

**MORRIS COUNTY
ADVISORY COUNCIL ON AGING,
DISABILITIES & VETERANS
340 West Hanover Avenue, Ground Floor,
Morris Township
Minutes, ACADV**

September 13, 2018

MEMBERS PRESENT

Matthew Adamczyk
James Cavanaugh
Robert Hughes
Erika Moreno
Richard Nyquist
Tom Pappas
Bruce Patterson
Jeannette Perlman
Steve Roman
Anthony Romano
William Solomon

STAFF PRESENT

Shawna Bailey
Ken Brenzel
Tammi Brown
Fay Campbell
Christine Hellyer
Pat Petrillo
Jennifer Van Natta

Call to Order

The meeting was called to order at 12:02pm, by Richard Nyquist, followed by the pledge of allegiance.

Approval of Minutes

A motion was made and passed to accept and approve the minutes of June 14, 2018, with the correct spelling: **Kate Germano**.

Motion: Jim C./Richard H.

Chairperson's Report- Rich Nyquist

I would like to begin with a moment of silence honoring those who lost their lives on September 11, 2001.

Advisory Council members are needed for the Nominating Committee to nominate a slate of officers for the 2019 Chairperson and Vice-Chairperson.

Anyone interested in serving on the Nominating Committee can contact Maria Rosario.

Staff Reports-

Director of Aging, Disabilities, and Community

Programming – Christine Hellyer

- For those I haven't met, I replaced Ophelia Cruse on July 2, 2018, who retired May 31.
- We are currently working on our 2019-2021 Area Plan Grant Contract, which is due October 15, 2018. This is our largest contract. The plan is done for 3 years and the contract is renewable yearly. We currently working on the Plan.
- Human Services, including the Aging Department, will participate in Morristown Fall Festival on September 30, 2018.
- The Division is also in the process of Grant recommendations for grant year 2019, Area Plan Contract and Grant-in Aid. This is the first year we used a unified application and it was a success. This gave the providers to request funding for many areas, and they were reviewed by all areas of Human Services.
 - Our Nutrition Department is currently seeking one full time office clerk and part-time kitchen site aides.

Office Reports-

ADRC- Shawna Bailey

Information & Assistance and Case Management phone calls for June, July and August 2018 totaled 809 calls. Monthly calls listed below:

- June: 266
- July: 234
- August: 309

Veterans- Ken Brenzel

- Veteran related telephone calls made/received: 771
- Veteran issue related emails & faxes sent/received: 1900
- Office visits with veterans: 148

- VA Claims, various social issues/problems.
 - ❖ VA Claims or Intent to File Claims, VA Forms, and Records Requests submitted: 109
 - ❖ Referrals made: 39
 - ❖ Training, meetings (committee, event, vet organization), out-reach: 13
 - ❖ Home visits to disabled veterans regarding VA claims: 3
 - ❖ Individual veterans assisted: 623

Nutrition- Tammi Brown

The Nutrition Project provided the following number of meals:

June:

Congregate Meals	7,266
Home Delivered Meal	20,704
Weekend Meals	1,740
Total	29,710

July:

Congregate Meals	7,320
Home Delivered Meals	21,399
Weekend Meals	1,424
Total	30,143

August:

Congregate Meals	8,281
Home Delivered Meals	23,681
Weekend Meals	1,410
Total	33,372

This summer the Nutrition Project sites had summer picnics for their members.

Parsippany	May 23	Parsippany Site
Morristown	June 1	Morristown Site
Denville	June 13	Denville Site
Madison/Chatham	June 27	Madison Site
Mt Olive	July 27	Mt. Olive Site
Dover/Rockaway/Roxbury	August 3	Horseshoe Lake
Jefferson	August 9	Jefferson Site
Butler	August 14	Butler Site
Chester	August 23	Chester Site

Morris Mews
Montville
Long Hill

September 5
September 6
September 7

Morris Mews Site
Montville Site
Long Hill Site

Committee Reports

Community Relations- Jean Perlman

The Community Relations Committee met on Thursday July 12, 2018 to discuss ACADV issues/concerns, which should be shared with the public.

The Committee Relations discussed the following topics:

- **Jersey Central Power hot weather tips:**
 - Set thermostats as high as comfort allows.
 - Close drapes and blinds facing the sun.
 - Use fans.....moving air cools skin faster.
 - Check air conditioner filters
 - Close rooms that aren't being used.
 - Keep refrigerators/freezers as full as possible. Frozen/cold items keep other items cool, reducing the amount of work the refrigerator has to do to maintain lower temperature.
- **Morris County Library's offers:**
 - Free notary service, appointments necessary.
They do not offer copy certifications.
 - Homebound services.
Libraries-by-mail is a free homebound delivery service provided to individual residents of Morris County who are homebound, disabled, or lack transportation to get to the library.
 - ❖ **Select your own books or media.**
 - ❖ **Have librarians make selections based on your reading profile.**
 - ❖ **Request materials by mail, phone, or from the online catalog.**
 - ❖ **Books are mailed to you with return postage pre-paid. Please call 973-285-6970 for an application.**
 - ✓ **Free Computer classes**
Call 973-285-6969 for information.

Also, one member had the article from the paper about Morris View and the Legionnaire's disease.

Legislative Review- Robert Hughes

The Committee met on Thursday July 12, 2018 and reviewed the following bills and recommend the endorsement of the ACADV:

Assembly No. 790 – “Combat to College Act”, Grants priority course registration to military service members and veterans attending public institutions of higher education.

Assembly No. 796- Eliminates three year renewal requirement for disability parking identification cards and placards.

*****Senate No. 2672- Committee voted yes, but one Committee member requests an inquiry be sent to Gerald Cardinale, District 39, Bergen & Passaic, why this bill would allow this procedure for those 18-65 years of age**

Motion: James C.

Steve R.

Disability Community Report- Erika Moreno

- Annual Picnic September 16, 2018 at Hedden Park.
- RAMP program: **RAMP curriculum facilitated by an employee of DAWNcil has a strong focus on STEM exploration (science, technology, engineering and math)** .is in need of mentors for the program.
- Free training is provided.

HSAC- Tom Pappas

- At the July Community Assistance Services Committee (CAS) meeting, Ms. Carpinteri reported this was the first year of an unfunded mandate to shelter all homeless during the times of extreme weather. Considering this, she believes the first year was a success. She extended her thanks to all partners throughout the county, Morristown, Dover municipalities and noted the high level of communication and partnerships only makes the county stronger. Ms. Carpinteri also reported there would be a Freeholder Resolution in July to staff the Navigating Hope vehicle to enhance Code Blue as well as other initiatives.
- Mr. Bashe, Chair, CoC Executive Committee, reported HUD released the 2018 NOFA and the Morris CoC initiated the competition for CoC

funding. Funding in the anticipated amount of \$1,971,508.00 will provide services for homeless individuals and families in the community. A letter and supporting information was posted on the County website announcing the request for local proposals, and a technical assistance meeting was held July 9 for prospective bidders. The meeting was well attended. Proposals were due July 20. The CoC Program Review Committee heard presentations and scored/ranked proposals July 30. There were 12 renewals and 6 new proposals submitted this year. Optimistically, this funding will be available mid-2019. The Morris CoC application, in its entirety, is due to HUD by September 18.

- The Morris, Sussex, Warren HIV/AIDS Advisory Committee is hosting a Career Development Lunch and Learn on Sept. 18 from 12:30 to 2:00 p.m. at 435 South Street, 3rd floor Conf. Rm., Morristown. Learn about back to work and educational programs offered through state, local or grant funding. Ms. Donna Buchanan, Director of Employment and Training Services, will be presenting. This Lunch and Learn is geared toward clients. RSVP through the client's case manager.
- At the July Mental Health Addictions Services Advisory Board (MHASAB) meeting, Ms. Becker reported that there was a very good turnout for the Consumer & Family Forum held in June. There were about 170-180 in attendance. Part of the Forum included a question and answer period where consumers informed officials of the needs and services they feel are missing in the county. A lot of valuable information was gathered.

MCCoOPo- Richard Nyquist

- **June** : Matt Finnie and Nina O'Neill spoke on the services IKOR provides for disabled and seniors.
- **July** : Ken Brenzel, Morris County 's veteran Service officer provided information on what services and benefits available to veterans and their families.
- **August** : Carolyn Cannon from NJ Natural Gas in regards to gas leaks and digging ones property.

Providers- Shawna Bailey

The Morris County Provider's Meeting was held on 8/10/18 and 9/12/18

- Employment Horizons announced several events coming up:
 - Annual Fall Clothing Drive on September 26, 27, and 28th
 - Annual Recognition Dinner on October 18, 2018 at Brook Lake Country Club
 - Halloween Bowl-a-thon on October 28, 2018 at Hanover Lanes
- DAWN Center for Independent Living announced that their Annual Picnic would be held on September 16, 2018 at Hedden Park.
- NORWESCAP announced
 - SHIP Counselors would be available for Medicare Counseling due to open enrollment October 15 – December 7, 2018
 - Joint program with Jewish Family Services (JFS) called Senior Reach will start October 1st.
 - A call center (manned by RSVP volunteers) will be the first step in this program that is intended to identify older adults who may need emotional or physical support and/or connection to community services.
- Hope House announced that they are currently seeking help in the fix-it program.
- Atlantic Health System – Special Child Health Services announced an event on September 29, 2018 at the Morris Museum entitled Access ABILITY Disability Forum
 - This program is for families with children with special health needs
- Morris County Sheriffs Office announced that the OEM purchased a Project Lifesaver drone which they have begun training with. It is anticipated that this will cut tracking time.
- United Way announced their next Munch-and-Learn event that will take place on November 14, 2018. This is an evening event for caregivers and the topic will be Assistive and Adaptive Technologies.
- NewBridge Services announced that they will be having a Golf Outing Fundraiser on October 8, 2018
- Cornerstone announced that their office has moved. Their new address is 80 Washington Street in Morristown.
- Morris County Organization for Hispanic Affairs announced that the Low Income Energy Assistance Program (LIHEAP) would begin taking applications beginning October 1, 2018 and they will accept applications all year long. Also, the allotment for cooling assistance was increased by \$100 for next year.

Planning/Program Review- Richard Nyquist

Also for discussion and approval today:

Hope House: Budget Modification: For 2018

The proposed change is a reduction in the level of service (LOS) for: **Grant- in- Aid Senior Support Chore Program**. Agency is requesting the number of units to be reduced from 1644 units to 646 units, which results in a reduction of funding in the amount of \$37,410.

Grant in Aid Senior Support Interfaith Food Pantry Home-Delivery Program. Agency requesting number of units to be increased from 4,124 to 11,838, which results in an increase of funding in the amount of \$37,410.

R.H. What was our decision/result?

C.H. We approved it. In 2018, the Chore program was unable to use their funds and they requested a modification (returning \$ 37,410).

And Interfaith Food Pantry HDM program doing such a good job, asked for the additional funds and the Committee agreed.

R.H. That is a substantial increase from 4,124-11,838. Was there a waiting list? Is that the number of meals?

C.H. No per unit, per client. They were using other funds, and requested these additional funds for the program.

Tammi is there a wait-list

T.B. No.

S. B. They do mass deliveries of bagged non -perishable items to senior housing units.

R.N. We received handouts, to better explain.

R.N. What is \$24,212?

J.VN. That is what they can spend this year. A modification was done so their additional funding could be reallocated to another Provider that could use it.

R.H. What is the Chore program?

J.VN. A program with paid employees, who clean client's homes. They also had a hard time finding employees to perform these services.

R.N. So the committee agreed to reallocate the \$ 37,410 from Hope House's modification to Interfaith Food Pantry.

Motion: Matthew A.

Bruce P.

Christine read the Conflict of Interest and Statement of Confidentiality

Rich advised the Committee to look at the sheets for APC & GIASS for their requests. Look line by line on the form what they asked for in 2018 and what we recommended for 2019.

APC

J.P. zero: does that mean Chore program didn't request funding.

What is MCOHA about? \$22,089 to \$36,078

C.H. Yes *Chore* didn't request. *MCOHA* requested additional funding for the service they provide already and are doing a good job.

R.H. Is this funding amounts guaranteed \$960,000?

C.H. No, as we tell our Contractors, its not guaranteed. We are told we probably will receive it.

J.VN. In past years we usually received \$870,798.

C.H. We have to budget for \$960,987 in 2019.

S.R. The *VNA* amount of \$384,821 jumps out at me. They have a very large overhead. Can we find out how much of the funding they receive **actually goes where they say.**

Shawwna went to get VNA's 3 applications.

C.H. In their applications the Provider has to indicate their costs and how much is administrative costs. And this did come up at our meeting on August 15, 2018.

B.P. I thought it showed the unit costs at that meeting.

J.VN. APC require nurses services are by the visit not by the hour.

S.R. Do you advertise for competitive bidding?

J.VN. Yes. We put notices in the Daily Record and the Star Ledger, thirty days before the applications are due. We also held a Technical Assistance program for the Providers, questions and answers.

S.B. Per visit their fees include wages, benefits, administrative, and overhead costs.

R.N. Does that clarify it for you?

S.R. Yes close enough.

B.P. No.

R.N. Don't you visit them and look at their underlying data?

J.VN. We monitor them yearly, and they have back-up client records to coincide with their visits/services. (Units of service match up to clients records. We also receive a copy of their financial reports.)

J.VN. Because of **State** guidelines this year nurses have to charge by visit not by the hour. They already took a hit this year.

J.P. What is the **MAPS** \$46,625?

C.H. MAPS received funding from another stream, and decided to give back to the Community \$46,625.

*The Planning/Program Review Committee members and members from the Advisory Board met on August 15, 2018 to discuss and review the new applications for 2019 Area Plan Contract, and Grant-In-Aid Senior Support Funding.

2019 Recommendations APC approval \$960,987.

Motion: Steve R.

Jean P.

C.H. *Previously the County had received 2 funding streams one GIA: County funded and GIASS: Peer Grouping dollars from Morris View. And once Morris View was leased we lost those dollars. The Freeholder's decided to supply those funds too. And this year we have one funding source: GIASS.*

E.M. *Is the Senior Cents not operating?*

S.B. *Yes they applied under the APC not GIA.*

C.H. *So they are limited to serving over 60 clients.*

S.R. *Christine can we do a power point presentation at next meeting covering the Providers and what services they provide?*

C.H. *Yes, but we will do APC and GIASS separately. And, those who weren't at the meeting on August 15, we did cover those areas.*

R.H. *Maybe those on the committee should increase the number of monitoring visits next year they attend.*

2019 Recommendations GIASS approval \$1,117,819

Motion: Steve R.

Jean P.

C.H. I want to explain the unified application approach. The Providers were able to apply for many services with one application. We were able to recommend where it could fit us. We were able to fund the Child & Family Resources/ Disability Child Care Subsidy for \$25,000 and last year we wouldn't have received it for review: Child and Family subsidy: disabled parent with a disabled child. Previously it wouldn't have been funded if no one was working.

The Sub- Committee was very passionate and really supportive of this program. I was pleased with the outcome.

J.P. Who provides the SAIL program in Morris County?

S.B. NewBridge Services.

All hand-outs with dollar amounts were collected by the Aging Staff.

Public Comment-

J.C. The guest speaker I invited for Veteran's Day, Kate Germano has accepted an invitation closer to her home. So now I am waiting to hear from Kate Norman.

Adjournment: 1:40 pm

Motion: Jeannette P

Matthew A.

Next Meeting:

November 14, 2018

Human Services Building

340 West Hanover Ave

Morris Township, NJ 07950