

**Morris County Heritage Commission
2017 Reorganization Meeting Minutes
January 10, 2017**

Present: Chair Kathy Murphy, John Dunado, Esey Farrell, Larry Fast, Kathy Fisher, Joyce Kanigel, Joseph Macasek, Archivist/Acting Director Margaret Shultz, and Archives Technician Amanda Hefferan. Freeholder Liaison Katheryn DeFillippo attended later in the proceedings

Absent: Bonnie-Lynn Nadzeika.

Call to order: Ms. Shultz called the meeting to order at the Morris County Library at 9:36 a.m. She read the Open Public Meeting Statement.

Minutes: The minutes for December 13, 2016, were accepted as amended.

Election of Officers: Kathy Murphy was re-elected Chair, and Larry Fast was re-elected Vice Chair. Commissioner Dunado was voted in as Secretary. Commissioner Kathy Fisher was elected Treasurer. It was noted that the Freeholders had appointed Martin Kane to fill out-going Commissioner Miriam Morris' position on January 6.

Subcommittee Assignments: It was agreed to keep the assignments from 2016 in place until the February meeting when Commissioner Kane can officially be seated, and assignments can be reviewed.

Meeting Dates: The calendar for 2017 MCHC Meetings was reviewed. Seeing no conflict, Chair Kathy Murphy made a motion to accept the meeting schedule; All Commissioners voted in favor to accept.

Financial Report: See the Expenditure Budget activity report dated January 5, 2017, attached to the meeting package.

Chair Report: See Chair report attached to the meeting package for January 10, 2017. Chair Murphy noted that Freeholders DeFillippo and Christine Meyers were still the Heritage Commission liaisons. Commissioner Martin Kane will be seated at the February meeting and comes highly recommended. The Archivist/Acting Director will send a Welcome Package to him next week.

Archivist/Acting Director's Report: See the Archivist/Acting Director Report attached to the meeting package for January 10, 2017.

Committee reports:

Archives: Kathy Murphy and Joe Macasek, Co-Chairs. See Archivist/Acting Director's report above and attached.

- No further report

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report attached.

- The 2017 re-grant applications were reviewed. Ten applications were selected for funding. A resolution was prepared in December and sent to the freeholders and county administrator's office for approval at the next freeholder meeting. Award notifications will be mailed to all applicants upon receipt of the freeholder resolution.
- Ms. Shultz notes new restrictions in grant requirements may be in place going forward.

Long-Range Plan: Esey Farrell, Kathy Fisher, Co-Chairs

- Ms. Shultz suggested the LRP Committee review the bylaws in 2017. Qualifications for prospective commissioners and job descriptions for officers and committee members should be added.

Marker Program: Kathy Fisher, Chair. See Archivist/Acting Director's report.

- Commissioner Kathy Fisher also emphasized the need for all marker recipients to hold a public dedication ceremony for the new markers as a requirement.

Personnel: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's Report

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report.

- Commissioner Macasek: The Symposium is scheduled for March 25th and will be held at the Haggerty Education Center. Presenters are needed.
- Acting Director Shultz suggested a Grant writing and regrant program workshops targeting non-history organizations in June or July of 2017.

Publications: John Dunado, Chair. No Report

- A late Spring goal for the next Newsletter was discussed along with potential articles
- Commissioner Macasek brought a final draft of the revised brochure

Freeholder Report: Freeholder DeFillippo was introduced and was brought up-to-date on Heritage Commission activities and needs by Acting Director Shultz. Freeholder DeFillippo explained a final budget is still in the works. Acting Director Shultz and Freeholder DeFillippo followed the meeting with a tour of the facility.

Correspondence: Events and Newsletters

Adjournment: The meeting adjourned at 12:30 p.m.

Respectfully submitted
John Dunado, Secretary

The next Commission meeting will be held on **Tuesday, February 14, 2017, at 9:30 a.m.**
in the Commission Conference Room at the County Library.

Please inform Ms. Shultz if you are unable to attend