

**Morris County Heritage Commission Minutes
Meeting of December 10, 2013**

Present: Commissioners Larry Fast, Kathy Fisher, Miriam Morris, Kathy Murphy, Elliott Ruga, Virginia Vogt and Archivist/Acting Director Margaret Shultz.

Absent: Commissioners Epsey Farrell, Bonnie-Lynn Nadzeika, James Woodruff and Freeholder John Krickus.

Call to order: Chairman Fast called the meeting to order at the County Cultural Center at 10:00 a.m. He read the Open Meeting Statement.

Minutes: The November minutes will be submitted for approval at the January meeting.

Financial report: The monthly budget was attached to the meeting package for December 10, 2013. Acting Director Shultz will defend the MCHC 2014 budget before the freeholders on December 23.

Freeholder report: there was no report from the Freeholders.

Chairman's report: attached to the meeting package for December 10, 2013.

Office Report: attached to the meeting package for December 10, 2013.

- Archive Room: Commissioner Murphy had spoken with Freeholder Deputy Director, Scapicchio, who is postponing his visits to the facilities at the Cultural Center and Morris View.
- MUA request for shelving generated the following motion: Commissioner Murphy proposed a motion that the Morris County Heritage Commission transfer the shelving in the "A" room shelving currently in use by the MUA and that the MUA will handle the transfer of ownership paperwork with the county asset manager. The motion was seconded and approved unanimously.

Committee reports:

Archives: Jim Woodruff, Chair

See Commission Chair and Archivist/Acting Director's reports.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair

See Archivist/Acting Director's report.

Long-Range Plan: Virginia Vogt, Chair

No report.

Marker program: Kathy Fisher, Chair

See Archivist/Acting Director's report.

- Kinnelon Butternut Tree: the committee is hoping that an arborist's report may mollify Russell Hanna. Commissioner Ruga suggested a press release of the arborist's findings.

Personnel: James Woodruff, Chair: the personnel review will be in December.

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Public Programs/Exhibits: James Woodruff, Chair:

See Archivist/Acting Director's report.

Publications: Elliott Ruga, Chair

- Victor's Crown e-book conversion: the structure is in place with David Mitros and Acting Director Shultz now up to Chapter 7. Commissioners Farrell and Morris have been unable to start proofreading. David had reached out to a professional proofreader, John Enway, to see if this is affordable.
- Newsletter: the committee will consider reduction in mailing expenses.
- Commissioner Ruga proposed a Publications Committee meeting to discuss its long-range plan.

Communications: Secretary Morris passed out notices and newsletters for review.

Old Business: Victor's Crown publication and the Butternut Tree updates were provided under the subcommittee reports by Elliott Ruga and Kathy Fisher.

New Business:

The Commission's Reorganization meeting will take place in January 2014.

Boonton boardwalk: Commissioner Ruga provided an update on the success of his approach to the Boonton authorities.

Adjournment: the meeting was adjourned at 12.06 p.m.

Respectfully submitted,
Miriam Morris, Secretary

The next Commission meeting will be held on **Tuesday, January 14, 2014** at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.