

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
May 14, 2020

TIME: 4:00 P.M.

PLACE: Zoom Meeting, Meeting ID: 8617560 6283, Password: 969882

CALL TO ORDER: Chairman Feyl called the meeting to order at 4:01 P.M.

ROLL CALL: Chairman Feyl requested that the roll be called.

PRESENT

Chairman Feyl
Vice Chairman Zaccone
Commissioner Hall
Commissioner Meringolo
Commissioner Poli

ABSENT

Commissioner Ullah

Also attending meeting via conference call:

Katharine A. Coffey, Day Pitney LLP
Kelly A. Stephens, Executive Director
Gina Bozzi, Finance Manager

Gina Bozzi read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this fourteenth day of May 2020 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project, the Housing Authority website and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Meeting open/closed to public: 4:04PM

No member of the public was present via Zoom platform.

Minutes – A motion was made by Commissioner Hall seconded by Commissioner Poli Approving the Regular Minutes for April 9, 2020. The following votes were cast:

AYES

Chairman Feyl
Vice Chairman Zaccone
Commissioner Hall
Commissioner Poli

ABSTAIN

Commissioner Meringolo

NAYS

Chairman Feyl declared said motion carried.

Executive Director Report – Executive Director Kelly A. Stephens gave an overview of the overall operations of the Housing Authority, any impact from COVID-19, the response of the Housing Authority the last two months and the Cares Act \$.

Schedule of Payments – Finance Manager Gina Bozzi explained the Financial Statements. The bills are on the low side as many vendors/contractors were not permitted in the buildings for COVID safety reasons. A motion was made by Commissioner Hall and seconded by Vice Chairman Zaccone Approving the Schedule of Payments for May 14, 2020. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Resolution 2020 – 14 – A motion was made by Commissioner Poli and seconded by Commissioner Hall Extending the Contract for Preventative Maintenance for the Fire Alarm Systems at India Brook Village, Morris Mews, Congregate Living Facility, Pleasant View Village and Peer Place. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Resolution 2020 – 15 – A motion was made by Vice Chairman Zaccone and seconded by Commissioner Poli Awarding the Contract for the Removal and Disposal of the Playground Equipment at Peer Place Day Care Center. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Resolution 2020 – 16 – A motion was made by Commissioner Hall and seconded by Commissioner Poli Amending the By-Laws of the Housing Authority County of Morris. Kate Coffey explained the changes were made to ensure the Board is acting in accordance with the By-Laws. The By-Laws should be updated every 5-10 years. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		

Chairman Feyl declared said motion carried.

New Business

Executive Director Stephens informed the Board that Helen Laurentino will be retiring at the end of the month. Chairman Feyl requested a Proclamation be made honoring Ms. Laurentino for her years of service to the Housing Authority.

Rutgers is now offering the Commissioner Classes remotely.

Old Business

None

Resolution 2020 – 17 – A motion was made by Vice Chairman Zaccone and seconded by Commissioner Hall Authorizing Executive Session to discuss litigation matters and adjourning the open public portion of the meeting. No action will be taken after Executive Session. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Feyl		
Vice Chairman Zaccone		
Commissioner Hall		
Commissioner Meringolo		
Commissioner Poli		

Chairman Feyl declared said motion carried.

Adjournment

Meeting adjourned at 4:40PM.

Date Adopted

Kelly A. Stephens, Director/Secretary