

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
March 12, 2020

TIME: 6:00 P.M.

PLACE: Conference Room, Morris Mews Senior Citizen Complex, West Hanover Avenue and Ketch Road, Morris Township, New Jersey.

CALL TO ORDER: Chairman Feyl called the meeting to order at 6:00 P.M.

INTRODUCTIONS AND SWEARING IN OF NEW COMMISSIONER: Bruce Meringolo

ROLL CALL: Chairman Feyl requested that the roll be called.

PRESENT

Chairman Feyl
Vice Chairman Zaccone
Commissioner Hall
Commissioner Meringolo
Commissioner Poli
Commissioner Ullah

ABSENT

Also attending meeting:

Katharine A. Coffey, Day Pitney LLP
Kelly A. Stephens, Executive Director
Gina Bozzi, Finance Manager
Giovanna McClendon, Housing Manager
Hope Summerset, Social Service Administrator
Tasha Hill, Tenant

Gina Bozzi read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this twelfth day of March 2020 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Meeting open to public: 6:10 PM

Tasha Hill (Tenant) had concerns regarding the paperwork she needed to provide for recertification. Both she and Director Stephens agreed on a resolution.

Meeting closed to the public: 6:20 PM

Minutes – A motion was made by Commissioner Poli seconded by Vice Chairman Zaccane Approving the Minutes for February 13, 2020. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl	Commissioner Meringolo	
Vice Chairman Zaccane		
Commissioner Hall		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried.

Schedule of Payments – Finance Manager Gina Bozzi explained the Financial Statements. A motion was made by Commissioner Poli and seconded by Commissioner Hall Approving the Schedule of Payments for March 12, 2020. Discussion ensued regarding clarification of a few vendors. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccane		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried.

Resolution 2020 – 7 – A motion was made by Commissioner Hall and seconded by Commissioner Ullah Approving the Memorandum of Agreement between the Housing Authority County of Morris and the Housing Authority Town of Dover in order to foster Inter-Jurisdictional Mobility. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccane		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried.

Resolution 2020 – 8 – The Resolution to Amend the By-Laws of the Housing Authority County of Morris was TABLED for further discussion.

Resolution 2020 – 9 – A motion was made by Vice Chairman Zaccone and seconded by Commissioner Hall Approving the Standard Board Resolution with the New Jersey Department of Human Services. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried.

Resolution 2020 – 10 – A motion was made by Commissioner Poli seconded by Commissioner Hall Awarding the Contract for Sidewalk Replacement and Miscellaneous Improvements at India Brook Village. Discussion ensued regarding the projects and Commissioner Poli will assist with the review of plans and bid specifications. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried.

Resolution 2020 – 10 – A motion was made by Commissioner Hall seconded by Commissioner Poli Authorizing Executive Session for the purpose of Pending Litigation. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		
Commissioner Ullah		

Chairman Feyl declared said motion carried. The Board entered Executive Session at 6:50PM

The Board came out of Executive Session at 7:08PM.

New Business

Executive Director Stephens reviewed the meeting between her staff and the Morris/Sussex Vicinage Child Support and Probation Division. The Housing Authority staff learned what the exact process is in application for child support and were able to clarify its policies and information needed to the Division Staff. It was a beneficial collaborative meeting.

Executive Director Stephens explained all the precautionary measures the Housing Authority has taken thus far to protect its tenants, participants, staff and the community in regards to COVID-19. The information is reviewed daily and further measures and restrictions are being evaluated and implemented as necessary. Kate Coffey suggested the Executive Director be authorized to approve the bills in a State of Emergency when no Commissioners are available to meet.

Old Business

Kate Coffey updated the Board on the status of the PVV Property. She has contacted the Rockaway Township attorney to set up a meeting. However, since the outbreak of COVID-19, the meeting is put off.

Adjournment

A motion was made by Commissioner Meringolo and seconded by Commissioner Poli to adjourn the meeting. All were in favor. Meeting adjourned at 7:31PM.

4/9/2020
Date Adopted

Kelly A. Stephens
Kelly A. Stephens, Director/Secretary