

**County Alliance Steering Subcommittee (CASS)  
Meeting Minutes  
Thursday, October 29, 2020, 10:00 am**

**Members in attendance:**

**Charlie Berman, Lyn Kleinman, David Johnston,  
Sue Nobleman and Kelly Sallie**

**MCDHS Representatives:  
Stephen Nebesni**

**I. Welcome and Introductions:**

Mr. Stephen Nebesni welcomed all of the attendees and thanked them for participating in the meeting today.

**II. Fiscal Year (FY) 2019**

Mr. Nebesni reported that Fiscal Year 2019 has been closed out and the reimbursement check was received this week from the state. We have a state site visit on February 9, 2021.

**III. Fiscal Year (FY) 2020**

**Q5 Extension (July 1-Sept.30)**

Mr. Nebesni reported that GCADA had extended Fiscal Year 2020 an additional 3 months (July 1, 2020 – Sept. 30, 2020) and allocated additional funding exclusively for Alliance Coordination at the county and local levels. Alliances that did not have a coordinator stipend as part of their approved FY2020 plan were ineligible for this coordination funding. The local allocations were arrived at by funding formula provided by GCADA.

**IV. Fiscal Year (FY) 2021**

**Mr. Nebesni reported that there was a reduction in funding for the Fiscal Year 2021 grant due to a statewide reduction in the collection in DEDR (Drug Enforcement Demand Reduction) funding. Because of this, the Alliance allocations were reduced and the Alliances have to redo their FY2021 Plans based on the new amounts.**

**(Moved to the end of the meeting for the sake of efficiency since a member is in conflict) Mr. Nebesni stated that he would move the meeting into closed session for the FY2021 Alliance Funding Recommendations with the reductions. Mr. Nebesni reminded everyone that he e-mailed out the conflict of interest policy along with the statement of confidentiality. He asked if anyone is in conflict and Ms. Lyn Kleinman stated that she works with Morristown and Mendham's Alliances and is in conflict. Ms. Kleinman then left the meeting and closed session began.**

**V. Fiscal Year (FY) 2022**

**Mr. Nebesni reported that he received the letter of intent for the Fiscal Year 2022 MAC Program for Morris County. The amount is slightly more than FY2021 but reminded the group that FY2021 will be 3 quarters and that FY2022 will be 4 quarters. Mr. Nebesni stated that he hopes that the funding amounts continue to increase as the years go on.**

**VI. CASS Membership Recruitment**

**Mr. Nebesni reported that he submitted the paperwork to renew everyone's CASS appointments for Calendar Year 2021. Mr. Nebesni asked that if anyone knew of someone who might be interested in serving on the CASS to please let him know.**

**VII. New Business/Announcements**

**Mr. Nebesni reported that he is back as the County Alliance Coordinator on a part-time basis. Mr. David Johnston asked if there were any plans to hire a full-time Coordinator. Mr. Nebesni stated that he believes there is a hiring freeze at the moment except for emergency situations but not sure of the specifics or when we can expect that to end.**

**VIII. Adjournment/Next Meeting Date**

**Mr. Nebesni adjourned the meeting at approximately 10:40am. The next meeting should be held in December and a Doodle vote will be send out to see what date works for most/all.**

**Respectfully Submitted:  
[Original Signed]**

**12/3/2020**

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**Stephen Nebesni**

**Date**