

MINUTES
Morris County Flood Mitigation Committee (FMC)
30 Schuyler Place - 4th Floor, Morristown, New Jersey
April 16, 2012

The meeting was called to order at 5:35 P.M. by Jennifer McCulloch.

Members present:

Julie Baron
Paula Danchuk
Louise Davis
Ted Eppel
Laura Szwak

Also attending:

Mary Jo Buchanan, Assistant County Administrator (arrived at 6:10 pm)
Deena Cybulski, Director, Morris County Department of Planning & Development
Ray Chang, Director, Morris County Preservation Trust
Jennifer McCulloch, Flood Mitigation Program Coordinator, Morris County Preservation Trust
Barbara Murray, Open Space Program Coordinator, Morris County Preservation Trust
John Napolitano, Esq., Special Counsel, Morris County Open Space Trust Fund

Members of the public:

Paul Darmofalski, Municipal Engineer, Borough of Lincoln Park
Raline Smith-Reid, Town of Morristown

OPEN PUBLIC MEETING STATEMENT

Ms. McCulloch stated that, in accordance with the Open Public Meetings Acts, adequate notice of the meeting had been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

PROGRAM INTRODUCTION

- Ms. McCulloch gave an overview of the Rules and Regulations for the Flood Mitigation Program (document A).
- Ms. McCulloch presented the “Fast Track” Application Process (document B) to Committee members. This is the process to be used for the applications presented at this meeting from Pequannock, Lincoln Park and Denville.
- Ms. McCulloch reviewed the Financial Spreadsheet which illustrated the current and expected funding requests from Municipalities (document C).

BOARD ORGANIZATION

- Member Roster – a roster with the contact information for all committee and staff members was provided (Document D)

- Election of Officers – On a motion by Julie Baron, seconded by Ted Eppel, the committee elected Louise Davis to be FMC Chair by a unanimous roll call vote. On a motion by Julie Baron, seconded by Louise Davis, the committee elected Laura Szwak to be FMC Vice-Chair by a unanimous roll call vote. Chair Davis assumed control of the meeting at this point.
- 2012 Meeting Dates – Based on FMC members input via e-mail prior to this meeting, Ms. McCulloch proposed Monday as the preferred meeting night. After Committee discussion, the 3rd Monday of the month was chosen as the regular meeting night for the FMC. On motion by Louise Davis, seconded by Ted Eppel, the committee approved the third Monday of the month by a unanimous roll call vote. There are three exceptions to this regular meeting night in September, October and January due to conflicts with national holidays and Open Space Committee deliberations. The meeting schedule will be as follows:

May 21, 2012	October 29, 2012
June 18, 2012	November 19, 2012
July 16, 2012	December 17, 2012
August 20, 2012	January 22, 2013
September 10, 2012	

- Financial Disclosure Forms - Ms. McCulloch informed the FMC that these forms are due by April 30th this year. An additional form must be filed due to committee member's involvement on the FMC. Hardcopy forms will no longer be accepted; forms need to be filed online at the DCA website address given, or may be sent to Joan Bramhall, County Clerk as a scanned e-mail attachment.

PUBLIC COMMENT

- Raline Smith-Reid introduced herself as an interested member of the public, she attended the meeting to learn about the new Flood Mitigation Program. She did not know if her town would be interested in applying, but would bring the information presented this evening to their attention. After thanking the FMC, Ms. Smith-Reid departed.
- Paul Darmofalski of Darmofalski Engineering, introduced himself as the Municipal Engineer for the Borough of Lincoln Park. He attended on behalf of Lincoln Park to answer any questions the FMC may have on their Fast Track Application for 15 properties. The FMC welcomed Mr. Darmofalski, suggesting he stay until the Committee came out of Closed Session, so that he could obtain their decision regarding Lincoln Park's application this evening.

CLOSED SESSION

At 6:08 p.m., on a motion by Julie Baron, seconded by Ted Eppel the FMC moved into closed session by unanimous roll call vote.

RETURN TO OPEN SESSION

At 6:41 p.m., on a motion by Julie Baron, seconded by Ted Eppel the FMC returned to open session by unanimous roll call vote. Mr. Darmofalski returned to the meeting at this time.

ACTIONS AS A RESULT OF CLOSED SESSION

- **Resolution 2012-02 – Pequannock 4021** – Fast Track Application for \$1,300,000 to match FEMA funding for Hurricane Irene, 15 properties in all. At 6:43 p.m., on a motion by Julie Baron, seconded by Ted Eppel, the committee granted Preliminary Approval of this application by unanimous roll call vote.
- **Resolution 2012-03 – Denville 4021** - Fast Track Application for \$600,000 to match FEMA funding for Hurricane Irene, 7 properties in all. At 6:44 p.m., on a motion by Julie Baron, seconded by Ted Eppel, the committee granted Preliminary Approval of this application by unanimous roll call vote.
- **Resolution 2012-04 – Lincoln Park 4021** - Fast Track Application for \$1,400,000 to match FEMA funding for Hurricane Irene, 7 properties in all. At 6:44 p.m., on a motion by Julie Baron, seconded by Ted Eppel, the committee granted Preliminary Approval of this application by unanimous roll call vote.

Mr. Darmofalski thanked the FMC for their consideration and approval of Lincoln Park's application, and departed from the meeting.

CORRESPONDENCE

There was no correspondence

ADJOURNMENT

On a motion by Laura Szwak, seconded by Paula Danchuk, the meeting was unanimously adjourned at 6:51 P.M.

NEXT MEETING DATE

The next regular meeting is scheduled for Monday, May 21st at 5:30 p.m. in the 4th Floor Conference Room of the Offices of Planning & Development, located at 30 Schuyler Place, Schuyler Annex Building, in Morristown, New Jersey

Respectfully submitted,

Jennifer N. McCulloch