

**MORRIS AREA PARATRANSIT SYSTEM
CITIZENS ADVISORY COMMITTEE**

Human Services Building
340 West Hanover Avenue
Ground Floor Conference Room
Morris Township, New Jersey
April 2, 2020

MINUTES

Members Present:

Marc Mold
Matt Putts
Maria Isaza

Staff Present:

Jeff Bash HSAC
Christine Hellyer Director of Special Transportation
Marcy Merola, SR Transportation, Mt. Olive
Pat Petrillo Aging
Diane Pezzuti, 5 DAR Pequannock
Patricia Rogalsky MAPS
Isabel Rojas NJ Transit
Michelle Woehle Jefferson DAR
Dana Stukenborg 5 DAR Pequannock

Guests

Louis Hoffman NJTIP
Kathryn A. DeFillippo, Morris County Freeholder

Christine announced the passing of MAPS CAC member Jeanette Perlman .

- I. *Call to Order*** – The meeting was called to order at 10:01 am by Christine Hellyer, via conference call.

III. *Approval of Minutes*

Minutes from February 13, 2020 were accepted and approved after one correction.

Motion: Matt Putts / Maria Isaza

III. *Staff Report-Christine Hellyer*

- COVID 19 crisis and MAPS
 - Limited capacity with the Governor's executive order.

- MAPS running for life sustaining appointments: radiation, dialysis, wound treatment, chemotherapy.
- Essential employees that were active riders from other sources.
- We did reach out to see if the clients had transportation with the shutdown of employment.
- We will take on new riders on a case to case basis, if they meet the eligibility requirements:
- Five MAPS drivers are assisting the Nutrition Department delivery meals to clients which totals 1100 per day, delivery is 3 meals Monday and 3 meals Thursday.
- The office MAP staff is working remotely. We do have 2 staff members relocated at my office alternating days. Phones are answered and messages returned.
- The Coordinated Human Services plan is on hold.

IV. NJ. Transit-Isabel Rojas

- We are accepting reimbursement requests via e-mail for timely payment.
- Section 5310 2017 agreements have been put together
- Our office has one person in occasionally to distribute mail agreements/reimbursements for timely payments.

V. New Business

Individual DAR current experience

Marcy Mt. Olive

- Seniors have family home to transport them, cutting back on our rides.
- Dialysis is normal
- Shopping trips is done on an individual basis, one at a time, sitting in the back seat.
- I do their shopping for 3 or 4 of our riders that are homebound.
- Township disinfects vehicles.

Currently Aging has no individual shoppers at this time

Christine asked how do they pay?

Marcy Cash I give them receipt and change

Christine do your drivers wear masks?

Marcy yes and we have wipes.

Diane P 5 Town DAR

- We are down to 2 drivers that run Monday Wednesday and Friday for critical needs: radiation, dialysis one person per vehicle
- We disinfect each vehicle after each passenger.
- Fleetwash disinfect our fleet weekly
- We call all clients that go food shopping to see if they had alternate means to shop. We had only 2 riders that needed ride to food shop.
- We use gloves, masks and wipes.

Please reach out to myself or Trish for anything at this time

Matt added that he has an e-mail list to members for their updates. Please forward him your e-mail.

Marc- DAWN is working remotely. We call all of our consumers to see who needs services in all three Counties. We are accessing Register Ready list to see if they have any emergencies at this time.

We are also rescheduling our Family Fun Day to the end of September

Isabel requested Christine to reschedule the Public Hearing for 2021 SCADRTAP in August or September.

Christine is the application still going to be due August/September?

Isabel we haven't discussed that yet, I can only assume and do what we did last year May and then return in mid/late June.

Christine said she remembers our meetings being held in July. It was one of my first tasks when I came to this Department

Isabel last year was May and returned in July.

Louis NJTIP We are also working from home.

- We are working on virtual training and curriculums.
- We are updating Connected Transit training for professionals
- We are also training customers with to show them maps customized to their trips in the future.
- If anyone is looking to engage a group in planning a trip to a museum, train station we will do a virtual tour.

Freeholder DeFillippo thanked everyone for their efforts and exposure of the staff providing the transportation. You are helping those most in need. And the clients you normally service you are making sure they have coverage. Also our staff is available to help you during this very difficult time. My cell phone is 973-219-2876.

Christine also thanked everyone and extremely grateful for the partnership.

Freeholder DeFillippo asked if all were properly outfitted with PPE: masks,gloves, etc.

Christine MAPS secured masks for drivers at this time.

Diane added she has a small supply.

Adjournment :10:34am

Motion: Maria Isaza/Marc Molde