

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

Via Webex: <https://morriscountynj.webex.com/meet/rchang>

January 27, 2021

The meeting was called to order at 5:04 PM by Ray Chang.

Members present:

Amy Curry, Region II
Gary DeBiase, Preservation Architecture
Edward Engelbart, At-Large
Lawrence Fast, At-Large
Jill Gotthelf, Region III
Ann Granbery, Historic Landscape Specialist
Edward Hanington, Region I
Martin Kane, Morris County Heritage Commission
Bethany Russo, Architectural History
Martha Wells, Region IV

Excused Absence:

John Solu, Building Restoration

Also attending:

Joe Barilla, Morris County Planning Director
Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETINGS STATEMENT

Mr. Chang stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

VIRTUAL MEETING STATEMENT

Mr. Chang read the virtual meeting statement.

ELECTION OF OFFICERS

Mr. Chang served as temporary Chairperson and took nominations for the position of Chairperson.

On motion by member Granbery, seconded by member Wells, Mr. Lawrence Fast was nominated for Chairperson. There being no other nominations, on motion by member Engelbart, seconded by member DeBiase, the Board voted to close the nominations for Chairperson. Mr. Fast was unanimously elected Chairperson, and chaired the meeting from this point.

On motion by member Russo, seconded by member DeBiase, Mr. Edward Engelbart was nominated for Vice-Chairperson. There being no other nominations, on motion by member Kane, seconded by member Engelbart, the Board voted to close the nominations for Vice-Chairperson. Mr. Engelbart was unanimously elected Vice-Chairperson.

RESOLUTION ESTABLISHING REMOTE MEETING PROCEDURES

On motion by member Kane, seconded by member Russo, the Board voted to adopt the resolution establishing remote meeting procedures and requirements during declared states of emergency.

Aye: Curry, DeBiase, Engelbart, Fast, Gotthelf, Granbery, Hanington, Kane, Russo, Wells
 Nay: None Abstain: None

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MINUTES

On motion by member Kane, seconded by member Russo, the Board voted to approve the minutes of the Board’s meeting of November 18, 2020.

Aye: DeBiase, Engelbart, Fast, Granbery, Kane, Russo, Wells
 Nay: None Abstain: Curry, Gotthelf, Hanington

GRANT EXTENSION REQUEST

Seward House, Mt. Olive Township (2018 Grant)

The Township of Mt. Olive requested a one-year extension for its Exterior Restoration project (2018 grant) at the Seward House. The majority of the grant has been spent but there is a small balance that will be applied to the main roof and combined with the work to be completed with the 2020 grant. The Township anticipates construction occurring in the spring and summer of 2021.

On motion by member Wells, seconded by member Kane, the Board voted to approve a one-year first extension till September 23, 2021.

Aye: Curry, DeBiase, Engelbart, Fast, Gotthelf, Granbery, Hanington, Kane, Russo, Wells
 Nay: None Abstain: None

2021 REVIEW SCHEDULE

Mr. Chang provided the Board with the 2021 grant review and meeting schedule as follows:

Wednesday, May 5 , 7:00 PM	Board Meeting, via Webex
Saturday, May 15 , 9:00 AM	Board Site Visit, via Webex
May 17-27	Individual Board Member Visits, via Webex
Monday, June 7 , 6:15 PM	Applicant Presentations #1, via Webex
Wednesday, June 9 , 6:15 PM	Applicant Presentations #2, via Webex
Monday, June 14 , 6:15 PM	Applicant Presentations #3, via Webex
Wednesday, June 16 , 7:00 PM	Board Deliberation, via Webex
Wednesday, June 23 , 4:30 PM	Funding Recommendation made to Commissioners
Wednesday, July 14 , 7:00 PM	Grant Awards made by Commissioners
Wednesday, Sept. 22 , 7:00 PM	Board Meeting, via Webex
Wednesday, Nov. 17 , 7:00 PM	Board Meeting, via Webex

PROJECT STATUS

Mr. Chang presented the Board with the Status of Historic Preservation Projects including a Trust Fund Summary showing total payments made to date for each grant year.

CONFLICT OF INTEREST POLICY

Mr. Chang advised the Board regarding the County’s Conflict of Interest policy. Board members with conflict of interest on any application must refrain from Board discussions and deliberation on those particular applications.

PUBLIC QUESTIONS/COMMENTS

There were no questions or comments from the public.

NEXT MEETING

The next regular meeting is scheduled for Wednesday, May 5, 2021 Via Webex at 7:00 PM.

ADJOURNMENT

There being no further business, on a motion by member Wells, seconded by member Engelbart, the Board voted to adjourn the meeting at 5:50 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator