

Morris County Advisory Committee on Women
October 19, 2021, 5:30pm to 7:00pm
Via Microsoft Teams

Present: Kasey Errico, Pam Bennett-Santoro, Karen O’Keeffe, Donna Boyce, Sydney Ugalde, Elaine Muller

Welcome and Introductions: Ms. O’Keeffe called the meeting to order at 5:32pm and welcomed attendees. Ms. O’Keeffe reminded the group to please reach out to Ms. Kisatsky ASAP if you are interested in being reappointed to the Committee for 2022.

Review of September Meeting Minutes: Ms. Kisatsky suggested a minor change to the minute’s structure, which was approved. The Committee reviewed the September 21, 2021 meeting minutes. A motion to approve the minutes was made by Ms. Muller, seconded by Ms. Boyce.

Discussion Topics:

- **Membership:** Ms. O’Keeffe reported that Shelby Rhoads has resigned due to her obligations with the Rotary. She is welcome to reapply for membership once the obligations are satisfied. Ms. Bjornson was going to update the committee on perspective candidates, but was unable to attend this evening’s meeting.
- **Seeds of Change sub-committee update:** Ms. Ugalde reported that she had no updates. Ms. Bennett-Santoro asked Ms. Kisatsky if she received any nominations. Ms. Kisatsky stated that to date she has not. She will send out a reminder by the end of the week. Email reminders will be sent to area nonprofit Executive Directors and Administrative staff. Human Services staff will disseminate the nomination forms at their various Human Services Advisory Committee meetings. Ms. Bjornson also asked for an electronic copy of the nomination form to distribute to the Advisory Committees she is involved with. Ms. Muller recommended all members of the Committee get copies of the nomination forms in the event they have an opportunity to distribute them appropriate. Ms. O’Keeffe confirmed that the due date is November 8th. She also said we can extend the date if necessary.
- **Action sub-committee update:**
 - **Review of the purpose of the Advisory Committee on Women (see attached):** Ms. O’Keeffe reviewed the bylaws in an effort to keep the committee realistic on what is expected of members. Ms. O’Keeffe, Ms. Boyce and Ms. Bjornson met to discuss an educational training on Housing as Health Care in November. They will gather data and other information to ascertain what the current issues are for Morris County.
- **HSAC Focus Groups:** Ms. O’Keeffe reported that the focus groups may be opportunity for the Committee to be involved. Ms. Errico stated that the HSAC will be conducting a second Needs Assessment. Ms. Errico met with the HSAC and it was determine that the Advisory Committee on Women (ACW) can help with some the focus groups, based on the parameters. The ACW would be a great asset to the volunteers that gather the data for the plan. The second Needs Assessment date will be determined as soon as the HSAC hears from the State. This data will be additional information and integrated into the original assessment.

Public Section/Questions: None

Adjourn - The meeting was adjourned at 6:01pm. The next meeting will be held on November 16, 2021.