

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
April 9, 2020

TIME: 4:00 P.M.

PLACE: Conference Call, Dial-In Number: (978) 990-5000, Access Code: 112095

CALL TO ORDER: Chairman Feyl called the meeting to order at 4:09 P.M.

ROLL CALL: Chairman Feyl requested that the roll be called.

PRESENT

Chairman Feyl
Vice Chairman Zaccone
Commissioner Hall
Commissioner Poli

ABSENT

Commissioner Meringolo
Commissioner Ullah

Also attending meeting via conference call:

Katharine A. Coffey, Day Pitney LLP
Kelly A. Stephens, Executive Director
Gina Bozzi, Finance Manager

Gina Bozzi read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this ninth day of April 2020 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project, the Housing Authority website and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Meeting open/closed to public: 4:12PM

No member of the public was present via conference call

Minutes – A motion was made by Commissioner Hall seconded by Commissioner Poli Approving the Regular and Executive Minutes for March 12, 2020. The following votes were cast:

AYES

Chairman Feyl
Vice Chairman Zaccone
Commissioner Hall
Commissioner Poli

ABSTAIN

NAYS

Chairman Feyl declared said motion carried.

Executive Director Report – Executive Director Kelly A. Stephens gave an overview of the overall operations of the Housing Authority, any impact from COVID-19 and the response of the Housing Authority over the last month.

Schedule of Payments – Finance Manager Gina Bozzi explained the Financial Statements. A motion was made by Vice Chairman Zaccone and seconded by Commissioner Hall Approving the Schedule of Payments for April 9, 2020. Discussion ensued regarding clarification of a few vendors. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Resolution 2020 – 12 – A motion was made by Commissioner Hall and seconded by Vice Chairman Zaccone Awarding the Contract for the Bathroom Exhaust Fan Replacement at Morris Mews. Executive Director Stephens clarified that the work would not commence until the COVID-19 pandemic has cleared. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Resolution 2020 – 13 – A motion was made by Chairman Feyl and seconded by Commissioner Hall Awarding the Contract for the Hot Water Heater Replacement at Dean A. Gallo Congregate Living Facility. Discussion ensued regarding the specifications of the project and Executive Director Stephens explained that one of the Hot Water Heaters went two weeks ago and if the second Hot Water Heater went, there would be no hot water in the Building. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Poli		

Chairman Feyl declared said motion carried.

New Business

Executive Director Stephens will look at Zoom or BlueJean Conferencing for Next Months Meeting. Attorney Kate Coffey will provide a secure line if Executive Session is needed.

Old Business

The By-Laws will be on the agenda as a resolution for next month. Any additional changes needed to be sent to Attorney Kate Coffey so the final copy can be mailed out in the Board Package next month.

Adjournment

A motion was made by Commissioner Poli and seconded by Vice Chairman Zaccone to adjourn the meeting. All were in favor. Meeting adjourned at 4:46PM.

Date Adopted

Kelly A. Stephens, Director/Secretary