation of shelter facilities for homeless
- Support activities that move persons experiencing homelessness to permanent housing
- Improve and expand public facilities to serve low income populations
- Improve and expand infrastructure to serve low income populations
- Support public services for children and homeless and special needs populations

3. Evaluation of past performance

The last CAPER submitted by Morris County to HUD was for FY 2014, July 1, 2014 to June 30, 2015. During the year, the County spent \$1,744,399 in CDBG funds and encumbered an additional \$45,063 in expenses on Administration and \$71,558 for public services. The encumbrances for administration are for contracted consulting fees. Including these encumbrances, administration expenses equaled 16.17% of the grant sum. There were also Public Services with unexpended funds at the end of PY 2014. Morris County continues to administer these activities.

The County met its spending goal for FY 2014. There were 51 completed CDBG projects and the County met the timeliness threshold of having less than 1.5 times the allocation available on the Letter of Credit.

Also available to Morris County in FY 2014 were public housing agency funds and McKinney Vento Continuum of Care funds. Awards were made to Morris County for \$1,750,933 including a planning grant of \$21,585 and two new activities.

In 2014, 85 owner-occupied housing units were rehabilitated and 79 units in Public Housing received modernization funds.

In addition to CDBG expenditures, \$227,963.92 in HOME funds was expended for housing.

HOME Expenditures

Annual Action Plan

3

	Funds Expended	Units completed
Rental	\$196,340.38	1
TBRA	\$66,351.50	16
Homebuyers	\$161,612.42	9

Emergency Solutions Grant Funds were also used to address the needs of persons experiencing or threatened with homelessness.

ESG Expenditures

	Funds Expended
Shelter	\$ 78,175
Homeless Prevention	\$ 71,479
Homeless Rapid-Rehousing	\$ 29,468

4. Summary of Citizen Participation Process and consultation process

Morris County follows a Citizen Participation Plan that provides for and encourages the participation in and development of the annual plan. Hearings are held that encourage citizen input from residents of low- and moderate-income neighborhoods, public housing, assisted housing, and non-English speaking residents. The County’s Human Services Advisory Committee consults with the Continuum of Care in development of recommendations for funding from the Emergency Solutions grant. The Community Development Revenue Sharing (CDRS) Advisory Committee reviews all the requests for funding from the CDBG and HOME programs and makes funding recommendations to the Board of Chosen Freeholders.

Two hearings were held during development of the Consolidated Plan. The first meeting was an orientation/application meeting where groups and municipalities could learn how to prepare a funding request. This hearing was held on November 5, 2015. Prior to this all municipalities in the county were notified in writing of the meeting date, as well as a tentative schedule of other important program year dates. Each municipality was also asked to name a representative to the CDRS committee.

Other previous applicants and any organization who had expressed interest in applying for funding was also notified of the orientation meeting. County staff held one-on-one meetings with brand new applicants that had never applied before to discuss the process in more detail and review their potential application. Municipalities also referred interested organizations directly to the county.

The second meeting was held to obtain input on the needs and goals that would be the foundation of the Annual Allocation Plan. This hearing was held on April 23, 2016.

During the preparation of the Annual Plan, all municipalities within the County (including Parsippany and Dover which are members of the HOME Consortium) and all counties and municipalities adjacent to Morris were notified via letter about plan's comment period and the date for the second public hearing.

Each of the hearings were advertised in *The Daily Record* and posted on the Human Services website. A copy of the public display version of the plan was made available at the Morris County library.

5. Summary of public comments

The Morris County Housing Alliance submitted a comment regarding the lack of specificity of the recommendations included in the Fair Housing Action Plan in the County's 2016 AI (included in the Citizen Participation Comments attachment). The Housing Alliance also asked to be more involved in discussions with the County about affordable housing. No other comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

The County appreciates the comments of the Housing Alliance and will take them into consideration when soliciting and funding activities during the current consolidated planning cycle, particularly activities that might have a component that furthers fair housing. The County will make every effort to work more closely with the Housing Alliance on affordable housing concerns.

7. Summary

In summary, the Annual Action Plan has been developed with community input and reflects the decisions and history of the Community Development Revenue Sharing (CDRS) Committee in funding allocations.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Annual Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office
HOME Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office
ESG Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office

Table 1 – Responsible Agencies

Narrative

The lead agency for the Annual Allocation Plan (AP) is the Office of Community Development under the Morris County Department of Human Services. The Office serves the 39 municipalities of Morris County through its administration of the American Recovery and Reinvestment Act of 2009, Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant.

Consolidated Plan Public Contact Information

County of Morris Department of Human Services
Division of Community & Behavioral Health Services
Office of Community Development
PO Box 900
Morristown, NJ 07963

Contact: Tim Tansey, Director of Community Development Programs

Phone: (973) 285-6033

Email: ttansey@co.morris.nj.us

Web site: <http://www.morrishumanservices.org/>

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Morris County developed an outreach effort to maximize input from a large cross-section of stakeholders. This outreach effort included public meetings, published meeting notices, stakeholder meetings, in-person interviews, and telephone interviews.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Administration of Morris County's federal grants programs were moved from the Department of Planning to the Department of Human Services in 2013. This move was made to better facilitate coordination between human services programs and these important federal funding resources. The network of partnerships between the County and regional organizations such as the Continuum of Care, the Fair Housing Committee of the Morris County Human Relations Commission, and the Housing Alliance of Morris County strengthen the impact that the federal funds have in the communities.

The County has entered into inter-local Cooperation Agreements with 37 municipalities to form the Urban County. The remaining two municipalities, Parsippany-Troy Hills and Dover, are part of the HOME consortium. Each of the 37 municipalities may apply for CDBG funding through the County, and housing activity through the HOME Program can be delivered anywhere in the County.

The Office of Community Development collaborates with the Community Development Revenue Sharing (CDRS) Committee, consisting of municipal representatives and other municipal officials in coordinating efforts to meet public facility needs, infrastructure improvements, public service needs, accessibility needs, economic development needs and housing needs. The CDRS Committee recommends which projects receive funding annually. Funding resources and homeless assistance programs are coordinated through the Morris County Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Department of Human Services had been the lead agency for the Continuum of Care since its inception. Representatives of the Human Services Department continue to provide staff support to the primary organizational entity, the Morris County Continuum of Care (CoC). The Human Services Advisory Committee (HSAC) continues to play a large role in directing county resources to address the needs of homeless persons and persons at risk of homelessness. The HSAC makes funding recommendations on the use of ESG funds to the Board of Chosen Freeholders and vets those recommendations with the COC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Morris County Department of Human Services consults with the CEAS Board to develop the funding plan for the use of ESG funds as well as the development of the performance standards, outcome measures, and policies and procedures. The CEAS Board is the Human Services planning arm and membership largely overlaps the COC membership. Before anything is finalized, the matter is brought to the COC for review and approval.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	MORRIS COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the community developments needs throughout the county.
2	Agency/Group/Organization	Homeless Solutions, Inc.
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless needs throughout the county.
3	Agency/Group/Organization	Morris Habitat for Humanity, Inc.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the affordable housing needs throughout the county.
4	Agency/Group/Organization	COMMUNITY HOPE INC
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.

5	Agency/Group/Organization	CATHOLIC SOCIAL SERVICES OF MORRIS COUNTY, DBA AS HOPE HOUSE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
6	Agency/Group/Organization	Morris County Department of Planning & Public Works
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the community developments needs throughout the county.
7	Agency/Group/Organization	MORRIS COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the affordable housing needs throughout the county.
8	Agency/Group/Organization	Morris County Human Relations Commission
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the fair housing needs throughout the county.
9	Agency/Group/Organization	Zufall Health Center
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public health needs throughout the county.
10	Agency/Group/Organization	Jersey Battered Women's Service, Inc.
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.

11	Agency/Group/Organization	CASA
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
12	Agency/Group/Organization	Deirdre's House
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
13	Agency/Group/Organization	Morristown Neighborhood House
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
14	Agency/Group/Organization	SALVATION ARMY
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
15	Agency/Group/Organization	Cedar Hill CDC
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
16	Agency/Group/Organization	Children on the Green
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
17	Agency/Group/Organization	Mental Health Assoc. of Morris County
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
18	Agency/Group/Organization	FAMILY PROMISE OF MORRIS COUNTY
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
19	Agency/Group/Organization	ROOTS & WINGS
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no types of agencies that the County did not consult.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2015-2019 Morris County Annual Action Plan	Morris County	Goals of the Annual Plan relate to the five-year plan, adjusted based on recent outcomes to maximize benefit of CDBG, HOME, and ESG investments
State of the County, 2014	Morris County Planning Board	Strategic Plan goals rely directly upon the data compiled by the County
Analysis of Impediments to Fair Housing Choice, 2016	Division of Community Development	Strategic Plan goals and objectives will intentionally, affirmatively further fair housing
Morris County Ten-Year Plan to End Homelessness, 2014	Morris County Continuum of Care	The goals of the COC were used in the development of the Strategic plan
ALICE, 2014	United Way of Northern New Jersey	Data and trends from this report influenced the Strategic Plan's funding allocations
Comprehensive Health Plan 2012-2014	Newark EMA HIV Health Services Planning Council	Strategies for serving individuals with HIV/AIDS identified in this plan are aligned with the Strategic Plan
Local Area Plan, 2013	MSW Workforce Investment Board	Strategic Plan acknowledges and addresses needs identified for expanding economic opportunities

Narrative

The citizen participation process in Morris County ensures that local municipal officials are engaged in the planning process. Representatives of the municipalities constitute the CDRS Committee which develops the spending allocation plan each year in the AP.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Morris County follows a Citizen Participation Plan that provides for and encourages the participation in and development of the annual plan. Hearings are held that encourage citizen input from residents of low- and moderate-income neighborhoods, public housing, assisted housing, and non-English speaking residents. The County's Human Services Advisory Committee consults with the Continuum of Care in development of recommendations for funding from the Emergency Solutions grant. The Community Development Revenue Sharing (CDRS) Advisory Committee reviews all the requests for funding from the CDBG and HOME programs and makes funding recommendations to the Board of Chosen Freeholders.

Two hearings were held during development of the Consolidated Plan. The first meeting was an orientation/application meeting where groups and municipalities could learn how to prepare a funding request. This hearing was held on November 5, 2015. Prior to this, all municipalities in the county were notified in writing of the meeting date, as well as a tentative schedule of other important program year dates. Each municipality was also asked to name a representative to the CDRS committee.

Mailings were also sent to previous applicants and any organization who had expressed interest in applying for funding to notify them of the orientation meeting. County staff held one-on-one meetings with brand new applicants that had never applied before to discuss the process in more detail and review their potential application. Municipalities also referred interested organizations directly to the county.

The second meeting was held to obtain input on allocations and goals that would be addressed through the use of funds. This hearing was held on April 23, 2016.

During the preparation of the Annual Plan, all municipalities within the County (including Parsippany and Dover which are members of the HOME Consortium) and all counties and municipalities adjacent to Morris were notified via letter about opportunity to comment and the date for the second public hearing.

Each of the hearings were advertised in *The Daily Record* and posted on the Human Services website. A copy of the public display version of the plan was made available at the Morris County library. All CDRS members and several community organizations were sent copies of the plan to review and to inform their constituents that the plan was available. These organizations included the Housing Authority, the Continuum of Care and the Housing Alliance.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Orientation Meeting	Applicants	Approximately 47 people attended this meeting	N/A	N/A	
2	Public Hearing	Non-targeted/broad community		Please see attached appendix	All comments were accepted	
3	Newspaper Ad	Non-targeted/broad community	Ads were purchased announcing the Orientation Meeting and Public Hearing	N/A	N/A	
4	Direct Mailing	Nearby Jurisdictions	Letters were mailed directly to all municipalities within the Morris County, as well as to all counties and municipalities adjacent to Morris County	N/A	N/A	

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The total of 2016 funding from the three HUD programs for the Morris County Consortium is \$2,505,623 with anticipated program income of \$100,000. Twenty-three CDBG activities, four HOME activities, and five ESG activities were determined by the Community Development Revenue Sharing (CDRS) Advisory Committee to meet overall county needs and local and national objectives. Of the total available for 2016 activities (exclusive of program administration), 100% will be used for activities that benefit low/moderate income persons.

In addition to its annual allocation, the County has approximately \$22,811 in HOME resources that have not been budgeted. The County plans to budget these funds as soon as practical to support the existing goals as described in this Annual Plan. Because the County was unable to formally allocate these funds prior to the submission of this Annual Plan, the County will draft a substantial amendment to the FY 2016 AAP once the funds have been allocated. In accordance with the requirements at 24 CFR 91.505, the draft substantial amendment will be available for public review and comment for a minimum of 30 days prior to submitting the revised AAP to HUD.

Anticipated Resources

Table 1 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition	\$1,748,848	\$100,000	\$1,848,848	\$5,246,544	Funds for Housing, services, public improvements
		Admin and Planning					
		Economic Development					
		Housing					
		Public Improvements					
Public Services							
HOME	public - federal	Acquisition	\$603,336		\$603,336	\$1,810,008	Funds for housing development and Tenant Based Rental Assistance (TBRA)
		Homebuyer assistance					
		Homeowner rehab					
		Multifamily rental new construction					
		Multifamily rental rehab					
		New construction for ownership					
		TBRA					
ESG	public - federal	Conversion and rehab for transitional housing	\$153,439		\$153,439	\$460,317	Funds for homeless prevention and emergency shelter operations
		Financial Assistance					
		Overnight shelter					
		Rapid re-housing (rental assistance)					
		Rental Assistance					
		Services					
		Transitional housing					

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Other resources from private and non-federal public sources that will be available to meet the needs identified in the Annual Plan include state and municipal funds, County grant-in-aid, weatherization funds, private foundations, private donations, volunteer labor, and private loans from lending institutions. The federal funds, in most cases, will complement other resources rather than leverage these funds.

The Emergency Solutions Grant Program and the HOME Program require matching funds. All applicants to these programs must identify the match in the applications for funding from the Office of Community Development. All matching sources are verified prior to commitment of any federal funds. The County has not committed any funds specifically to provide a monetary match to any activity, but may provide the match for Emergency Solutions activities through local grant-in-aid to homeless service providers. Sponsors of HOME activities are responsible to provide their match.

Specific matching requirements are:

HOME: Anticipated sources of match will be provided by activities requiring match - the total value of which will meet or exceed 25% of the total HOME award, with the exception of program administration activities which do not require match. Sources will include waiver of fees, in-kind donations, donations of land, private, state and local government funds.

ESG: Each agency must provide a 1:1 match for funding provided from the Emergency Solutions Grant Program. Most of the grant recipients are private non-profits with fund raising activities and other grants. The Morris County Department of Human Services, Office of Temporary Assistance uses state aid from the Social Services for the Homeless grant to meet its match obligation.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 2 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve/expand infrastructure	2015	2019	Non-Housing Community Development	Countywide	Infrastructure and Facilities	CDBG: \$538,024	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9,414 Persons Assisted
2	Improve/expand public facilities	2015	2019	Non-Housing Community Development	Countywide	Infrastructure and Facilities	CDBG: \$234,128	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 19,335 Persons Assisted
3	Public services	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Supportive Services	CDBG: \$227,327	Public service activities other than Low/Moderate Income Housing Benefit: 364 Persons Assisted
4	Create/preserve rental housing	2015	2019	Affordable Housing	Countywide	Housing	HOME: \$27,000	Rental units constructed: 2 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Create/preserve homeownership opportunities	2015	2019	Affordable Housing	Countywide	Housing	CDBG: \$464,600 HOME: \$100,000	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 460 Household Housing Unit
6	Housing for persons who are homeless	2015	2019	Public Housing Homeless	Countywide	Homelessness	CDBG: \$35,000 HOME: \$143,192 ESG: \$153,439	Tenant-based rental assistance/ Rapid Rehousing: 15 Households Assisted Homeless Person Overnight Shelter: 661 Persons Assisted Homelessness Prevention: 190 Persons Assisted
7	Non-homeless special needs housing	2015	2019	Affordable Housing Non-Homeless Special Needs	Countywide	Housing	CDBG: \$250,000	Public Services for LMI Housing Benefit: 2 Households
8	Administration	2015	2019	Administration	Countywide	Infrastructure and Facilities Supportive Services Housing	CDBG: \$349,769 HOME: \$60,333	Other: 1 Other

Goal Descriptions

Table 3 – Goal Descriptions

1	Goal Name	Improve/expand infrastructure
	Goal Description	Infrastructure in the low income areas of the county must be improved or expanded to improve the quality of life for lower income residents.
2	Goal Name	Improve/expand public facilities
	Goal Description	Public facilities serving low income residents including parks, libraries, and social service agencies require capital improvements.
3	Goal Name	Public services
	Goal Description	Expand and continue non-housing community development supportive services.
4	Goal Name	Create/preserve rental housing
	Goal Description	Creation and preservation of affordable rental housing through use of HOME and CDBG funding.
5	Goal Name	Create/preserve homeownership opportunities
	Goal Description	Creation and preservation of affordable homeownership housing opportunities including housing rehabilitation assistance, creation of new homeownership units and downpayment and closing cost assistance.
6	Goal Name	Housing for persons who are homeless
	Goal Description	Preservation of short- and long-term homeless facilities and housing including the provision of Tenant Based Rental Assistance (TBRA) to end homelessness.
7	Goal Name	Non-homeless special needs housing
	Goal Description	Creation and preservation of special needs facilities and housing.
8	Goal Name	Administration
	Goal Description	Program oversight, public outreach, and on-going management of the federal grants programs.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

Through a combination of rental assistance, the production of new units, the rehabilitation of existing units, and assistance to prevent homelessness, the County plans to assist approximately 521 households with affordable housing in some way.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The finalized amount of 2016 Community Development Block Grant (CDBG) funds for the Morris County Consortium is \$1,748,848 with anticipated program income of \$100,000. A total of 23 activities were selected for funding as part of the 2016 CDBG Program in Morris County.

The 2016 HOME Investment Partnerships program (HOME) funds for the Morris County Consortium is \$603,336. A total of four activities were selected for funding as part of the 2016 HOME Program in Morris County.

The 2016 Emergency Solutions Grant program (ESG) funds for the Morris County Consortium is \$153,439. A total of five activities were selected for funding as part of the 2016 ESG Program in Morris County. The Community Development Revenue Sharing (CDRS) Advisory Committee identified those projects that met the overall county needs and local and national objectives.

Table 3 – Project Information

#	Project Name
1	Borough of Netcong Railroad Ave & Marc Court
2	Borough of Butler Manning Ave Water Main Replacement Phase 2
3	Borough of Lincoln Park Water Main Replacement Phase 2
4	Township of Mt. Olive Budd Lake Drainage and Paving
5	Borough of Rockaway Water Main Repair
6	Borough of Wharton Central Ave Water Main
7	Township of Roxbury Road Resurfacing
8	Township of Montville Road Improvements
9	Community Hope Elevator
10	Zufall Health Center Renovations
11	Flanders Fire Company ADA Restrooms
12	Borough of Victory Gardens Playground
13	JBWS Children's Program
14	CASA Case Supervisor Positions
15	Deirdre O'Brien House Clinical Counseling Program
16	Neighborhood House School Age Children
17	Salvation Army Day Care Scholarships
18	Cedar Hill CDC Summer Camp Scholarships
19	Children on the Green Summer Camp Scholarships
20	Mental Health Association Educational Assistance Fund
21	MC Affordable Housing Monroe Street Apartments
22	Hope House Fix It Program
23	Housing Rehab

#	Project Name
24	Morris Habitat for Humanity Willow Street Affordable Housing
25	Family Promise Our Promise
26	Tenant-based Rental Assistance
27	Homeless Solutions Emergency Shelter
28	JBWS Nights of Shelter
29	MC Office of Temporary Assistance Homeless Prevention
30	Roots & Wings Rapid Rehousing
31	Family Promise Community Support Program
32	Community Hope Chester Borough Supportive Housing
33	Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding awards are based on need and activity eligibility. Assistance is spread throughout the consortium with actual locations determined by applications received and funding availability. Activities have been recommended for funding the Borough of Butler, Borough of Lincoln Park, Borough of Mt. Olive, Borough of Netcong, Borough of Rockaway, Borough of Victory Gardens, Borough of Wharton, Roxbury Township, and the Township of Montville.

Obstacles to meeting underserved needs include:

- Limited funds for all programs (HOME, CDBG and ESG)
- Diminishment and disappearance of State funds
- Diminishment and disappearance of local funds
- Diminishment and disappearance of private funds
- Increased competition for diminishing pool of funds
- Lack of affordable child care services
- Lack of transportation
- Lack of employment training and opportunities
- Lack of affordable housing; severe shortage of affordable rentals
- Lack of employment training for veterans
- Lack of affordable permanent supportive housing for veterans
- Lack of land for construction of facilities and residential units
- Lack of societal 'will' to address the need of the underserved
- Dwindling capacity on the part of providers due to layoffs
- Severe financial stress at the municipal level
- Severe financial stress on the part of non-profits

AP-38 Project Summary

Project Summary Information

Table 4 – Project Summary

1	Project Name	Borough of Netcong Railroad Ave & Marc Court
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$80,000
	Description	Replacement of water main and hydrants along all of Marc Court to the end of Railroad Avenue. Matric code 03J.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	45 Railroad Avenue and 2 Marc Court, Netcong
	Planned Activities	
2	Project Name	Borough of Butler Manning Ave Water Main Replacement Phase 2
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$80,000
	Description	Replacement of approximately 950' of water main on Manning Avenue from Arch Street to Second Street, including fire hydrant and repairing the road surface over the excavations. Matrix code 03J.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Borough of Lincoln Park Water Main Replacement Phase 2
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$80,000
	Description	Replacement of 450' of existing water main, including a hydrant and ten water services covering the area from Maturan Avenue to Utne Court. Matrix code 03J.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	67 Main Street, Lincoln Park
	Planned Activities	
4	Project Name	Township of Mt. Olive Budd Lake Drainage and Paving
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities

	Funding	CDBG: \$45,400
	Description	Drainage improvements on Elizabeth Lane and Forest Road with 2,000 linear foot drainage to alleviate undersized drainage, which is insufficient to bear stormwater runoff. Matrix code 03J.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	24 Elizabeth Lane & 9 Forest Road
	Planned Activities	
5	Project Name	Borough of Rockaway Water Main Repair
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$80,000
	Description	Upgrading of water main on Broad, Short, and East Flagge Streets encompassing 1,900 linear feet of 8' D.I.P., four fire hydrants, street restoration and installation of granite block curb on one side of Broad Street. Matrix code 03J.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	15 Broad, 1 Short, and 95 East Flagge Streets
	Planned Activities	
	Project Name	Borough of Wharton Central Ave Water Main

6	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$79,785
	Description	Replacement of 650 linear feet of water main and road restoration on East Central Avenue from Main Street to Church Street. Matrix code 03J.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	17 East Central Avenue, Wharton
	Planned Activities	
7	Project Name	Township of Roxbury Road Resurfacing
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$72,872
	Description	Road resurfacing on Birch Lane (approximately 850 feet in length); 3-12 Spencer Street (approximately 460 feet in length); and James Street (approximately 1,125 feet in length). Asphalt base course repairs will be performed, if necessary. Matrix code 03K.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Birch Lane, James Street, and Spencer Road
	Planned Activities	
8	Project Name	Township of Montville Road Improvements
	Target Area	Countywide
	Goals Supported	Improve/expand infrastructure
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$19,967
	Description	Road improvements to include milling, paving, and upgrading inlet heads on Longview Drive and Eberhardt Court. Matrix code 03K.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	2 Longview Drive & 1 Eberhardt Court, Montville
	Planned Activities	
9	Project Name	Community Hope Elevator
	Target Area	Countywide
	Goals Supported	Improve/expand public facilities
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$71,800
	Description	Installation of an elevator for individuals with mental illness who are aging-in with limited mobility. Matrix code 03B.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	7 Cambridge Road, Wharton
	Planned Activities	
10	Project Name	Zufall Health Center Renovations
	Target Area	Countywide
	Goals Supported	Improve/expand public facilities
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$32,328
	Description	Replacement of 1,980 square feet of flooring in Zufall Health Center office, including project debris removal as well as repair of the damaged walls as a result of new installation. Matrix code 03P.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	2 Atno Avenue, Morristown
	Planned Activities	
11	Project Name	Flanders Fire Company ADA Restrooms
	Target Area	Countywide
	Goals Supported	Improve/expand public facilities
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$70,000

	Description	ADA accessible restrooms to bring to code a 155 year old firehouse that serves as a warming station. Matrix code 03.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	27 Main Street, Flanders
	Planned Activities	
12	Project Name	Borough of Victory Gardens Playground
	Target Area	Countywide
	Goals Supported	Improve/expand public facilities
	Needs Addressed	Infrastructure and Facilities
	Funding	CDBG: \$60,000
	Description	New playground equipment and wood fiber playground surface for an existing playground that is outdated and in poor condition. Matrix code 03F.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	397 Washington Avenue, Victory Gardens
	Planned Activities	
13	Project Name	JBWS Children's Program
	Target Area	Countywide

	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$15,000
	Description	Thirty six hours of counseling services for 12 children of battered women while at the JBWS facilities. Matrix code 05G.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	Project Name	CASA Case Supervisor Positions
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$50,000
	Description	Fund Case Supervisor Salary Positions (2) in order to mentor Morris County abused and neglected foster youth who are part of the court system presently living in foster homes and residential facilities. Matrix code 05N.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
15	Project Name	Deirdre O'Brien House Clinical Counseling Program
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$40,000
	Description	Salary program for two full time counselors, one bi-lingual counselor along with staff training and supervision, which would provide counseling to child victims. The program offers individual therapy, crisis intervention and case management. Matrix code 05N.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	7 Court St, Morristown
	Planned Activities	
16	Project Name	Neighborhood House School Age Children
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$40,000
	Description	School age child care scholarship funding to subsidize of 24 school age child care slots for low income families at the before and after school program at the Morristown Neighborhood House. Matrix code 05L.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	12 Flagler Street, Morristown
	Planned Activities	
17	Project Name	Salvation Army Day Care Scholarships
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$20,000
	Description	Day care scholarship to provide children from 6 months to 5 years old from low/moderate income families residing in Morristown. Matrix code 05L.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	95 Spring Street, Morristown
	Planned Activities	
18	Project Name	Cedar Hill CDC Summer Camp Scholarships
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services

	Funding	CDBG: \$18,500
	Description	Summer camp scholarship program to provide after school and summer camp scholarships and activities to low/moderate income families. Matrix code 05L.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
19	Project Name	Children on the Green Summer Camp Scholarships
	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$30,000
	Description	Child care scholarships for low income families living/working in the Morristown area, 1st priority given to families leaving a homeless shelter, subsidized tuition assistance to qualified families and those who have temporary lost their voucher. Matrix code 05L.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
	Project Name	Mental Health Association Educational Assistance Fund

20	Target Area	Countywide
	Goals Supported	Public services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$13,827
	Description	Scholarship program for mentally disabled adults to be used towards education. Matrix code 05H.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	100 Route 46, Mt. Lakes
	Planned Activities	
21	Project Name	MC Affordable Housing Monroe Street Apartments
	Target Area	Countywide
	Goals Supported	Create/preserve rental housing
	Needs Addressed	Housing
	Funding	HOME: \$27,000
	Description	Renovation of a commerical garage into two - one bedroom apartments and renovation of two - two bedroom apartments above the garage. Matrix code 12.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	6 Monroe Street, Morris Township

	Planned Activities	
22	Project Name	Hope House Fix It Program
	Target Area	Countywide
	Goals Supported	Create/preserve homeownership opportunities
	Needs Addressed	Housing
	Funding	CDBG: \$99,600
	Description	Provides minor home repairs to senior citizens, disabled, single parents low to moderate income homeowners. Matrix code 14A.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
23	Project Name	Housing Rehab
	Target Area	Countywide
	Goals Supported	Create/preserve homeownership opportunities
	Needs Addressed	Housing
	Funding	CDBG: \$365,000
	Description	Matrix code 14A.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
24	Project Name	Morris Habitat for Humanity Willow Street Affordable Housing
	Target Area	Countywide
	Goals Supported	Create/preserve homeownership opportunities
	Needs Addressed	Housing
	Funding	HOME: \$100,000
	Description	New construction of a duplex on Willow Street in order to provide low/moderate income clientele with the purchase of an affordable housing unit. Matrix code 12.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	10 Willow Street, Morristown
	Planned Activities	
25	Project Name	Family Promise Our Promise
	Target Area	Countywide
	Goals Supported	Housing for persons who are homeless
	Needs Addressed	Homelessness
	Funding	CDBG: \$35,000

	Description	Salary request for a portion of the Program Coordinator and Program Assistant along with rental costs for one year. Matrix code 03T.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	51 Washington Street, Morristown
	Planned Activities	
26	Project Name	Tenant-based Rental Assistance
	Target Area	Countywide
	Goals Supported	Housing for persons who are homeless
	Needs Addressed	Homelessness
	Funding	HOME: \$143,192
	Description	Matrix code 05S.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
27	Project Name	ESG Projects
	Target Area	Countywide
	Goals Supported	Housing for persons who are homeless

Needs Addressed	Homelessness
Funding	ESG: \$153,439
Description	Funding granted to Homeless Solutions, Jersey Battered Women's Service, Morris County Office of Temporary Assistance, Roots & Wings, and Family Promise
Target Date	6/30/2017
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	Homeless Solutions Emergency Shelter: 540 W Hanover Avenue, Morristown JBWS Nights of Shelter: Morristown, NJ 07962 MC Office of Temporary Assistance Homeless Prevention: Morristown, NJ 07962 Roots & Wings Rapid Rehousing: Morristown, Randolph and Rockaway Family Promise Community Support Program: 3 Executive Dr., Greystone Drive
Planned Activities	Homeless Solutions Emergency Shelter: Activity will support salaries for Homeless Solutions in order to operate homeless shelter. The clientele will receive case management services, counseling, etc. in order to move into permanent housing. Matrix code 03T. JBWS Nights of Shelter: Grant to provide nights of shelter for victims of domestic abuse including the general operation and maintenance. Matrix code 03T. MC Office of Temporary Assistance Homeless Prevention: Activity would provide funding for relocation costs, security/utility deposits and rental assistance for low/moderate income clients in order to prevent homelessness. Matrix code 05Q. Roots & Wings Rapid Rehousing: Activity would provide safe housing, direct case management and mentoring services to foster youth in order to obtain independent housing. Matrix code 05D. Family Promise Community Support Program: This activity provides case management to families/individuals who have moved out of the shelter. Matrix code 05Q.

28	Project Name	Community Hope Chester Borough Supportive Housing
	Target Area	Countywide
	Goals Supported	Non-homeless special needs housing
	Needs Addressed	Supportive Services
	Funding	HOME: \$250,000
	Description	Construction of a two-story, two family home home for low income individuals with a mental health disability on donated land. Matrix code 12.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
29	Project Name	Administration
	Target Area	Countywide
	Goals Supported	Administration
	Needs Addressed	Infrastructure and Facilities Supportive Services Housing Homelessness
	Funding	CDBG: \$349,769 HOME: \$60,333
	Description	On-going program administration and public outreach. Matrix code 21A.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic area within the Urban County Program consists of the 37 of the 39 municipalities making up Morris County, with a land area of 469 square miles. The Town of Dover and Township of Parsippany-Troy Hills are not CDBG participating jurisdictions. However, these communities are part of the HOME Consortium. The County enjoys a range of rural, wooded environment, farmland to the west, suburban developments, and some areas of more concentrated development such as hamlets, villages and small cities. As of 2014 Census figures, total population equaled 497,103. The population's major constituent groups consist of 3.2% Black, 9.5% Asian, and 81.9% White, in terms of race. When considering origin and race, 12.2% of the total population is Hispanic/Latino.

Geographic Distribution

Table 5 - Geographic Distribution

Target Area	Percentage of Funds
Countywide	100

Rationale for the priorities for allocating investments geographically

The County does not set priorities for allocating investments geographically.

Discussion

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The County will use HOME funds and a portion of CDBG funds for new affordable housing and to rehabilitate existing housing units. The special needs population will be served through the rehabilitation of existing housing and the construction of new supportive housing. The homeless population will be served through assistance grants to local service providers.

The one year goals noted below have been extrapolated from the table included in AP-20.

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	701
Non-Homeless	224
Special-Needs	4
Total	929

Table 7 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	8
Rehab of Existing Units	220
Acquisition of Existing Units	0
Total	

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Housing Authority of the County of Morris was created by the Morris County Board of Chosen Freeholders in 1972 to develop and manage housing for low- and moderate-income residents of the County. For over thirty years, the Housing Authority has played a major role in providing affordable housing options to low and moderate income senior citizens, families, and people with disabilities.

The mission of the Housing Authority is to enhance the lives of the citizens of the County by creating and sustaining decent, safe, and affordable living environments that foster stability and self-sufficiency for seniors, families, and people with disabilities with low- to moderate-incomes. They assist approximately 1,050 county residents annually.

Actions planned during the next year to address the needs to public housing

The Housing Authority will undertake general maintenance and repair action during FY 2016 including: sealcoating and stripping parking lots, replacing bathroom fans and countertops, painting, replacing sidewalks, and replacing exterior doors and locks.

No CDBG funds were requested for activities or services.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Morris County Housing Authority has a Resident Advisory Board which provides input to the Authority's annual plan. Senior Citizen groups are active at each of the elderly developments. The Housing Authority received a ROSS Grant and provides supportive services to foster independent living.

The Morris County Housing Authority also has a Family Self-sufficiency program that works with households to become economically independent and look forward to homeownership goals.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Morris County Housing Authority is not "troubled."

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The County is a partner with the Continuum of Care to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Mental Health Association of Morris County operates the primary outreach program for the CoC region through the PATH program. The MHA outreach teams cover the full geographic region through targeting known locations for street outreach efforts. The outreach teams work closely with local police and hospitals to respond to unsheltered homeless persons identified by those agencies. MHA of Morris County tracks outreach interactions in the HMIS. In addition to the outreach team, there are two day centers in the region that connect unsheltered households to mainstream benefits, services shelter.

The MHA of Morris County works closely with the community shelters and helps connect people to the safe havens and emergency shelter programs. MHA also connects people to GA, TANF & SSI through which they may receive shelter and housing

Outreach and assessment for people who are homeless and living on the street is provided by several other agencies including:

- Community Soup Kitchen and Outreach Center
- The Faith Kitchen in Dover
- The Market St. Mission
- Homeless Solutions, Inc. – drop in center
- Our Promise – drop in center
- Morris County Office of Veterans Affairs
- Community Hope (Veterans and youth)
- Lyons VA Hospital
- The New Jersey AIDS Services
- Morristown Memorial Family Health Center (AIDS)
- Roots and Wings (youth)
- CART process and DYFS Hotline (youth)

A coordinated assessment system is being developed to reduce barriers to accessing services from

multiple providers.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC experienced an overall increase in the homeless family population in FY 2015. The increase in the sheltered family population is related to an increased number of families accessing emergency shelter. While the increase was minimal, there are more families struggling to afford the cost of living in Morris County. With the high cost of living and low employment wages, many households are unable to maintain stable housing and end up in the local homeless shelters.

The CoC includes 7 shelter facilities and programs with capacity of 132 beds and 6 transitional housing programs with 142 beds. ESG funding will be used to provide shelter support at the emergency shelter operated by Homeless Solutions, Inc. and Jersey Battered Women's Services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC Board established funding priorities for the 2015 process that included priority for projects serving the chronically homeless, providing rapid rehousing for families, and projects serving priority populations of veterans, youth, and DV victims. The scoring tool included weighted scores for projects serving these special populations.

Projects providing housing to the chronically homeless or rapid re-housing to families could receive 8 points. Projects serving veterans, youth or victims of domestic violence could receive 6 points. The local application included targeted questions about the type of service provided and the population served in order to determine which projects received these points. In addition, all projects completed a presentation before the review committee where they have an opportunity to describe additional variables in their program and discuss performance outcomes in relation to the population served.

Specific actions targeting transitioning from homelessness include:

- The County has awarded funding to programs that focus on transitioning from homelessness, including the Morris County office of Temporary Assistance, Roots and Wings, and Family Promise.
- In New Jersey, Low Income Housing Tax Credit projects are incentivized to set aside at least 5 units for homeless and/or special needs populations. Since this incentive was created in the program scoring criteria, 3 new tax credit projects have been funded creating 15 new units set

aside for the homeless and special needs populations.

- Homeless Solutions operates emergency shelter, transitional housing, and permanent supportive housing programs in the CoC region. Homeless Solutions operates a permanent supportive housing building with 15 units containing 45 beds that are set aside for the chronically homeless.
- The Mental Health Association has several state contracts to provide housing and services to individuals with severe mental illness. The agency provides state funded rental assistance and services to 32 homeless households.
- The Market Street Mission operates a permanent supportive housing program for 10 homeless individuals in the community.
- NJAS and Hope House manage PSH for homeless persons with HIV/AIDS through HOPWA.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The COC identified over 12 agencies that provide homeless prevention services and programs such as utility assistance, rental assistance and security deposit and counseling to households at risk of homelessness. FY 2016 ESG funds have been recommended for three agencies working to prevent homelessness (Family Promise, the County's Office of Temporary Assistance, and Roots and Wings). The agencies which receive ESG funds for shelter services all incorporate plans to help households become more stable in permanent housing.

FY 2016 HOME funds have been dedicated to a Tenant Based Rental Assistance Program program to expand the availability of subsidized rental housing. This program provides 13 vouchers of rental assistance to homeless families in the community and are administered by the homeless service providers.

The COC continues to work on discharge planning to prevent homelessness as well.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

Morris County is in the process of updating its Analysis of Impediments to Fair Housing Choice to be finalized in 2016. Some of the impediments identified in that document, along with recommendations to address the impediments, are directly related to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Specific recommendations related to affordable housing in the 2016 AI include:

- Update Morris County's Master Plan to include long-term goals and strategy for encouraging or expanding affordable housing development and fostering inclusive communities.
- Continue to utilize, monitor, and enforce COAH-approved Fair Share Plans to ensure affordable housing units are built.
- Provide technical assistance for developers interested in using federal or state funds for affordable housing development.
- Morris County and its townships, including Parsippany, should continue to monitor the database of expiring affordable housing units over the next five years. Assess if and when any units could be lost due to expiring contracts, and what actions the County can take to preserve these units.
- Encourage housing providers to develop programs that involve rehabilitation, mixed use, or redevelopment with the explicit goal of increasing local affordable housing inventory.
- Continue and expand existing housing rehabilitation programs.
- Provide pre-development funding to non-profit developers operating in higher opportunity neighborhoods, in order to help underwrite high upfront affordable housing development costs.
- Address the difficulties of low-income persons finding loans in the private market by utilizing CDBG funds for first time homebuyer programs to benefit low and moderate income persons.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Morris County has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

To address the obstacles identified in the five year plan, the County will seek other funding and maximize the use of existing funding by coordinating efforts with the Housing Alliance of Morris County, Fair Housing Committee, Foreclosure Taskforce, the county's Human Services Advisory Council, and the Continuum of Care.

Actions planned to foster and maintain affordable housing

A lack of affordable housing is a primary obstacle to addressing unmet needs. To foster the development of affordable housing, Morris County will utilize HOME resources to expand housing opportunities. Further, Tenant Based Rental Assistance will be used to maintain the supply of affordable housing by assuring owners of rental housing an adequate stream of income, coupled with an inspection program, which will enable them to maintain the housing in safe and decent condition.

The county will continue to work with the Morris County Housing Alliance because the broad base of the coalition is effective at identifying opportunities and providing services to specific subpopulations.

Actions planned to reduce lead-based paint hazards

The housing rehabilitation program incorporates all aspects of lead safe work practices and abatement as required. Further, educational presentation on the hazards of lead-based paint to participants in the Step-by-Step first time homebuyer education classes makes them more aware of possible dangers as they prepare for homeownership. The EPA material on lead-based paint is distributed.

Actions planned to reduce the number of poverty-level families

CDBG, HOME, and ESG funding is integrated into the programs that address poverty and homelessness by participating agencies that are served by the Morris County Continuum of Care, the Fair Housing Committee of the Morris County Human Relations Commission, and the Housing Alliance of Morris County. These agencies, and others, provide much needed services to assist residents that are living in poverty. Further programs such as job training, child care, transportation assistance and Tenant Based Rental Assistance (TBRA) reduce the impact of poverty and provide for income growth for families living

in poverty.

Actions planned to develop institutional structure

Administration of Morris County's federal grants programs were moved from the Department of Planning to the Department of Human Services in 2013. This move has better facilitated coordination between human services programs and these important federal funding resources. The network of partnerships between the County and regional organizations such as the Fair Housing Committee of the Morris County Human Relations Commission and the Housing Alliance of Morris County strengthen the impact that the federal funds have in the communities.

The County has entered into inter-local Cooperation Agreements with 37 municipalities to form the Urban County. The remaining two municipalities, Parsippany-Troy Hills and Dover, are part of the HOME consortium. Each of the 37 municipalities may apply for CDBG funding through the County, and housing activity through the HOME Program can be delivered anywhere in the County.

The housing programs are delivered through a variety of development entities. Housing rehabilitation is provided by in house by the County as well as through Catholic Social Services D/B/A HOPE House. The Fix It program provides essential repairs for elderly and disabled residents. Several organizations provide group homes which have received support from both HOME and CDBG funding. Other organizations, such as Morris County Habitat for Humanity and Morris County Affordable Housing Corporation construct new units for homeownership and or rental housing.

Actions planned to enhance coordination between public and private housing and social service agencies

The jurisdiction will carry out its consolidated plan through a network of partnerships with governmental and non-profit agencies. It reinforces these relationships through participation in regional efforts such as the Housing Alliance of Morris County, the Housing Committee of the Morris County Human Relations Commission, and the Comprehensive Emergency Assistance Strategy Committee (CEAS).

The Division collaborates with the Community Development Revenue Sharing (CDRS) Committee, consisting of municipal representatives, and other municipal officials in coordinating efforts to meet public facility, infrastructure improvements, public service needs, accessibility needs, economic development needs, and housing needs. The CDRS Committee determines which projects receive funding. Funding resources and programs for the homeless are coordinated through the Comprehensive Emergency Assistance System (CEAS).

Priority human service needs are developed and incorporated into the Comprehensive Human Services Plan, and funding resources and programs to meet service needs, including health and mental health, are coordinated through the Department of Human Services based on recommendations made by the

Human Services Advisory Council (HSAC) and its committees. Both public and private agencies are active on their respective committees. The lead agency meets with appropriate staff and committees to implement the strategies of the plan.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

There are no other forms of investment.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Morris County will provide HOME funds to developers to create affordable for-sale units. HOME funds used for homebuyer programs will be subject to resale restrictions during the affordability period.

A mortgage and note will be signed and filed as the mechanism to impose these resale restrictions.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The resale provisions used mirror the state's provisions in the calculation of the limit of funds a homeowner may retain upon sale of a unit over the initial purchase price. See NJ Fair Housing Act and NJ 5:80-26.1 et Seq. Resale values are tied to income at 72% of median income as determined by the state at a 28% debt ratio to income.

The amount of the resale price is restricted but allows for return of capital expenditures by the owner during the control period for improvements and upgrades that expand living space or number of bathrooms. Other improvements may be sold to a subsequent buyer separately.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not use funds for refinancing existing debt.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Morris County has prepared written standards which are included in the attached Appendix.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Morris County COC has prepared a Coordinated Assessment system tool for use by all agencies. The use of the tool is in the pilot stages of use with a few agencies. Full system roll out is expected to occur in 2016.

The goal for the use of a coordinated assessment system is to provide a better, more efficient access, assessment, and referral process for diversion/prevention, shelter and/or other related housing and services, to ensure that those who are homeless/at risk of homelessness are connected to the most accurate services. To be implemented consistently throughout the Morris County geographic area, easy to use and well-publicized to the community, especially those in need of these services.

The process for intake is based on “No Wrong Door.” Entry and intake can be completed at any COC participating agency. The Coordinated Screening Tool will be used for intake to assess the primary needs of the client, and released, with the client’s permission, to agencies to whom referral is made.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County publishes a Notice of Funding Availability in the fall each year. This notice is advertised in the newspaper and County website and distributed to the COC, prior ESG recipients and anyone expressing an interest in the program. Funding priorities that were established by the COC are part of the application package.

The COC provides policy guidance to the HSAC which is used throughout the funding process. The Human Services Advisory Committee (HSAC) reviews the applications and makes a funding recommendation. Their review considers the funding priorities set by the COC and the written standards developed by the COC for the program. The HSAC makes a funding recommendation to the County. This recommendation is sent to the COC for review and comment.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions

regarding facilities and services funded under ESG.

Participation by a homeless individuals is met through consultation with the COC Board per 24 CFR Part 576.405 (b). The COC board includes a formerly homeless person. By providing a leadership role in establishing policy that is used by the County through the HSAC, the COC exerts its influence in the decision making for grant awards.

5. Describe performance standards for evaluating ESG.

The performance standards are in draft form but are comprehensive in nature. Measurements are going to be made to accomplish the following:

Performance Standards		
	HUD Standard	Local Target
HOUSING		
Short Term Emergency Shelter	High performing communities average length of stay across all programs is 20 day or less or 5% decrease in baseline	7 days
Long Term Emergency Shelter		90 days individuals 180 days families
Transitional Housing		12 months individuals 18 months families
Safe Haven		15 months
Rapid Re-housing	None	2 year maximum assistance
Permanent Housing	6 months or longer stay	12 months or longer stay
Services only	n.a	n.a.
Income/Benefit		
Adults With Earned Income	20%	17%
Adults with increase in monthly earnings	20%	Recommendation not to use this measure at this time
Adults with non-earned cash benefits	54%	34%
Adults with increase in monthly non-earned cash benefits	54%	Recommendation not to use this measure at this time
Adults with non-cash benefits	56%	42%
Successful Placement in Permanent Housing		
Emergency Shelter		17%
Transitional Housing	65%	65%
Safe Haven		35%
Rapid Re-housing		95%
Permanent Housing	80%	Increase of 5% from baseline of 70% (2014)
Services Only Program		n/a