RESOLUTION 2019-36

STANDARDIZED BOARD RESOLUTION

The Board endorses the following commitments as defined in this document:

1. Health Insurance Portability and Accountability Act (HIPAA)*

   Specific to HIPAA (Health Insurance Portability and Accountability Act), the above noted Provider Agency is either (check A or B):

   ____ A) a covered entity (as defined in 45 CFR 160.103)

   _X_ B) a non-covered entity and has executed a DHS Business Associate Agreement (BAA) last dated __07/01/2019__ .

   ____ C) a non-covered entity that will not be receiving or sharing personal health information.

   Once executed, the BAA will be included in the Departmental Component's official contract file. The BAA *will be considered applicable indefinitely* unless there is a change in the Provider Agency's status, information or the content of the BAA, in which case it is the responsibility of the contracted Provider Agency to revise the BAA.

   The Board agrees that if there is *any change* in their BAA Status the Departmental Component will be immediately notified and the appropriate information provided within 10 business days.

   * This section is not applicable for DCF Office of Education Contracts.

2. Legal Advice

   The Board acknowledges that the Department of Human Services does not and will not provide legal advice regarding the contract or about any facet of the relationship between the Department of Human Services and the Provider Agency. The Board further acknowledges that any and all legal advice must be sought from the Provider Agency's own attorneys and not from the Department of Human Services.

DEPARTMENT OF HUMAN SERVICES (DHS)

Standardized Board Resolution Form

Supporting Information for Contract # DOAS19CHSP020 for Contract

Period   07/01/2019   to   06/30/2020   .

Agency: Housing Authority County of Morris

Certification:

We certify that the information contained in, or included with, this contract document is accurate and complete.

_____   _____
Chairperson, Board of Directors   Date

_____   _____
Executive Director   Date

Authorized Signatories for Contract documents, checks and invoices are: (List full name and title)(add additional pages, if needed)

Kelly A. Stephens
_____   _____
Name   **Executive Director**
          Title

Hope Summerset
_____   _____
Name   **Social Service Administrator**
          Title

_____   _____
Name   **Title**

Page 1 of 1

State of New Jersey
Department of Human Services

SUBJECT: Standardized Board Resolution Form

EFFECTIVE: This policy shall become effective August 1, 2009.

PROMULGATED: July 20, 2009

SUPERCEDES: Standardized Board Resolution Form, promulgated
                          November 21, 2007

PURPOSE: The purpose of this policy circular is to standardize the
content of the Provider Agency Board Resolutions across all Department
of Human Services (DHS) Departmental Components to assure that all of
the required obligations are identified and committed to by the
Provider Agency Board.

I.   SCOPE

      This policy circular applies to all DHS Third Party incorporated
      contracted Provider Agencies, Universities/Colleges and for-
      profit organizations.

II.   POLICY

      Periodically Boards of Directors in conducting the business of
      their organizations attest to their actions or decisions by way
      of written resolutions. The DHS requires Contract Providers to
      complete and file the attached standard board resolution when
      executing a DHS Third Party Social Service Contract.

      A.   Requirements for completion, updating and submission
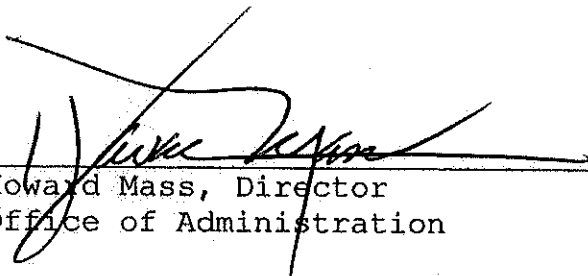
            The Attachment I, Page 1 is to be completed by the Agency
            and the same for Attachment II.

            When any changes occur which would affect the contents of
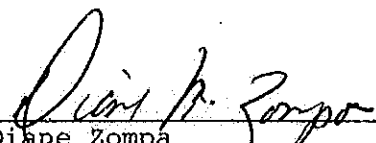   the form, the Board is to convene and complete a new Board

Resolution and submit it to the Departmental Component within __10__ business days of the change unless otherwise specified in the DHS policy.

The completed form is to be returned to the Departmental Component with all other required contract documents as part of the contract package. (See Policy Circular P1.01, Documents and Conditions Required for Processing, Executing and Documenting a DHS Third Party Contract.)

Issued by:

_____
Howard Mass, Director
Office of Administration

_____
Diane Zompa
Chief of Staff
Department of Human Services