

**Morris County Heritage Commission  
2017 Meeting Minutes  
March 21, 2017**

**Present:** Chair Kathy Murphy, John Dunado, Epsy Farrell, Larry Fast, Martin Kane, Joseph Macasek, Archivist/Acting Director Margaret Shultz, and Archives Technician Amanda Hefferan.

**Absent:** Bonnie-Lynn Nadzeika, Kathy Fisher, Joyce Kanigel. It was noted that Commissioner Nadzeika was in Washington, D.C.

**Call to order:** Chair Murphy called the meeting to order at the Morris County Library at 9:35 a.m. She read the Open Meeting Statement.

**Minutes:** The minutes for February 14, 2017, were accepted as amended.

**Financial Report:** Ms. Shultz reports she expects the budget approval by next month. A new copier is expected to be delivered any day as per a new copier lease.

**Chair Report:**

- The Chair thanked Commissioner Farrell for all her work on the bylaws. Commissioner Kane was also acknowledged for all his legal perspective in this matter.
- Morris County Historic Preservation Trust Roundtable Recap:
  - Insurance- Many organizations expressed a financial burden to carry the required insurance. To cut costs, there were discussions on having agents actively look for appropriate coverage within a joint insurance pool.
  - Public Accessibility has been a compliance issue with smaller history organizations. This was quickly resolved by making the required time opened as an aggregate total of 72 hours per year.
- Capital Budget request approved: This will fund the additional shelving unit, and ultraviolet protective shades for all windows in the office suite.
- Staff Positions: Amanda Hefferan will become a full-time employee when the budget is approved. Status change is hopefully expected by mid-May. The History Program Coordinator position was not approved for funding. A schedule for Morris County Library employees to assist the MCHC part time was being discussed along with pros and cons.

**Archivist/Acting Director's Report:** See the Archivist/Acting Director's Report attached to the meeting package.

- Wharton American Legion Post #91 will hold their World War I Historical Event on Saturday, April 1, 1-4 p.m. MCHC will be represented by Ms. Shultz with material and a PowerPoint presentation focusing on World War 1 memorials throughout the county.
- Montville FY 2015 Re-grant. The Montville Township attorney contacted the county administrator's office regarding completion of the project.
- The MCHC received the signed final contract and revised budget form from Boonton Township Historical Society.
- The county road department installed the pole at Fairliegh Dickenson University for the Florham Historic Site Marker. The marker will be installed a few days before the dedication ceremony scheduled for April 27 at 11:30 a.m. followed by a light lunch.
- Thirty attendees have registered for the Local History Symposium.

**Committee reports:**

**Archives: Kathy Murphy and Joe Macasek, Co-Chairs.** See Archivist/Acting Director's report above and attached.

- Research assistance continues.

**Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair.** See Archivist/Acting Director's report attached.

**Long-Range Plan: Epsey Farrell, Kathy Fisher, Co-Chairs**

- Commissioner Kanigel stepped down from the committee; Commissioner Fisher is not available at present. Chair Murphy volunteered to co-chair this committee. Commissioner Kane was appointed to this committee and agreed to assist in all reviews. Commissioner Farrell proposed putting the Long-Range Plan on next month's agenda and notes that retired Commissioner Morris left notes to review before she left.
- Commissioner Farrell went over changes, updates and clarifications to the bylaws. Commissioner Kane made a motion to accept the updated bylaws. Commissioner Macasek seconded the motion, and the motion was passed with all in favor.

**Marker Program: Kathy Fisher, Chair.** See Archivist/Acting Director's report. A review of pending 2017 signs resulted in assigning the following sites:

- Millington Railroad Station, Long Hill Township - Vice Chair Fast.
- Bowsby-Degelleke House, Parsippany - Chair Murphy
- Mount Kemble Home, Morristown - Commissioner Farrell

**Personnel: Bonnie-Lynn Nadzeika, Chair.** See Archivist/Acting Director's report.

**Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair.** See Archivist/Acting Director's report.

- Commissioner Macasek noted the March 25 symposium has 30 participants registered (max capacity 100) and is pleased about the cross-section of registrants.

**Publications: John Dunado, Chair.** No Report

- A late spring goal for the next newsletter was discussed along with potential articles.

**New Business:** Commissioner Dunado extended an invitation to all for the Ford-Faesch groundbreaking ceremony on Saturday, May 6, at 10:30. A formal invitation is forthcoming.

**Correspondence:** Dover Area Historical Society and Green Pond History Association newsletters, and Freeholder Resolutions for Boonton and Boonton Township's 150<sup>th</sup> Anniversary in 2017.

**Adjournment:** The meeting adjourned at 12:09 p.m.

Respectfully submitted,  
John Dunado, Secretary

The next Commission meeting will be held on **Tuesday, April 11, 2017, at 9:30 a.m.**  
**in the Commission Conference Room at the County Library.**

Please inform Ms. Shultz if you are unable to attend.