

Morris County Continuum of Care

P.O. Box 900
Morristown, NJ 07963-0900
Phone: 973-285-6851
Fax: 973-285-6719

<https://hs.morriscountynj.gov/behavioral/community/continuum/>

Executive Committee

CHAIR
Jeff Bashe

VICE CHAIR
Jodi Miciak
United Way of Northern NJ

Mike Armstrong
Community Hope

Joann Bjornson
Family Promise of Morris County

Jennifer Carpinteri
Morris County Dept. of Human Services

Terry Connolly
Community Soup Kitchen

Joseph Galloway
Market Street Mission

Russ Hall
Morris County Housing Alliance

Nancy Magee
Community Foundation of NJ

Dan McGuire
Homeless Solutions

Kesha Moore, PhD
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Morris County Office of Temporary Assistance

Gwen Rippey, PhD
Atlantic Health System

Lou Schwarcz
Mental Health Association

David Scott
Market Street Mission

Patty Sly
Jersey Battered Women's Services

Rebecca Zydell
Child & Family Resources

Morris County Continuum of Care CoC Application Notice of Intent Rank and Review Tool Guide

A rank and review tool allows the review committee to structure, then award allocations by: specifying and prioritizing needs with a list of criteria; then evaluating, rating, and comparing the different applications; and selecting the best matching application. The rank and review tool aids the review committee in determining the winning application amid all those sent in response to the release of the Notice of Intent.

The purpose of this guide is to define the determining factors and specify CoC Application Notice of Intent alignment.

Program Performance	<ul style="list-style-type: none"> • Determining Factor: Program Performance – Data Quality, Income growth, Connection to benefits, Housing stability, Full utilization by eligible population
	<ul style="list-style-type: none"> • Definition: Applicant demonstrates ability to meet the Morris County CoC Performance Standards
	<ul style="list-style-type: none"> • CoC Application Notice of Intent Alignment: Information for project performance will be pulled directly from HMIS (or APRs for non-HMIS agencies)
Program Type: Permanent Supportive Housing	<ul style="list-style-type: none"> • Determining Factor: Permanent Housing beds dedicated or prioritized for the chronically homeless
	<ul style="list-style-type: none"> • Definition: <ul style="list-style-type: none"> ○ Projects adding new permanent housing beds dedicated to the chronically homeless ○ Projects dedicating existing permanent housing beds for the chronically homeless ○ Projects prioritizing existing permanent housing beds for the chronically homeless ○ Projects prioritizing existing permanent housing beds to the chronically homeless at bed turnover ○ Projects dedicating existing permanent housing beds to the chronically homeless at turnover
	<ul style="list-style-type: none"> • CoC Application Notice of Intent Alignment: <ul style="list-style-type: none"> Renewal Application <ul style="list-style-type: none"> ○ Type of Funding ○ Project Target Population New Application <ul style="list-style-type: none"> ○ Type of Funding ○ Project Target Population
Program Type: Permanent Housing for homeless	<ul style="list-style-type: none"> • Determining Factor: Permanent Housing for homeless families using a rapid re-housing model
	<ul style="list-style-type: none"> • Definition: Rapid Re-Housing is defined as a housing model in which households are moved into housing as quickly as

CoC Lead Agency: Morris County Department of Human Services

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	<p>Program Type: Coordinated Assessment</p>	<ul style="list-style-type: none"> • Determining Factor: Coordinated Entry and referral for CoC and ESG-funded projects • Definition: Applicant demonstrates ability to meet the HUD requirements for Coordinated Entry and Assessment • CoC Application Notice of Intent Alignment: <ul style="list-style-type: none"> Renewal Application <ul style="list-style-type: none"> ○ Type of Funding ○ Project Target Population New Application <ul style="list-style-type: none"> ○ Type of Funding ○ Project Target Population
	<p>Programs working to remove barriers to CoC resources</p>	<ul style="list-style-type: none"> • Determining Factor: Programs working to maximize participant access to CoC funded projects • Definition: <ul style="list-style-type: none"> ○ Projects prioritizing those most in need of services (i.e. long histories of homelessness, significant barriers, severest service needs, unsheltered households, medically vulnerable) ○ Program reduce barriers to project entry ○ Programs that work to reduce barriers to program retention including terminations for unknown reasons and/or negative reasons • CoC Application Notice of Intent Alignment: <ul style="list-style-type: none"> Renewal Application <ul style="list-style-type: none"> ○ Question 5 ○ Question 7 New Application <ul style="list-style-type: none"> ○ Question 6 ○ Question 8
	<p>Maximize use of mainstream resources</p>	<ul style="list-style-type: none"> • Determining Factor: Programs utilizing mainstream resources to expand services and benefits available to program participants • Definition:

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<p>Joseph Galloway <i>Market Street Mission</i></p> <p>Russ Hall <i>Morris County Housing Alliance</i></p> <p>Nancy Magee <i>Community Foundation of NJ</i></p> <p>Dan McGuire <i>Homeless Solutions</i></p> <p>Kesha Moore, PhD <i>Drew University</i></p> <p>Meagan Quinn <i>Morris County Office of Temporary Assistance</i></p> <p>Gwen Rippey, PhD <i>Atlantic Health System</i></p> <p>Lou Schwarcz <i>Mental Health Association</i></p> <p>David Scott <i>Market Street Mission</i></p> <p>Patty Sly <i>Jersey Battered Women's Services</i></p>	<p>Program Impact</p>	<ul style="list-style-type: none"> ● CoC Application Notice of Intent Alignment: Renewal Application <ul style="list-style-type: none"> ○ Question 4 ○ Question 12 New Application <ul style="list-style-type: none"> ○ Question 5 ○ Question 16 ● Determining Factor: Programs have positive permanent housing outcomes, robustly positive participant satisfaction measures, community support/commitment letters, uses best/evidence-based service models, timely implementation. ● Definition: Projects effectively fill gaps in homeless/housing services through use of best practice service models that serve client needs and wishes with community support. ● CoC Application Notice of Intent Alignment: Renewal Application <ul style="list-style-type: none"> ○ Question 1 ○ Question 3 ○ Question 5 ○ Question 6 ○ Question 7 ○ Question 12 ○ Desk Monitoring New Application <ul style="list-style-type: none"> ○ Question 1 ○ Question 4 ○ Question 6 ○ Question 7 ○ Question 8 ○ Question 15 ○ Question 16
<p>Rebecca Zydell <i>Child & Family Resources</i></p>	<p>Serves Priority Populations</p>	<ul style="list-style-type: none"> ● Determining Factor: Programs targeting priority populations ● Definition: <ul style="list-style-type: none"> ○ Chronically Homeless ○ Homeless Veterans

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	<p>Agency Track Record</p>	<ul style="list-style-type: none"> ● CoC Application Notice of Intent Alignment: Renewal Application <ul style="list-style-type: none"> ○ Project Target Population ○ Question 4 New Application <ul style="list-style-type: none"> ○ Project Target Population ○ Question 5
		<ul style="list-style-type: none"> ● Determining Factor: Agency has strong track record in service delivery and program implementation ● Definition: Applicant demonstrates experience in providing proposed services, serving the target population, compliance with program regulations, and effective use of program funds <ul style="list-style-type: none"> ● CoC Application Notice of Intent Alignment: Renewal Application <ul style="list-style-type: none"> ○ Question 4 ○ Question 5 ○ Question 7 ○ Question 8 ○ Question 16 ○ Desk Monitoring New Application <ul style="list-style-type: none"> ○ Question 9 ○ Question 10 ○ Question 11 ○ Question 13 ○ Question 15 ○ Question 16

Morris County CoC Performance Standards

Standard	Morris County CoC Standards
Length of Time Persons Remain Homeless	Short ES – 7 days length of program stay Long ES – 90 days length of program stay TH Ind – 12 months length of program stay TH Fam – 18 months length of program stay SH – 15 months length of program stay
Employment and Income Growth	23% connected to earned income 34% connected to cash benefits 63% connected to non-cash benefits
Successful Placements & Retention in Permanent Housing	PH – 75% successful placement RRH – 95% successful placement SH – 35% successful placement TH – 65% successful placement ES – 22% successful placement

Scoring Matrix

Along the left hand side are listed all of the applicants. The determining factors are along the top (factors that have been identified as priorities). The weight for each factor is along the bottom (the weight reflects the importance of the priority).

The chart shows Permanent Housing for the Chronically Homeless as the highest priority, with the weight of 4, while Agency Track Record is weighted as a 2. This means that Addressing Chronic Homelessness is twice as important a factor as Agency Track Record.

Programs are rated on a scale of 0-2 in each category. (0 does not meet, 1 partially meets, 2 fully meets) Totals are the sum of the category rating multiplied by the category weight. Recommendations for funding will be based on the program receiving the highest total scores.

Rating Calculation Example: 1x4=4, 2x4=8, 2x3=6, 2x3=6, 0x3=0, 1x2=2, 2x2=4
4+8+6+6+0+2+4 = 30

Renewal Project Scoring Tool																							
	Program Performance					Program Type			Programs working to remove barriers to CoC resources		Maximizes Mainstream Resources and Supportive Services			Program Impact					Agency Track Record			totals	
	Data Quality	Serves Homeless Population	Exits to PH / Stability in PH	Connection to income & benefits	Utilization Rates	(permanent housing programs, new beds dedicated to chronically homeless, etc.)	Permanent housing for homeless families using a rapid re-housing model	Coordinated Assessment	Screening practices	Termination Practices	Leveraging	Connection to Employment Services & Mainstream Benefits	Connection to healthcare services & Medicaid	Positive Discharge Rate	Customer Satisfaction	Letters of Support	Use of Best Practice Service Models	Serves Priority Populations (chronically homeless, veterans, youth, families, domestic violence)	Service Delivery History	Program Monitoring Score	Financial management (timely submission of APR, timely HUD drawdowns)		
weight	4	4	4	4	4	4	4	4	3	3	3	3	3	3	3	3	3	2	2	2			
Renewal Maximum score	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	120	% of maximum score
Example Renewal	1	2	1	2	2	2	0	0	2	1	1	2	2	1	2	2	1	0	1	2	0	88	73%

New Project Scoring Tool																		
	Program Type			Programs working to remove		Maximizes Mainstream Resources and Supportive			Program Impact					Agency Track Record			totals	
	(permanent housing programs, new beds dedicated to chronically homeless, etc.)	Permanent housing for homeless families using a rapid re-housing model	Coordinated Assessment	Screening practices	Termination Practices	Leveraging	Connection to Employment Services & Mainstream Benefits	Connection to healthcare services & Medicaid	Customer Satisfaction	Letters of Support	Use of Best Practice Service Models	Implementation Timeline	Serves Priority Populations (chronically homeless, veterans, youth, families, domestic violence)	Service Delivery History	Performance with previous HUD or other funding	Financial Strength		
weight	4	4	4	3	3	3	3	3	3	3	3	3	2	2	2			
New Project Maximum score	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	80	% of maximum score	
Example New Project	0	2	0	2	1	1	2	0	2	1	1	2	0	2	1	54	68%	