

Application Submission Instructions

Below are instructions for the submission of applications to the Morris County Preservation Trust **2022 Trail Construction Grant Program**.

APPLICATION DEADLINE: FRIDAY, JULY 29, 2022 by 4:00 P.M.

SUBMISSION REQUIREMENTS:

Submit three (3) hard copies (one with original signatures and two additional paper copies) and one electronic copy.

- ❖ Please be advised that handwritten application submissions will not be accepted.
- ❖ Submittals shall be collated and bound by staple, paper clip or binder clip only.

SUBMIT TO: MORRIS COUNTY PARK COMMISSION
300 MENDHAM ROAD
MORRISTOWN, NJ 07960
ATTN: Denise Chaplick 973-326-7605

SUBMISSION INSTRUCTIONS:

1. Prior to filling out this application, please copy this file to your hard drive. You can copy this file to any directory on your hard drive and you can also change the name.

Please "Exit"/"Close" this application prior to copying the file.

2. Use the file from your hard drive for filling out the application.

SUBMISSION RECOMMENDATIONS:

Prior to applying, it is highly recommended that applicants familiarize themselves with updated Program Rules & Regulations and Grant Agreement requirements, which can be found on our program website here:

[Trail Construction Grant Program – Morris County, NJ \(morriscountynj.gov\)](http://morriscountynj.gov)

All applicants are **REQUIRED** to schedule Pre-Application Meetings with Program staff.

If you have any questions, or experience problems completing the application, please contact Denise Chaplick at (973) 326-7605 or via email at dchaplick@morrissparks.net.