

## **MINUTES OF THE REGULAR MEETING**

### **MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD**

**300 Mendham Road  
January 29, 2020**

**Morris Township  
New Jersey**

The meeting was called to order at 4:00 PM by Ray Chang.

Members present:

Edward Engelbart, At-Large  
Lawrence Fast, Morris County Heritage Commission  
Nita Galate, Region II  
Ann Granbery, Historic Landscape Specialist  
Martin Kane, At-Large  
Bethany Russo, Architectural History  
Monica Scozzafava, Region III  
John Solu, Building Restoration  
Eileen Stokes, Region I  
Martha Wells, Region IV

Excused Absence:

Gary DeBiase, Preservation Architecture

Also attending:

Christine Marion, Morris County Planning Director  
Joe Barilla, Assistant Planning Director  
Ray Chang, Historic Preservation Program Coordinator

### **OPEN PUBLIC MEETINGS STATEMENT**

Mr. Chang stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, Township of Morris, the Morris County Clerk, the Daily Record and the Star Ledger.

### **ELECTION OF OFFICERS**

Mr. Chang served as temporary Chairperson and took nominations for the position of Chairperson.

On motion by member Engelbart, seconded by member Kane, Ms. Nita Galate was nominated for Chairperson. There being no other nominations, on motion by member Kane, seconded by member Engelbart, the Board voted to close the nominations for Chairperson. Ms. Nita Galate was unanimously elected Chairperson, and chaired the meeting from this point.

On motion by Chairperson Galate, seconded by member Kane, Mr. Ed Engelbart was nominated for Vice-Chairperson. There being no other nominations, on motion by member Kane, seconded by member Fast, the Board voted to close the nominations for Vice-Chairperson. Mr. Engelbart was unanimously elected Vice-Chairperson.

**PUBLIC COMMENTS**

There were no comments from the public.

**APPROVAL OF MINUTES**

On motion by member Kane, seconded by member Fast, the Board voted to approve the minutes of the Board’s meeting of November 13, 2019.

Aye: Engelbart, Fast, Galate, Granbery, Kane, Russo, Solu, Stokes, Wells

Nay: None                      Abstain: Scozzafava

**PROJECT UPDATE**

*Hartley Dodge Memorial*, Madison Borough (2017 Grant)

Mr. Chang informed the Board that the County Consultant will be visiting this site in March to see the result of the testing of non-slip coating on the granite steps. This is to verify if any discoloration has occurred since the original application of the coating in March 2019.

**2020 REVIEW SCHEDULE**

Mr. Chang provided the Board with the 2020 grant review schedule as follows:

Wednesday, <b>April 29</b> , 7:00 PM	Board meeting, MC Planning & Preservation Conf. Rm.
Saturday, <b>May 9</b> , 8:30 AM	Board Site Visits throughout County
<b>May 11~21</b>	Visits to Return Sites by individual Board members
Monday, <b>June 1</b> , 6:30 PM	Applicant Presentations #1, P&P Conference Rm.
Thursday, <b>June 4</b> , 6:30 PM	Applicant Presentations #2, P&P Conference Rm.
Monday, <b>June 8</b> , 6:30 PM	Applicant Presentations #3, P&P Conference Rm.
Wednesday, <b>June 10</b> , 7:00 PM	Board Deliberation, P&P Conference Rm.
Wednesday, <b>June 24</b> , 4:30 PM	Funding Recommendations made to Freeholders
Wednesday, <b>July 8</b> , 7:00 PM	Grant Awards made by Freeholders
Wednesday, <b>Sept. 23</b> , 7:00 PM	Board Meeting, P&P Conference Rm.
Wednesday, <b>Nov. 18</b> , 7:00 PM	Board Meeting, P&P Conference Rm.

**CONFLICT OF INTEREST POLICY**

Mr. Chang advised the Board regarding the County’s Conflict of Interest policy. Board members with conflict of interest on any application must refrain from Board discussions and deliberation on those particular applications.

**PUBLIC QUESTIONS/COMMENTS**

There were no questions or comments from the public.

**NEXT MEETING**

The next regular meeting is scheduled for Wednesday, April 29, 2020 in the 2<sup>nd</sup> Floor Conference Room of the Office of Planning & Preservation, located at 30 Schuyler Place, Schuyler Annex Building, in Morristown, New Jersey at 7:00 P.M.

**ADJOURNMENT**

There being no further business, on a motion by member Fast, seconded by member Wells, the Board voted to adjourn the meeting at 4:30 PM with all in favor.

Respectfully submitted,  
Ray Chang, P.P.  
Historic Preservation Program Coordinator