

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
AUGUST 8, 2017

TIME: 6:00 P.M.

PLACE: Morris Mews, 99 Ketch Road, Morristown, New Jersey

CALL TO ORDER: Vice Chairman Schramm called the meeting to order at 6:00 P.M.

ROLL CALL: Vice Chairman Schramm requested that the roll be called.

PRESENT

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSENT

Commissioner Denecke
Commissioner Dolan
Chairman Ricciardelli

Also attending meeting:

Roberta L. Strater, Executive Director
Lucille Favale, Deputy Executive Director
Douglas Henshaw, Day Pitney LLP

Vice Chairman Schramm read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this eighth day of August 2017 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Minutes – A motion was made by Commissioner Tappen and seconded by Commissioner Koldewyn Approving the Minutes of Regular Meeting of July 11, 2017. The following votes were cast:

AYES

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Schedule of Payments – A motion was made by Commissioner Koldewyn seconded by Commissioner Tappen Approving the Schedule of Payments for August 8, 2017. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 25 - A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Awarding Software Contract for On-Line Application Services for the Housing Authority County of Morris. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 26- A motion was made by Commissioner Tappen and seconded by Commissioner Hall Awarding the Engineering Contract for the Installation of Hallway Air Conditioning and Removal of the Single Zone Ductless Air Conditioning Units at Pleasant View Village to **LAN Associates**. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 27- A motion was made by Commissioner Koldewyn and seconded by Commissioner Tappen Awarding the Contract for Fence Replacement at Green Pond Village to **Fences by Antonio**. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 28- A motion was made by Commissioner Hall and seconded by Commissioner Tappen Approving Change Order No. GC-1 for Green Pond Village Dumpster Enclosures and Concrete Pads. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 29- A motion was made by Commissioner Tappen and seconded by Commissioner Koldewyn Approving 2016 Audit Review Certificate. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 30- A motion was made by Commissioner Koldewyn and seconded by Commissioner Tappen Approving Data Shredding Services for the Housing Authority County of Morris to **Data Shredding Service, Inc.** The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 31- A motion was made by Commissioner Tappen and seconded by Commissioner Koldewyn Awarding Contract for Site Improvements at Pleasant View Village Rear Roadway to **Ruch Services, LLC.** The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

ABSTAIN

NAYS

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 32- A motion was made by Commissioner Hall and seconded by Commissioner Koldewyn Awarding Contract to Repair Concrete Sidewalks, Rebuild Catch Basin and Install French Drain at Pleasant View Village to **Ruch Services, LLC.** The following votes were cast:

AYES

ABSTAIN

NAYS

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 33- A motion was made by Commissioner Koldewyn and seconded by Commissioner Tappen Authorizing Executive Session. The following votes were cast:

AYES

ABSTAIN

NAYS

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

Vice Chairman Schramm declared said motion carried.

Resolution 2017 - 34- A motion was made by Commissioner Tappen and seconded by Commissioner Hall Appointing Attorney for Special Legal Services to the Firm of **Brady & Correale, LLP**. The following votes were cast:

AYES

ABSTAIN

NAYS

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen
Vice Chairman Schramm

Vice Chairman Schramm declared said motion carried.

Morris County Affordable Housing Corporation

Monroe Street

Ms. Strater reported that the company installing the water service will be managed by the Architect, Jeff Rawding. There will not be change order for Ocean Contractors. This will be an increase in the costs but it will be billed separately.

Property Adjacent to Morris Mews

Ms. Strater stated that we will need the lot and block number for the parcel of land in order to have insurance on the property.

Commissioner Tappen informed the board that the Affordable Housing Corporation discussed the use of dollars and felt we should concentrate on this property and not look into purchasing any other property.

Report of Committees

None

New Business

Ms. Strater reported that the Newton Housing Authority advertised for management services. We submitted a letter expressing our interest in providing this service.

Ms. Strater reported that under the Housing Choice Voucher Program we will inspect 2 units a month for the County of Morris Emergency Solutions Grant program.

Old Business

None

Adjournment

A motion was made by Commissioner Tappen and seconded by Commissioner Koldewyn to adjourn the meeting. All were in favor. Meeting adjourned at 6:45pm.

Date Adopted

Roberta L. Strater, Director/Secretary