



**County of Morris**  
**Office of the Fire Marshal**  
P.O. Box 900, Morristown, New Jersey, 07963-0900

**John A. Zaragoza**  
County Fire Marshal  
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**COOKING INFORMATION SHEET**

Event Type: \_\_\_\_\_ Event Date: \_\_\_\_\_ Event Times: \_\_\_\_\_  
Location: \_\_\_\_\_

**CONTACT INFORMATION**

Name/Business: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Morris County Fire Marshal's Office will conduct an inspection of the completed cooking/heating setup prior to issuance of a permit.**

What time will the cooking/heating setup be ready for inspection? \_\_\_\_\_

Will cooking/heating operations take place under tent/canopy? **YES**  **NO**

Will chafing dishes/warming trays be used? **YES**  **NO**  (If yes, see important information below)

**PLEASE BE REMINDED OF THE FOLLOWING:**

- ✓ An approved fire extinguisher (s) must be present.
- ✓ The use of chafing/heating dishes using solid alcohol fuel (Sternos) shall be commercial grade which contain a metal tray designed to contain the fuel can. **Lightweight (rack type, wire frame, etc.) food warmers are not permitted.**
- ✓ A flame-retardant tablecloth that covers the entire tabletop shall be utilized under any chafing/heating dishes. (Available for purchase at many online retailers).
- ✓ A leak test of all propane fired equipment fittings will be performed during the inspection. Any leak found must be repaired prior to the issuance of permit.
- ✓ All propane tanks must be secured to prevent tipping.
- ✓ All propane tank safety relief valves must be pointed away from the tent/canopy.
- ✓ A cooking tent/canopy must be a minimum of 20 feet from any other canopy, tent, or structure.
- ✓ The public is prohibited from occupying the same tent/canopy where food prep and/or cooking takes place.
- ✓ If you are using solid fuels such as wood or charcoal, you must provide a Class K wet-chemical portable fire extinguisher.

I hereby acknowledge that the information given is correct and agree to comply with the applicable requirements of the New Jersey Uniform Fire Code as well as any specific conditions imposed, and if not, this permit may be revoked, and I will be subject to penalties as provided by law.

\_\_\_\_\_  
Applicant's Signature                      Title    Date

**ALL DOCUMENTATION CAN BE SUBMITTED VIA E-MAIL TO: [firemarshal@co.morris.nj.us](mailto:firemarshal@co.morris.nj.us)**