

HOUSING AUTHORITY OF THE COUNTY OF MORRIS
MINUTES OF THE REGULAR MEETING
NOVEMBER 14, 2017

TIME: 6:00 P.M.

PLACE: Morris Mews, 99 Ketch Road, Morristown, New Jersey

CALL TO ORDER: Commissioner Tappen called the meeting to order at 6:00 P.M.

ROLL CALL: Commissioner Tappen requested that the roll be called.

PRESENT

Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSENT

Vice Chairman Schramm
Chairman Ricciardelli

Also attending meeting:

Roberta L. Strater, Executive Director
Lucille Favale, Deputy Executive Director
Douglas Henshaw, Day Pitney LLP
Joseph Budis, Infrastructure Solution Group LLC
Representative from Infrastructure Solution Group LLC

Commissioner Tappen read adequate notice to the public.

I hereby announce and state that adequate notice of this meeting being held on this fourteenth day of November 2017 was provided by the Executive Director of the Housing Authority of the County of Morris by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at Morris Mews Housing Project and filing said notice with the Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the County of Morris for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6 et.seq. "Open Public Meetings Act."

Minutes – A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Approving the Minutes of Regular Meeting of October 10, 2017. The following votes were cast:

AYES

Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSTAIN

Commissioner Dolan

NAYS

Commissioner Tappen declared said motion carried.

Executive Session Minutes – A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Approving the Executive Session Minutes of October 10, 2017. The following votes were cast:

AYES
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSTAIN
Commissioner Dolan

NAYS

Commissioner Tappen declared said motion carried.

Schedule of Payments – A motion was made by Commissioner Hall seconded by Commissioner Koldewyn Approving the Schedule of Payments for November 14, 2017. The following votes were cast:

AYES
Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSTAIN

NAYS

Commissioner Tappen declared said motion carried.

Resolution 2017 - 48 - A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Adopting 2018 Budget. The following votes were cast:

AYES
Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSTAIN

NAYS

Commissioner Tappen declared said motion carried.

Resolution 2017 - 49- A motion was made by Commissioner Koldewyn and seconded by Commissioner Tappen Approving Non-Union Management Employee Salary Adjustments. The following votes were cast:

AYES
Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn
Commissioner Tappen

ABSTAIN

NAYS

Commissioner Tappen declared said motion carried.

Resolution 2017 - 50- A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Appointing Deputy Executive Director. The following votes were cast:

AYES
Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn

ABSTAIN

NAYS

Commissioner Tappen

Commissioner Tappen declared said motion carried.

Resolution 2017 - 51- A motion was made by Commissioner Koldewyn and seconded by Commissioner Dolan Awarding Contract for Continuation of Sludge Measurement for each Septic Tank at India Brook Village. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 52- A motion was made by Commissioner Koldewyn and seconded by Commissioner Dolan Awarding Contract for Turnover Painting to **JG Painting and Contracting Company**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 53- A motion was made by Commissioner Hall and seconded by Commissioner Koldewyn Awarding Contract for Floor Finishes at Housing Authority County of Morris Complexes to **Freddy Floor Covering, Inc.** The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 54- A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Awarding Construction of Concrete Pads for New Gazebo and Existing Picnic Tables at Morris Mews to **Drill Construction Company, Inc.**

Mr. Henshaw presented the reasons that the second lowest bidder was recommended for the award. The Housing Authority became aware of the fact that the person who signed the bid document was not permitted to bid on public work because they were debarred from bidding for 10 years. A review of the documents with Ms. Strater and the Architect, indicated that the low bidder should not be awarded the job. Mr. Henshaw stated that he recommends the second lowest bidder, Drill Construction Company, Inc. in the amount

of \$42,300. The low bidder was present during the meeting and did not dispute the recommendation.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 55- A motion was made by Commissioner Koldewyn and seconded by Commissioner Dolan Awarding Contract for Hallway Air Conditioning and Removal of Single Zone Air Conditioning Units at Pleasant View Village to **WHL Enterprises t/a Bill Leary A/C & Heating**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 – 56 - A motion was made by Commissioner Koldewyn and seconded by Commissioner Hall Appointing Accounting Firm to **Polcari & Company**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 57- A motion was made by Commissioner Dolan and seconded by Commissioner Hall Appointing Auditor to the firm **Hymanson, Parnes & Giampaolo**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Commissioner Dolan		
Commissioner Hall		
Commissioner Koldewyn		
Commissioner Tappen		

Commissioner Tappen declared said motion carried.

Resolution 2017 - 58- A motion was made by Commissioner Koldewyn and seconded by Commissioner Dolan Appointing Attorney to the firm **Day Pitney, LLP**. The following votes were cast:

AYES
Commissioner Dolan
Commissioner Hall
Commissioner Koldewyn

ABSTAIN
Commissioner Tappen

NAYS

Commissioner Tappen declared said motion carried.

Morris County Affordable Housing Corporation

6 Monroe Street

We are moving along with the construction. They will be installing the water service tomorrow and the gas will be installed November 21, 2017.

We are in the process of replacing the kitchen at 227 Martin Luther King Avenue, Apt. 2.

Report of Committees

None

New Business

None

Old Business

None

Adjournment

A motion was made by Commissioner Koldewyn and seconded by Commissioner Dolan to adjourn the meeting. All were in favor. Meeting adjourned at 6:40pm.

Date Adopted

Roberta L. Strater, Director/Secretary