# PHA Certifications of Compliance with PHA Plans and Related Regulations 

# PHA Certifications of Compliance with the PHA Plans and Related Regulations: <br> Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan 

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5 -Year andor__ Anmal PHA Plan for the PHA fiscal year beginning1/1/15, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA bas included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:

- The PHA regularly submits required data to HUD's 50058 PICIMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).

9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to detemmine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting dociments have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
(i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
(ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
(iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority County of Morris
PHA Name

NJ092
PHA Number/HA Code
$\qquad$ 5-Year PHA Plan for Fiscal Years 2015 - $20 \underline{19}$
$\qquad$ Annual PHA Plan for Fiscal Years 20 $\qquad$ $-20$ $\qquad$

Ihereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Coaviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)
Name of Authorized Official

## PHA 5-Year and

 Annual PlanU.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 4/30/2011

| 1.0 | PHA Information <br> PHA Name: Housing Authority County of Morris PHA Code: NJ 092 <br> PHA Type: $\square$ Small区 High Performing HCV (Section 8) <br> PHA Fiscal Year Beginning: (MM/YYYY): 01/2015 |  |  |  |  |
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| 2.0 | Inventory (based on $A C C$ units at time of $F Y$ beginning in 1.0 above) Number of PH units: 304 $\qquad$ |  | Number of HCV units: 634 |  |  |
| 3.0 | Submission Type <br> 区 5-Year and Annual Plan <br> Annual Plan Only |  | 5-Year Plan Only |  |  |
| 4.0 | PHA Consortia $\quad \square$ PHA Consortia: (Check box if submitting a joint Plan and complete table below.) |  |  |  |  |
|  | Participating PHAs | Program(s) Included in the Consortia | Programs Not in the Consortia | No. of Units in Each Program |  |
|  |  |  |  | PH | HCV |
|  | PHA 1: |  |  |  |  |
|  | PHA 2: |  |  |  |  |
|  | PHA 3: |  |  |  |  |
| 5.0 | 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update. |  |  |  |  |
| 5.1 | Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. |  |  |  |  |
| 5.2 | Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <br> 1. PHA Goal: Expand the supply of assisted housing by applying for additional rental vouchers if they are available, leverage private or other funds to create additional housing opportunities, acquire or build units or development. Progress: There have not been any opportunities to secure additional rental vouchers. <br> 2. PHA Goal: Improve the quality of assisted housing by continuing to be a high performer under the PHAS score and SEMAP score, and to increase customer satisfaction. Progress: The Housing Authority of the County of Morris has continued to be a high performer under the PHAS and SEMAP score. <br> 3. PHA Goal: Increase assisted housing choices by continuing the FSS Program for both Housing Choice Voucher and Public Housing recipients through the homeownership program. Progress: The FSS Program at the Housing Authority County of Morris continues to grow providing families with education and training in areas such as budgeting, credit counseling, parenting and homeownership. We have had twenty-one graduates over the last five years. This provides available vouchers/public housing units to assist other families on the waiting list. <br> 4. PHA Goal: To promote self-sufficiency and asset development of assisted household by continuing to give preferences to those who are employed, to continue to provide supportive services to improve assistance recipients employability and to continue to provide supportive services to increase independence for the elderly and people with disabilities. Progress: The Housing Authority continues to give a preference to those people who are employed. Information and referral, case management and coordination of support services is provided to the elderly and people with disabilities to assist in maintaining their independence in the community. <br> 5. PHA Goal: To ensure equal opportunity and to affirmatively further fair housing. The Housing Authority will undertake affirmative measures to ensure access to assisted housing and suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability, and to undertake affirmative measures to ensure accessible housing to persons will all varieties of disabilities regardless of unit size required. Progress: The Housing Authority continues to ensure that all families have access to assisted housing and a suitable living environment regardless of race, color, religion, national origin, sex, familial status and disability. |  |  |  |  |


| 6.0 | PHA Plan Update <br> (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <br> - Changes to Admissions and Occupancy policy - ATTACHMENT \# 1 <br> Policy No. 4.II.C. - 'Opening and closing the Waiting List' <br> Policy No. 6-I.E. - 'Earned Income Disallowance' <br> Policy No. 7-111.A. - 'Earned Income <br> - Change to Public Housing Lease - Paragraph $16(d)$ and 18 - ATTACHMENT \#2 <br> - Changes to Administrative Plan - ATTACHMENT \# 3 <br> Policy No. 4-II.C. - 'Opening and Closing of the Waiting List' <br> Policy No. 4-1il.C. - 'Selection Method' <br> Policy No. 6-I.E. - 'Earned Income Disallowance' <br> Policy No. 6-1II.D. - Applying Utility Allowances' <br> Policy No. 7-III.A. - 'Eamed Income' <br> Policy No. 8-II.A. -- 'Overview of the Inspection Process' <br> Policy No. 10-I.A. - 'Allowable Moves' <br> Policy No. 10-I.B. - 'Restrictions on Moves' <br> - Changes to Emergency Management Plan - Section VII. 'Identify/Develop a process to educate staff and residents about this plan' ATTACHMENT\#4 <br> - Changes to Personnel Policies and Procedures - ATTACHMENT \# 5 <br> Addition of Policy No. 1:4.016 'Communication Media Policy' and 'Domestic Violence' <br> Deletion of Policy No. 1:2.10 'Educational Incentive Program' and 1:2.11 'Federal Credit Union' <br> (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <br> The public may obtain copies at the Main Office located at 99 Ketch Road, Morristown, NJ 07960 |
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| 7.0 | Hope YI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable. <br> ATTACHMENT \# 6 |
| 8.0 | Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable. See Attached. |
| 8.1 | Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the Capital Fund Program Anmual Statement/Performance and Evaluation Report, form HUD-50075.1, for each current and open CFP grant and CFFP financing. <br> See Attached. |
| 8.2 | Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the Capital Fund Program Five-Year Action Plan, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. See Attached. |
| 8.3 | Capital Fund Financing Program (CFFP). <br> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. |
| 9.0 | Housing Needs. Based on information provided by the applicable Consolidated Pian, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. <br> According to the 2010 County of Morris Consolidated Plan, although Morris County is an affluent county, one in ten households are struggling financially. Of the 173,980 households, $27 \%$ are at or below Low Income level, with $7.14 \%$ being extremely low-income, $7.08 \%$ very low-income and $12.92 \%$ low income. $35.2 \%$ of all households are experiencing a moderate to severe housing cost burden and $12.7 \%$ are 65 years of age or older. Among low income households, there is a need for approximately 7,000 units of all sizes. The shortfall of affordable housing is corroborated by comparing the percentage of affordable units in the community with the percentage of yery low and low income households in the community. Affordability is a key concern among all the very low income households as about 70 to 80 percent of all housing is deemed not affordable for them. There are 5,895 households with special needs are considered low to extremely fow income. Over the last few years, the homeless population has double to 649. The demand for affordable housing for very low and low income households has been persistent. The goals and objectives of this Housing Authority are to expand the supply of affordable housing, improve the quality of assisted housing, increase assisted housing choices, improve the quality of the environment, promote self-sufficiency and a financial base for assisted households and to ensure equal opportunity housing for all. |


| 9.1 | Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. <br> The strategies the Housing Authority County of Morris will use are: <br> 1. Maximize the number of affordable units available to the PHA within its current resources by: reducing turnover time for vacant public housing units; reducing the time to renovate public housing units; maintain Section 8 lease up rates by establishing payment standards that will enable families to rent throughout Morris County; and to participate in the Consolidated Plan development process to ensure coordination with broader community strategies. <br> 2. Increase the number of affordable housing units by: applying for additional Section 8 units should they become available and to pursue addilional housing resources other than Public Housing and Section 8 tenant-based assistance. <br> 3. Target available assistance to families at or below $30 \%$ of AMI by: adopting rent policies to support and encourage employment and selfsufficiency. <br> 4. Target available assistance to families at or below $50 \%$ of AMI by: continue employing admissions preferences aimed at families who are working; and to adopt rent policies to support and encourage work and self-sufficiency. <br> 5. Target available assistance to the elderly by: applying for special purpose vouchers and support services targeted to the elderly, should they become available. <br> 6. Target available to assistance to families with disabilities by: applying to for special purpose vouchers and support services targeted to families with disabilities, should they become available; and affirmatively market to local non-profit agencies that assis! families with disabilities. <br> 7. Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs by: affirmatively market to races/ethnicities shown to have disproportionate housing needs. <br> 8. Conduct activities to affirmatively further fair housing by: counseling Section 8 tenants as to location of units outside of are of poverty or minority concentration and assist them to locate those units. |
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| 10.0 | Additional Information. Describe the following, as well as any additional information HUD has requested. <br> (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5Year Plan. <br> The Housing Authority County of Morris has met its mission to serve the needs of the extremely low income, very low income and low income families in the Morris County area by promoting adequate, safe and affordable housing in a suitable living environment free from discrimination. <br> (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" <br> Not applicable. |
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[^0]:    11.0 Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.
    (a) Form HUD-50077, PHA Cerifications of Compliance with the PHA Plans and Related Regulations (which includes all certifications relating to Civil Rights)
    (b) Form HUD-50070, Cerlification for a Drug-Free Workplace (PHAs receiving CFP grants only)
    (c) Form HUD-50071, Certification of Payments to Influence Federal Transactions (PHAs recciving CFP grants only)
    (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
    (e) Form SF-LLL-A, Disclosure of Lobbying Activities Comtinuation Sheet (PHAs recciving CFP grants only)
    (i) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
    (g) Challenged Elements
    (h) Form HUD-50075.1, Capital Fumd Program Annual StatementPerformance and Evaluation Report (PHAs receiving CFP grants only)
    (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (PHAs receiving CFP grants only)

