

APPLICATION FORM - 2023 CONSTRUCTION

INTRODUCTION

Complete this Application Form using the separate Instructions Form. Complete all sections of the application. Provide ALL the information requested into one comprehensive document. This Application will serve as your submission. Incomplete applications will not be considered.

1) Name of Project, Applicant Information & Signatures

a) Name of Project:

b) Municipal Representative Name & Title:

Street Address:

City:

State:

Zip:

Phone:

Email:

Signature:

c) Project Designer - Name & Title:

Street Address:

City:

State:

Zip:

Phone:

Email:

Signature:

d) Mayor Name:

Street Address:

City:

State:

Zip:

Phone:

Email:

Signature:

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2) Project Category & Type

Select either Minor or Major categories of construction.

2.1) Major Construction

- a) New Construction
- b) Trail Enhancement
(if selected, verification is required under Section 3i)

2.2) Minor Construction

- a) New Construction
- b) Trail Enhancement
(if selected, verification is required under Section 3i)

2.2.1 Minor Construction Criteria (Minor Construction ONLY)

a) Pre-Approval Verification:

b) Project Costs:

c) Length:

d) Surface:

e) Slope:

f) Major Features:

g) Agency Review:

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3) Project Description

Provide a description of how the trail project intends to address the following:

a) General Goals-provide a brief description of overall proposed trail project including goals:

b) Access Standards-if applicable, provide a brief description of how the project will meet accessible standards (Title II, ADA, PROWAG):

c) Access to Key Destinations-if applicable, provide a brief description of how the project provides access to major destinations:

d) Diversity-identify the user type(s) the project will accommodate:

e) Connectivity to Existing Trails-if applicable, describe how the project connects with existing trails:

f) Connectivity-provide a brief description of the start and end points of trail:

g) Concurrency-provide a brief description of how the project is consistent with existing and/or regional planning:

h) Concurrency-provide a brief description of how the project is of regional significance:

i) Demand (TRAIL ENHANCEMENT ONLY)-provide a brief description of how the project will increase capacity or accessibility:

4) Project Maps & Site Photos

Include the following maps and support materials for the information as requested. Insert electronic files for each of the below as part of the PDF application.

- a) Project Location Map
- b) NJDEP GeoWeb Database Map
- c) National Wetlands Inventory
- d) Project Location Photos – minimum of 6 photos (*with captions and key sheet*)
- e) Project Video (*OPTIONAL*)

5) Project Readiness

Select a response to the questions below and provide a description supporting the response.

- a) Will any part of the proposed trail project impact streams, rivers, lakes, ponds, flood plains, flood ways, riparian zones, and/or freshwater wetlands?
 - i. If yes, is this an area regulated by NJDEP?
Provide description:

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b) Will any part of the proposed trail project be built in areas with steep slopes (12% or above)?

i. If yes, identify via description and mapping, where within the project area, steep slopes (12% or above) occur?

Provide description:

c) Are there additional environmental constraints located within the area of the proposed trail project not listed above?

i. If yes, identify via descriptions and mapping, what types and where they are located below.

Provide description:

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d) Provide the estimated square feet of the proposed trail using dimensions outlined in Section 10c (trail length) and 10d (trail width). Estimates shall include width of clearing.

e) Separate from the trail, provide the estimated square feet of the proposed developed areas such as parking, trailheads, etc.

i. Does the combined total of items d & e (above) exceed $\frac{1}{4}$ acre?

ii. If yes, describe how stormwater management is addressed?

iii. If no, explain generally how drainage will be handled below.

f) Identify all permits required to complete the design of the proposed trail project. Document if any permits are pending approval with dates.

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6) Construction Documents

Provide construction documents including the following. Insert electronic files for each of the below as part of the PDF application

a) Final Design Plans

b) Specifications

c) Engineer's Construction Cost Estimate

d) Permit Approvals

e) Construction Schedule

7) Project Costs, Match & Requested Grant

Provide the following information.

a) Construction Costs =

b) Matching Funds (20% minimum) =

c) Requested Grant (costs minus match) =

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8) Funding Strategy

Provide a description and amount of matching funds and sources that will be used.

a) Total Matching Funds (20% minimum)

i. Cash

ii. Other Grant Resources

iii. In-kind Contribution

iv. Indirect Services

b) Long-Term Funding

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9) Trail Design Intent

Provide the following information related to the design intent of the project.

a. Trail Class - select all that apply and include length

	CLASS TYPE	DESCRIPTION	LENGTH (feet/mile)
	Trail Class 1:	Minimally Developed	
	Trail Class 2:	Moderately Developed	
	Trail Class 3:	Developed	
	Trail Class 4:	Highly Developed	
	Trail Class 5:	Fully Developed	

b. Designated Use - select all that apply

	NON-MOTORIZED		MOTORIZED
	Pedestrian/Hiker		Motorized (off-road use)
	Biking/Mountain Biking		ATV (all-terrain vehicle or quad)
	Equestrian		Off Highway Vehicle (OHV-jeeps, etc.)
	Mixed Use		

c. Surface Type - select all that apply

IMPERVIOUS SURFACE		POROUS SURFACE	
TYPE	LENGTH (feet/mile)	TYPE	LENGTH (feet/mile)
Concrete		Wood Chips/Mulch	
Asphalt		Gravel/Stone Dust	
Boardwalk		Native Soil	
Other		Porous Pavement	

d. Design Features

FEATURE	
Trail Width (inches/feet)	
Target Grade (percent)	
Clearing Width (feet/inches)	
Shoulder Width (feet/inches)	

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10) Support Documentation

Provide the following information related to the support and approval of the proposed trail project and grant submission as requested. Insert electronic files for each of the below as part of the PDF application

	Description
a) Governing Body Resolution	
b) Evidence of Resource	
c) Agency Authorization	