

**COUNTY OF MORRIS**  
**DEPARTMENT OF HUMAN SERVICES**  
**DIVISION OF COMMUNITY & BEHAVIORAL HEALTH SERVICES**

P.O. Box 900  
Morristown, New Jersey 07963-0900

Board of County Commissioners

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**HUMAN SERVICES ADVISORY COUNCIL (HSAC)**  
**Tuesday, May 24, 2022, at 5:15 pm via Webex/In-Person**  
**Meeting Minutes**

**I. Call to Order, Welcome, and Introductions**

Ms. Rebecca Sherrod, Chair, called the meeting to order at 5:22 pm. A quorum was established, and attendance was as follows:

**Board Members:**

Robert Armstrong, Citizen Representative  
Jeff Bashe, Citizen Representative  
Joann Bjornson, Family Promise of Morris County  
Linda Csengeto, Citizen Representative  
Ken Oexle, Citizen Representative  
Laura O'Reilly-Stanzilis, North Jersey Health Collaborative  
Joseph Pawelczyk, Citizen Representative – Vice-Chair  
Rebecca Sherrod, Child & Family Resources – Chair

**Board Liaisons:**

Lenora Humphrey, Morris County Division of Child Protection & Permanency (DCPP)  
Sean McGinnis, Morris County Division of Child Protection & Permanency (DCPP)

**Morris County Staff:**

Amy Archer, Morris County Department of Human Services  
Kasey Errico, Morris County Director of Human Services  
Maria Fodali, Morris County Office of Temporary Assistance  
Christine Hellyer, Morris County Division on Aging, Disabilities & Veterans  
Anna Marie Hess, Morris County Department of Human Services

**Others in Attendance:**

Shayne Daly, Long Hill Township, Community Services Program Manager

**II. Approval of April 26, 2022**

Motion to approve the April 26 meeting minutes with the below correction made by Mr. Pawelczyk, Vice-Chair, and seconded by Ms. Linda Csengeto. All were in favor with no opposition and no abstentions. Motion carried.

- a. Page 7, Person to Personal
- b. Page 10, tents to tenants

**III. Chair Report – Ms. Sherrod**

The agenda was restructured. Since the Advisory Committee and Subcommittee Reports are distributed before the meeting for your review, we ask that you ask your questions or comments at that time. Old and New Business have been moved to the middle of the meeting for community engagement.

We do not have a Division of Developmental Disabilities representative here this evening. Our representative is retiring, and a new one will be announced soon.

**IV. New Jersey Department of Human Services (NJ DHS) – no report**

**V. New Jersey Department of Children and Families  
Division of Child Protection & Permanency – Mr. McGinnis**

**Morris East Local Office**

<b>Criteria</b>	<b>April 2022</b>
Children < 5 years old, Mother <30 -years old	8
Substance abuse affected newborn cases, aka Safe Care	0
New	26
Reopens	39
Active	8
CPS	64
CWS	9
DV	10
SA	15
Homelessness	0
SPRU	5
Spanish Speaking	6
< 90 Day Re-opens	5

**Morris West Local Office**

<b>Criteria</b>	<b>April 2022</b>
Children < 5 years old, Mother <30 -years old	-
Substance abuse affected newborn cases, aka Safe Care.	-
New	34
Reopens	59
Active	34
CPS	84
CWS	17
DV	18
Sex Abuse	5
Homelessness	1
SPRU	6
Spanish Speaking	15
< 90 Day Re-opens	5
Substance Use	19
Child on Child Sex Abuse	1

**VI. Staff Reports**

**Human Services – Ms. Archer**

Our Human Services 2023 Funding Cycle will begin soon. We encourage everyone to check the county website at <https://www.morriscountynj.gov/Departments/Human-Services/Human-Services-Boards-Committees/Human-Services-Advisory-Council> for the Request For Application (RFA) and the Daily Record for the announcement.

We fund the Warming Center at Homeless Solutions through the HSAC Grant-In-Aid (GIA) 2022 funding. The Warming Center could not open this year due to renovations and other events beyond its control. We are choosing to fund an Overnight Center, an excellent opportunity for the county. Ms. Fodali will discuss some details and OTA’s involvement with the program. Ms. Fodali stated that the Overnight Center is an emergency shelter model piloting for Spring 2022. The center opened on May 2<sup>nd</sup> and will stay open through September 5<sup>th</sup>. There are 14 beds available for single individuals. There are movable dividers, locker storage space, laundry facilities, showers, and hot meals, snacks, and beverages are also offered to guests. Referrals are made through OTA during work hours Monday through Friday, and then NJ-211 will make the referrals after hours, on weekends, and holidays.

Thank you to those that participated in the HOME ARP Stakeholder Meeting. There was a great turnout, and a wealth of knowledge and information was gathered. A Gap in Services Analysis will be provided soon.

Community Development Annual Action Plan is posted on the County website at <https://www.morriscountynj.gov/Departments/Community-Development>. The public hearing was held last night, and there was no public comment on the Action Plan. The community received feedback as they were pleased with what is currently being funded through Community Development.

### **Council on Aging, Disabilities & Veterans – Ms. Hellyer**

- AGING
  - The office is closing the yearly needs assessment survey, and the results will be out in June
  - The office is holding a public meeting to discuss services to provide insight for the 2023 grant year
  - May was Older American Month, and this year's theme is "Age My Way."
  - The Nutrition Program offers various socialization events at the Congregate sites, serving 150 clients. These events include bird house decorating, chair Zumba and painting kits.
- MAPS
  - On April 11, 2022, MAPS Paratransit began offering new trip purposes for registered riders
    - Transportation for the following trip purposes can be booked from 10 am – 4:30 pm depending on availability
      - Grocery Shopping (shopping policy must be followed)
      - Pharmacy
      - Bank
      - Personal Care: such as hairdressers/barber
    - This is a shared-ride service that will piggyback off our pilot Lyft Program with mobile individuals who have a cell phone with text ability.
    - MAPS will provide transportation to non-ambulatory individuals when needed.
    - Regardless of trip purpose, MAPS vehicles do not wait for individuals at the destination.
    - Return trips must be booked a minimum of thirty minutes after initial drop-off.
- VETERANS
  - Morris County, Memorial Day event will be held at noon, May 25, 2022, at the Morris County Court House lawn

### **Workforce Development Board – Ms. Armstrong**

We are nearing the end of our fiscal year. Our fiscal year starts July 1<sup>st</sup> and ends June 30<sup>th</sup>. At the end of the year, we are looking at budget expenditures and preparing a budget for approval for the following year. We have expended nearly 60% of our funding, which is good news since that didn't happen the prior year.

During COVID, we saw a decrease in outreach for those interested in training since the work requirement was waived. Our youth programs also saw a decline of 20%. Our youth programs serve out-of-school youth primarily, and many do not have access to the internet or computers. Since our programs are designed to be in-person, our providers scrambled to either find equipment or provide equipment for those clients needing education programs, high school equivalency programs, and the high school equivalency test migrate to an online testing system.

The Warren County Community College is an HSC Testing site and has been closed for the past two years and has reopened as of April.

- Ms. Csengeto asked, “is the Randolph location open for those not on welfare to go and look for a job?” Ms. Armstrong stated yes, the site is open by appointment only. They can call 862.397.5600 or go to <https://www.nj.gov/labor/> to schedule an appointment.

### **VII. Old Business**

Mr. Bashe is requesting someone reach out to the Commissioners to start attending our meetings again.

### **VIII. New Business – no comment**

### **IX. Subcommittee Report**

#### **Child Care Update – Ms. Sherrod, Chair**

- State of Child Care in Morris County
  - 22 Childcare Centers permanently closed since March 2020
  - Total number of Registered FCC Providers for March is 34
- NJ DHS DFD Initiatives
  - Continuing to help eligible families by covering the additional amount they may owe for fees or the difference between what the state pays and the provider charges. This assistance began in September and is now extended to December 2023. These additional payments provide up to \$300 for full-time care, or \$150 for part-time care, per eligible child, per month on top of the childcare assistance rate paid by the state on behalf of the family.
  - Waiving co-payments in the state's childcare subsidy
  - Summer Camp grants will be available on May 9<sup>th</sup> (summer camps do not have to receive childcare assistance funding to be eligible for these grants)
  - Grants for capital improvement will be available in Fall 2022

- Childcare Centers can apply for up to \$150,000 to make improvements in the center, i.e., bathrooms, sinks, remodeling
- Child & Family Resources is partnering with United Way in their efforts for their project, United in Care.

**Planning Update – Mr. Bashe, Chair**

The committee met last week. There was a discussion about mental health, grief, and the Human Services delivery system. People are experiencing more depression, anxiety, anger, and frustration, so a task force will be formed to identify some of the common issues and how we can provide our agency staff members coping mechanisms and education on de-escalating an upset client.

**Legislative Update – Ms. O’Reilly-Stanzilis**

- Homeless Trust Fund
  - There have been a series of events and frustration trying to get this in front of our County Commissioners. 12 Counties in New Jersey have an active Homeless Trust Fund and a Homeless Trust Fund Task Force. Monarch Housing has put together a 26-page White Paper with an Executive Summary, which includes the needs and gaps and the purposes of a Homeless Trust Fund. It identifies who is homeless in Morris County and the value and history of the fund. This conversation is to breathe new energy into this initiative so that an appointed committee to formally bring this issue back to the County Commissioners for consideration of review.
  - Six months ago, a letter was sent from HSAC to the County Commissioners to support the Homeless Trust Fund. To date, a formal response to that letter has not been received. We are looking to restart an effort to open a conversation with the Commissioners and possibly get this topic on the next meeting agenda. Discussion ensued.

**X. Advisory Committee Reports**

**Morris, Sussex, and Warren HIV Advisory – Mr. Armstrong**

- The Morris, Sussex, Warren HIV Advisory Committee and the Early Intervention and Retention Collaborative (EIRC) met online on May 23, 2022. These two organizations meet as an HIV consortium. The Commissioners of Morris County created the MSW HIV Advisory Committee. The EIRC is created by HRSA’s Ryan White Part A program. They have not met since the last HSAC meeting.
- The HIV Consortium began a series on the best practices with the exploration of at-risk communities for HIV/AIDS.
- Mr. Nicholas Leeper, EDGE NJ, presented on LGBTQ+ Cultural Humility.
  - Policy and Understanding LGBTQ+ Statistics
  - Apply the theory of intersectionality regarding the LGBTQ+ Community
  - Understand Privilege and Societal Norms
  - Gain Insight into Stigma
- The Lived Experience Project has just graduated the first cohort of HIV+ people who access HIV services in Morris County. The educational curriculum received positive feedback, and there are plans to continue

- Mr. Armstrong, an HSAC member, will speak about these experiences living with AIDS, the psycho-social context of HIV/AIDS, the End the HIV Epidemic initiative, and provide HIV resources in an online forum of the North Jersey Health Collaborative (NJHC) on June 22<sup>nd</sup> at 11:00 am-noon. The NJHC Forum is free, and registration is needed.
- The next meeting is Monday, July 25<sup>th</sup> at 1:00 pm.

#### **Mental Health Addiction Services Advisory Board – Ms. Csengeto**

- NJ DMHAS announced a presentation for Partial Care Providers on Wednesday, June 8, 2022, from 1:00 pm – 3:00 pm. This session is designed to provide stakeholders, specifically Medicaid partial care providers, a better understanding of best practices to prevent, avoid and detect fraud, waste, and abuse in the Medicaid program. For more information, email [provider-education@osc.nj.gov](mailto:provider-education@osc.nj.gov).
- Assistant Commissioner, Valerie Mielke, received the Partnership Award from Acenda Integrated Health; see <https://youtu.be/Caclk4kOtBne>
- Funding – GIA and Chapter 51 Funding Priorities were discussed during a closed session.
- COVID-19 Peer Support Group
  - The support group will provide a supportive space for people who have had COVID and understand the long road to recovery. This safe environment encourages participants to discuss ongoing emotional challenges and how to manage them. The group meets Wednesdays 6:00 pm – 7:00 pm. Contact Ms. Jennifer Carpinteri at 973.579.8573 or email [Jennifer.Carpinteri@atlantichealth.org](mailto:Jennifer.Carpinteri@atlantichealth.org)
- Prevention is Key is offering a webinar on “The Fentanyl Factor – Substance Use in the Fentanyl Era.” It will be held virtually on June 8, 2022, at 10:00 am. For more information and to register, contact Ms. Barbara Kauffman at [BKAUFFMAN@MCPIK.ORG](mailto:BKAUFFMAN@MCPIK.ORG)

#### **Advisory Committee on Women – Ms. Bjornson**

- Strategic Focus
  - The purpose of a Strategic Focus aims to understand the impact on women in a critical relevant area, support local leaders and initiatives that address this focus, and advocate for responsible solutions. Our concentration is on Housing as Healthcare. This incorporates potential sub-focus areas such as employment, education, transportation, and childcare. The COVID effects on women, national and local emergent needs for safe housing, and the unprecedented amount of federal, state, and local funding available make this an impactful priority.
- Guest Speaker, Laura O’Reilly-Stanzilis, RN, MSM, Executive Director, The North Jersey Health Collaborative
- Sub-Committee updates
  - Membership Development Committee is actively inviting women and men representing diversity in age, race, ethnicity, & LGBTQ+

- Membership application  
<https://www.morriscountynj.gov/Departments/Human-Services/Human-Services-Boards-Committees/Advisory-Committee-on-Women>
- Homeless Trust Fund
  - The committee completed a support letter to the Board of Commissioners to present along with other Advisory Committees in the upcoming months.
- Question
  - Does anyone have access to translation headsets for events or workshops?
- Next meeting is June 15, 2022

**Youth Services Advisory Committee – as submitted by Ms. Jessica Mondino.**

- Presentation was given by Carly Sinnott on the PFS Logic Model
- State & County Reports
  - Juvenile Justice Commission (JJC)
    - 1 youth secure
    - 1 residential
  - Division of Child Protection & Permanency (DCP & P)
    - No one present to report
  - Department of Children & Families (DCF)
    - No one present to report
  - Youth Services Coordinator Report – Recoding
  - Unified Funding – Recording
  - Stigma-Free – Recording
  - Juvenil Detention Center/Youth Shelter/Smartlink – nothing reported
- Subcommittee Reports
  - Planning
    - Met on May 9<sup>th</sup> and discussed the survey. We did not receive many responses.
    - Next meeting is June 13, 2022
  - Systems Review
    - Next meeting July 25, 2022, @ 9:30 am
  - Juvenil Firesetter Prevention Program
    - New meeting is June 9, 2022, @ 11:00 am
  - Education Partnership
    - Next meeting June 9, 2022, @ 3:00 pm
  - Juvenile Review Committee
    - Next meeting May 26, 2022, @ 9:30 am
  - Developmental Disabilities Subcommittee
    - Next meeting, DBT
  - Substance Use Subcommittee
    - Next meeting, DBT
- New Business/General Announcements
  - Fentanyl Factor Webinar will be on June 8, 2022, @ 10:00 am



**XI. Partnership Announcements  
Continuum of Care (CoC) – Ms. Sherrod**

- Notice of Intent
  - Agencies interested in applying for CoC funding must complete the following
    - Mandatory technical assistance webinar on Monday, May 2, 2022, 10:00 am – 12:00 pm, using the following webinar link: <https://us02web.zoom.us/j/82249320833?pwd=alpjdjFXcTZsZ2JJcG9MNXZQOUhDZz09>
    - Submit completed proposals by 4:30 pm, May 31, 2022
    - Submit Coordinated Entry Addendum by 4:30 pm, June 15, 2022, if applicable
  - Application Documents
    - 2022 RFP Letter
    - FY2022 Budget Worksheet
    - New Project Application
      - New Project Scoring Criteria
    - Renewal Project Application
      - Renewal Project Scoring Criteria
- Next meeting is scheduled for Thursday, May 26, 2022, at 10:00 am. You can find information about the meeting on the Morris County website <https://www.morriscountynj.gov/Departments/Community-Behavioral-Health-Services/Continuum-of-Care>

**XII. Public Comment – no comment**

**XIII. Action Item: Closed Session – Vote**

**2023 HSAC Funding Priorities & Homeless Trust Fund, next steps**

Ms. Sherrod, Chair, asked that anyone in conflict with Grant Funding and anyone from the public leave the call. Ms. Jane Armstrong, Ms. Lenora Humphrey, Mr. Sean McGinnis, and Ms. Shayne Daly left the call. The motion to close the general meeting was made by Ms. Bjornson and seconded by Ms. Csengeto. All were in favor with no opposition and no abstentions. Motion carried.

The board closed the open portion of the meeting under P.L. 1975 Ch. 231 of the Open Public Meetings Act at 6:35 pm.

Return to Meeting

The meeting was reopened at 7:23 pm. No one reentered the call.

Action Resulting from Closed Session

Ms. Sherrod, Chair, stated the Program Review Subcommittee met, reviewed, and provided recommendations for the 2023 HSAC Funding Priorities. The record reflects that the board voted to approve the funding priorities presented in the closed session. We need a motion in an open session of the same.

Ms. Bjornson motioned to approve the recommendations as discussed in the closed session. Mr. Pawelczyk seconded the motion. All were in favor with no abstentions and no opposition. Motion carried.

Ms. Sherrod, Chair, stated Legislative Subcommittee met, reviewed, and provided recommendations for the Homeless Trust Fund. The record reflects that the board voted to empower the HSAC Legislative Subcommittee to write a follow-up letter to the County Commissioners requesting the status of the initial letter submitted in December 2021 in the closed session. We need a motion in an open session of the same.

Mr. Bashe motioned to empower the Legislative Subcommittee to write a follow-up letter as discussed in the closed session. Ms. O'Reilly-Stanzilis seconded the motion. All were in favor with no abstentions and no opposition. Motion carried.

#### **XIV. Adjournment**

Ms. Csengeto made a motion to adjourn. Mr. Pawelczyk seconded the motion. All were in favor, and the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Anna Marie Hess  
Clerk II