

FY 2020-2024 Consolidated Plan and 2020 Annual Action Plan



Parsippany-Troy Hills
New Jersey

Prepared by:

The Township of Parsippany-Troy Hills
Purchasing/ Community Development
Block Grant Office

March 2020

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Township of Parsippany-Troy

Hills is a federal entitlement community under the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program. It is also a participant in the HOME Investment Partnerships Program (HOME) Consortium led by Morris County and receives Emergency Solutions Grant (ESG) funds through the County. As a HUD entitlement community, the Township is required to prepare a Five-Year Consolidated Plan (CP) in order to implement any federal programs that fund housing, community development and economic development within the community. This CP covers the period from FY 2020 through FY 2024 (January 1, 2020 through December 31, 2024) and will be submitted to HUD for approval.

The lead entity responsible for the preparation of the CP is the Morris County Department of Human Services, Office of Community Development.

The purpose of the CP is to guide federal funding decisions in the next five years. The CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

3. To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
4. To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low- and moderate- income residents throughout the Township, increased housing opportunities, and reinvestment in deteriorating communities.
5. To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate- income persons to achieve self-sufficiency.

The overall priority for the investment of federal funds is to increase self-sufficiency and economic opportunity for lower income residents and individuals with special needs so that they can achieve a reasonable standard of living.

Parsippany-Troy Hills Township anticipates receiving the following federal resources in FY 2020; estimated projections for five years follow in parentheses:

- CDBG \$216,123 (\$1,080,615)

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The Strategic Plan provides a framework to address the needs of the Township for the next five years using CDBG funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All future activities funded in the next five years will support at least one objective and one outcome.

3. Evaluation of past performance

FY 2018 CDBG activities met the needs of the low-income community by providing housing for low income persons and facility improvements. Rehabilitation of the Senior Center is underway. The street improvement program was completed in August 2018, which included curb cuts, paving, and minor drainage improvements on Beachwood Road, Buena Road, Florham Road, Haddon Road and Longport Road. One group home rehabilitation project was completed, and one is underway, providing housing for ten (10) residents.

4. Summary of citizen participation process and consultation process

The Township's Consolidated Plan results from a process of consultation between key Township personnel, including the Mayor and various Department/Division heads (Department of Human Services, Office on Aging, Township Engineer, etc.), as well as residents and various groups (Historical Society, senior groups, disabled groups, the public library, etc.) located within the Township. In addition, the Township reaches out to neighboring municipalities, counties, organizations and entities such as MCARP in preparing the Consolidated Plan.

The Township's Citizen Participation Plan outlines the procedures for public participation during the planning process for use of Community Development Block Grant funds. Mailings containing information concerning the program and accomplishments are sent to all residents, as well as posted on the Township webpage, at various Township facilities, and in local newspapers. The Township also holds two public hearings concerning CDBG. Residents that inquire about the program are given information and encouraged to meet with our staff at any time to discuss potential future programs and/or projects. Any comments that are received are noted for the record and taken into consideration.

5. Summary of public comments

There were no public comments received during the public display period.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no public comments received during the public display period.

7. Summary

This plan outlines the goals of the Township of Parsippany-Troy Hills for its CDBG funds. Following extensive outreach and public input, the Consolidated Plan and Annual Action Plan clearly outline programs and activities that will address the identified needs to maximize the investment of federal resources.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	PARSIPPANY-TROYHILLS TOWNSHIP	
CDBG Administrator	PARSIPPANY-TROYHILLS TOWNSHIP	

Table 61– Responsible Agencies

Narrative

The Township of Parsippany-Troy Hills is a CDBG entitlement community as well as a participant in Morris County's HOME Consortium, led by the Morris County Department of Human Services.

Consolidated Plan Public Contact Information

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The Township's developed an outreach effort to maximize input from a large cross-section of stakeholders. This outreach effort included public meetings, published meeting notices, and stakeholder/focus group meetings meant to engage a broad variety of stakeholders and residents. The Township's Consolidated Plan resulted from a process of consultation between key Township personnel including the Mayor and various Department/Division heads (Business Administrator, Township Engineer, etc.), as well as residents and various groups (Historical Society, senior groups, disabled groups, the public library, etc.) located within the Township. In addition, the Township reached out to neighboring municipalities, counties, organizations, and entities such as MCARP.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Township actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine needs and better allocate entitlement resources. Two advertised public hearings were held on January 30, 2020 and March 31, 2020 in the Council Chambers. These public hearings were advertised in the *Morris County's Daily Record* in accordance with the City's approved Citizen Participation Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Department of Human Services had been the lead agency for the Continuum of Care since its inception. Representatives of the Human Services Department continue to provide staff support to the primary organizational entity, the Morris County Continuum of Care (COC). The Human Services Advisory Committee (HSAC) continues to play a large role in directing county resources to address the needs of homeless persons and persons at risk of homelessness. The HSAC makes funding recommendations on the use of ESG funds to the Board of Chosen Freeholders and vets those recommendations with the COC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The Township does not receive ESG funding. The Morris County Department of Human Services consults with the CEAS Board to develop the funding plan for the use of ESG funds in the County as well as the development of the performance standards, outcome measures, and policies and procedures. Before anything is finalized, the matter is brought to the COC for review and approval.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 62– Agencies, groups, organizations who participated

1	Agency/Group/Organization	Morris County Human Services
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through in-person interviews and follow-up telephone conversations. Consultation will result in an improved understanding of the community development needs throughout the county.
2	Agency/Group/Organization	Homeless Solutions, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
3	Agency/Group/Organization	Morris Habitat for Humanity, Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
4	Agency/Group/Organization	NewBridge Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
5	Agency/Group/Organization	Community Hope, Inc.
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
6	Agency/Group/Organization	New Jersey AIDS Services
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
7	Agency/Group/Organization	United Way of Northern New Jersey
	Agency/Group/Organization Type	Services - Housing Services-Health Services-Education Services-Employment Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
8	Agency/Group/Organization	Morris County Department of Planning & Public Works
	Agency/Group/Organization Type	Agency - Emergency Management Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary.
9	Agency/Group/Organization	MORRIS COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary. The County and the Housing Authority have an identify of interest in providing housing for Morris County residents.
10	Agency/Group/Organization	JERSEY BATTERED WOMEN SERVICES, INC.
	Agency/Group/Organization Type	Services - Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through the stakeholder process, in-person interviews and follow-up telephone conversations, as necessary. JBSW provides housing and shelter to victims of Domestic Violence.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no types of agencies that the Township did not consult, either through public meetings or personal interviews.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Morris County	The goals of the COC were used in the development of the Strategic Plan.
Morris County Master Plan	Morris County	Master Plan directs growth in Morris County and is used to inform location decisions for housing projects.
Asset Limited, Income Constrained, Employed ALICE	United Way of Northern New Jersey	Data and trends from this report influenced the Strategic Plan funding allocations.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Morris County Hazard Mitigation Plan	Morris County Office of Emergency Management	The Strategic Plan implementation will acknowledge the HMP goals and not place new housing in the flood plain or vulnerable sites.
2015 Morris County Substance Abuse Overview	Morris County Department of Human Services, Division of Mental Health and Addiction Services	This plan identified needs of persons with chemical addiction.
Local Area Plan and 2019 Update	Morris Sussex Warren Workforce Development Board	This plan identified local needs and initiatives for employment.

Table 63– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The citizen participation process in Parsippany-Troy Hills ensures that local municipal officials are engaged in the consolidated planning process. A draft of the Consolidated Plan is sent to The NJ Department of Community Affairs for review and comment as well. Some activities recommended for funding may be used to leverage state grants or housing loans through the NJ Housing and Mortgage Finance Agency.

Narrative

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Township's Citizen Participation Plan outlines the procedures for public participation during the planning process for use of Community Development Block Grant funds. Mailings containing information concerning the program and accomplishments are sent to all residents, as well as posted on the Township webpage, at various Township facilities, and in local newspapers. The Township also holds two public hearings concerning CDBG. Residents that inquire about the program are given information and encouraged to meet with our staff at any time to discuss potential future programs and/or projects. Any comments that are received are noted for the record and taken into consideration.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	No attendance	None received	Public notice for public hearing did not result in any comments.	
2	Public Hearing	Non-targeted/broad community	No attendance	None received	There was no one in attendance at the public hearings.	

Table 64– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The needs assessment is based on an analysis of housing problems across the Township of Parsippany-Troy Hills by income level among renters, owners, and households with special needs. Additionally, needs were identified through a public outreach process that included stakeholder consultations/interviews and public meetings.

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Through CDBG funds, Parsippany-Troy Hills Township can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include neighborhood facilities (such as educational centers, parks, recreation centers, and libraries) and facilities for special needs populations (such as homeless shelters, elderly facilities, or centers for people with disabilities).

Public Facilities needs include:

- ADA improvements to public buildings to increase accessibility;
- Rehabilitation of the senior center and three non-residential, historically significant structures, including ADA accessibility improvements; and
- Construction and rehabilitation of neighborhood parks.

How were these needs determined?

The Township facilitated a series of meetings for internal departments, elected officials, and stakeholder groups in which it requested feedback on needs across the community.

Describe the jurisdiction's need for Public Improvements:

Through CDBG funds, the Township can also fund the construction, rehabilitation, or installation of public improvements. Public improvements include, but are not limited to, street and sidewalk improvements, water and sewer installation, and maintenance and ADA compliance construction and rehabilitation.

Public Improvement needs include:

- Sewer and waterline installation and/or replacement in low-moderate income areas or in areas to generate economic development;
- Street and sidewalk improvements in low-moderate income areas; and
- ADA compliance construction and rehabilitation in low-moderate income areas.

How were these needs determined?

The Township facilitated a series of meetings for internal departments, elected officials, and stakeholder groups in which it requested feedback on needs across the community.

Describe the jurisdiction's need for Public Services:

Through CDBG funds, the Township can fund an array of public services. Eligible public services include, but are not limited to, homeless services, education and workforce development programs, homebuyer counseling, elderly care and programs, and childcare and health services for low- moderate-income households.

Public Service needs include:

- Mental health and substance abuse services;
- Supportive services for persons recently released from a correctional facility;
- Financial literacy classes for struggling families, particularly for single parents;
- Homeownership counseling;
- Transportation services for the elderly; and
- Transportation services to and from employment centers.

How were these needs determined?

The Township facilitated a series of meetings for internal departments, elected officials, and stakeholder groups in which it requested feedback on needs across the community.

Based on the needs analysis above, describe the State's needs in Colonias

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

This market analysis identifies the need to preserve existing affordable housing opportunities while advancing efforts to create a diverse supply of additional affordable units. Ideally, the Township will have a mix of housing types to accommodate households of all types and income levels. The Township's housing strategies will be especially guided by the increasing mismatch between incomes and housing costs and the specific accommodations necessary to ensure that special needs populations have adequate affordable housing options with appropriate supportive services where needed.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

The largest number of workers who live in the Township, according to the Business Activity table below, are employed in the Professional, Scientific, and Management Services (20.9%), followed by Education and Health Care Services (17.2%). According to the data by occupation, the Management, business, and financial sector is the largest, with 44.0% of Township residents working in this sector. This is consistent with the types of employment opportunities available for Township residents.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	20	13	0	0	0
Arts, Entertainment, Accommodations	2,133	3,468	9	7	-2
Construction	827	968	3	2	-1
Education and Health Care Services	4,151	2,929	17	6	-11
Finance, Insurance, and Real Estate	2,482	7,593	10	15	5
Information	887	1,817	4	4	0
Manufacturing	1,907	4,410	8	9	1
Other Services	999	999	4	2	-2
Professional, Scientific, Management Services	5,047	16,722	21	34	13
Public Administration	0	0	0	0	0
Retail Trade	3,077	3,119	13	6	-7
Transportation and Warehousing	820	2,508	3	5	2
Wholesale Trade	1,831	5,010	8	10	2
Total	24,181	49,556	--	--	--

Table 65 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	30,190
Civilian Employed Population 16 years and over	27,950
Unemployment Rate	7.38
Unemployment Rate for Ages 16-24	16.91
Unemployment Rate for Ages 25-65	5.54

Table 66 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector		Number of People
Management, business and financial	10,660	
Farming, fisheries and forestry occupations	1,170	
Service	1,925	
Sales and office	7,270	
Construction, extraction, maintenance and repair	995	
Production, transportation and material moving	1,120	

Table 67 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	15,855	61%

Travel Time	Number	Percentage
30-59 Minutes	7,240	28%
60 or More Minutes	2,765	11%
Total	25,860	100%

Table 68 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	530	160	410
High school graduate (includes equivalency)	4,205	405	1,500
Some college or Associate's degree	4,090	390	1,005
Bachelor's degree or higher	14,845	750	2,620

Table 69 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	14	60	80	280	575
9th to 12th grade, no diploma	520	33	190	455	705
High school graduate, GED, or alternative	880	950	1,135	4,025	2,900
Some college, no degree	1,435	1,005	540	2,115	1,065
Associate's degree	175	460	315	1,055	335
Bachelor's degree	1,080	3,235	2,750	4,795	1,375

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Graduate or professional degree	115	2,200	2,140	3,110	1,160

Table 70 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	23,385
High school graduate (includes equivalency)	37,723
Some college or Associate's degree	43,362
Bachelor's degree	61,400
Graduate or professional degree	87,344

Table 71 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The major employment sectors within Parsippany-Troy Hills Township and their respective shares of the jurisdiction's jobs are: Professional, Scientific, and Management Services (33.7%), Finance, Insurance, and Real Estate (15.3%), and Wholesale Trade (10.1%).

Describe the workforce and infrastructure needs of the business community:

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period.

Describe any needs for workforce development, business support or infrastructure these changes may create.

The Parsippany-Troy Hills 2020 Master Plan establishes the following priorities for economic growth:

- Encourage redevelopment and infill development in existing commercial and office areas that are vacant or in need of reinvestment;
- Support commercial corridors to help them remain competitive in a challenging retail environment and better serve the surrounding neighborhoods; and
- Invest in streetscape upgrades along neighborhood-oriented commercial corridors.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

According to the Morris-Sussex-Warren Workforce Development Board's 2019 Modification of the Local Area Plan, 93.6% of Morris County residents have earned a high school diploma or higher, while 50% hold a bachelor's degree or higher. Job opening projections for 2016-2026 predict that 67% of Morris County jobs will require a high school diploma or no formal education. Taken together, these estimates and projections suggest that the Morris County workforce will be overeducated within the next ten years.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

There are five One-Stop Career Centers in the Morris, Sussex, and Warren Workforce Investment Board (MSW WIB) area: Dover, Franklin, Morristown, Newton, and Phillipsburg. Each of the One-Stops offers services for traditional Workforce Investment Act customers and priority populations listed in the Unified State Plan. Each One-Stop has at least one Workforce Investment Act-funded counselor who serves Workforce Investment Act adult, dislocated, and youth customers.

The Workforce Development Board (WDB), in agreement with the One-Stop, utilize a variety of programs to reach out to workers at all age and skill levels. Training programs include Vocational Education, Literacy training, Senior Community Service Employment Program, Ex-Offenders Program, and Basic Skills development. Industry partnerships and apprenticeships are an important component. A recently completed strategic plan for engagement of youth in the labor market has resulted in a Youth Investment Council within the WDB. The Morris County One-Stop is working to serve incarcerated youth in conjunction with the Morris County Sheriff's office.

The County College of Morris (CCM) contains the Center for Workforce Development which offers the program geared to credentials for industry professionals as well as training in basic literacy and education for persons with Developmental Disabilities.

The Advanced Manufacturing Talent Network (AMTN) has been very active in Morris County, engaging employers and training providers, holding events to increase the visibility and attractiveness of advanced manufacturing occupations, and advising on the development of new advanced manufacturing curricula and training design.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

No

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Township is in the process of developing a plan to enhance the Lake Hiawatha area. This plan will be funded through a combination of New Jersey Municipal Aid Grants and Township funds.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The Township defines "concentration" as areas where 25% or more of the units in a census tract are in substandard condition. The following data by census tract is based on housing quality indicators (selected conditions). Selected conditions include the following: (1) the lack of complete plumbing facilities, (2) the lack of complete kitchen facilities, (3) more than one person per room, and (4) cost burden greater than 30%.

The map below indicates areas where concentrations of population reside that experience one or more of these conditions. The greatest concentrations are in Census Tracts 041601, 041602, and 041803.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

For the purposes of this Consolidated Plan, concentration is defined by a census tract where a minority group's population is ten percentage points higher in that census tract than its proportion in the Township's population. For example, according to the 2013-2017 ACS 5-Year Estimates, Black residents comprise 4.3% of the Parsippany-Troy Hills population. An area of concentration of Black residents will be any census tract that is at least 14.3% Black. There are no census tracts that meet this definition.

The Township's population is 9.6% Hispanic. An area of concentration of Hispanic residents will be any census tracts containing at least 19.6% Hispanics. There are no census tracts that meet this definition.

The Township's population is 32.8% Asian. An area of concentration of Asian residents will be any census tracts containing at least 42.8% Hispanics. There is one census tract that meets this definition: Census Tract 041803. This is also a census tract in which severe housing problems are concentrated.

What are the characteristics of the market in these areas/neighborhoods?

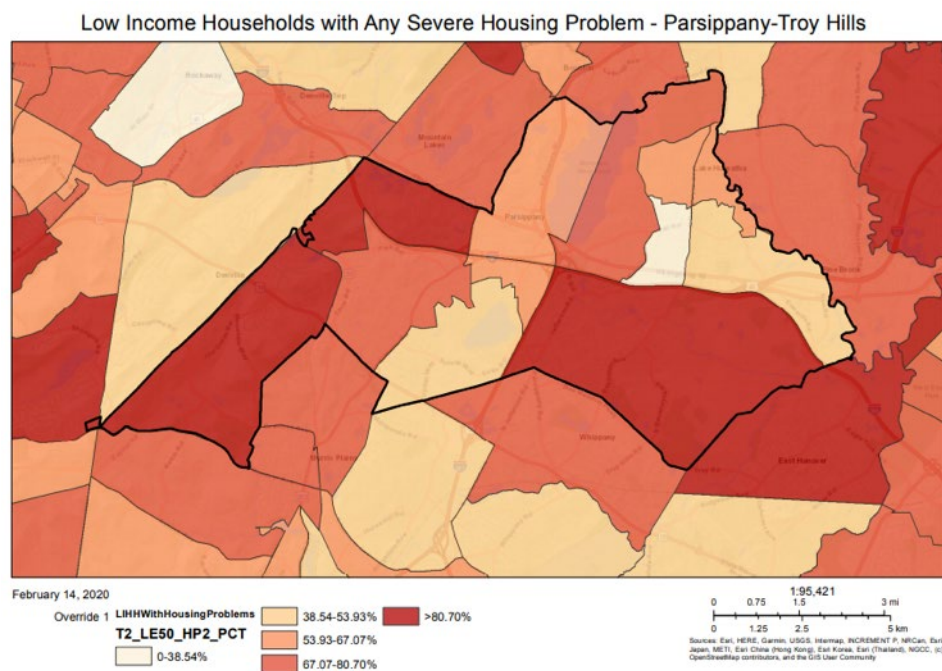
Homes in Census Tract 041803 have an estimated median value of \$516,300, more than 15% higher than the median home value for the Township. Only 4.9% of housing units in this area are renter occupied.

Are there any community assets in these areas/neighborhoods?

This area has significant community assets including a stable housing stock, local businesses, community facilities, regional employment centers, and more.

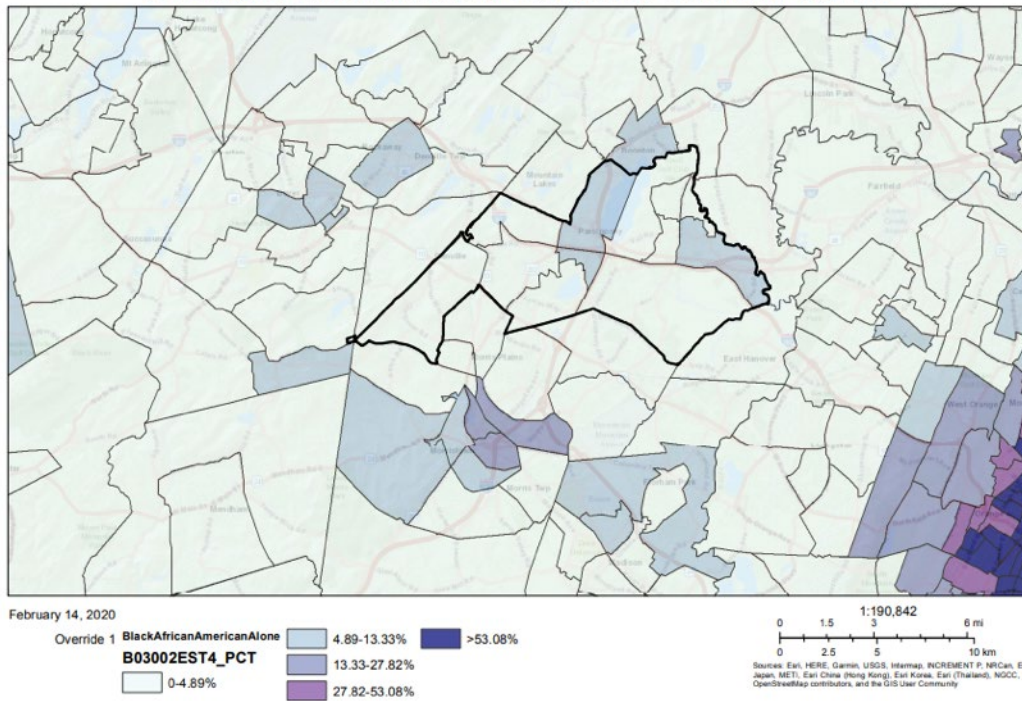
Are there other strategic opportunities in any of these areas?

This area presents opportunities for residential, commercial and/or mixed-use development, including infrastructure and public facilities improvements.



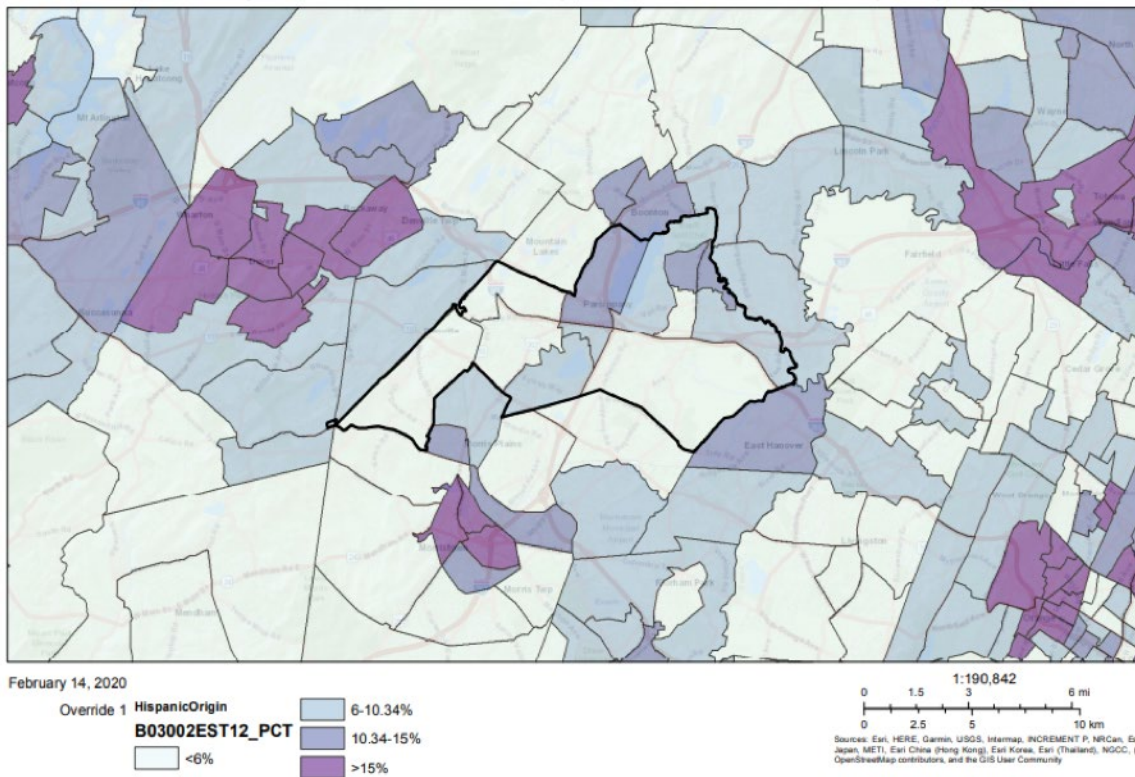
Low Income HH with any Severe Housing Problems

Percentage of Black Population by Census Tract - Parsippany-Troy Hills



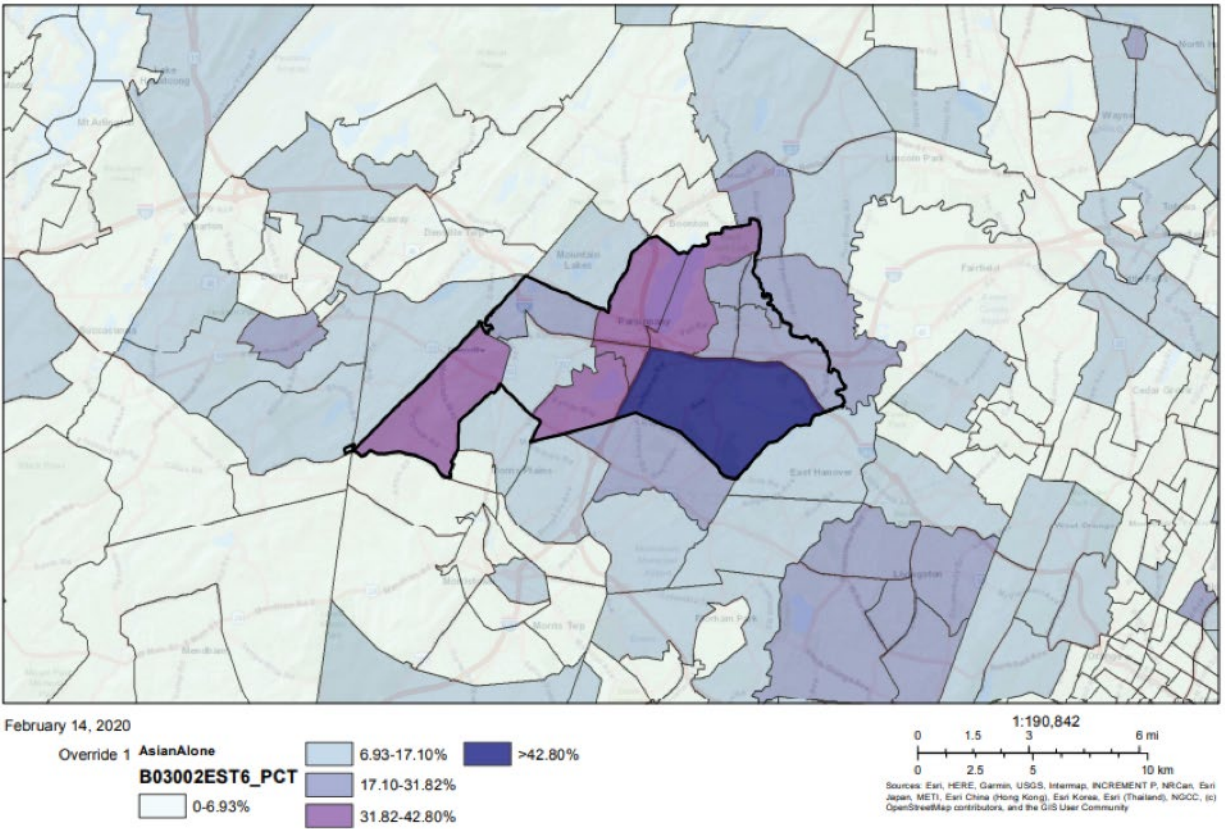
% of Black Population by CT

Percentage of Hispanic Population by Census Tract - Parsippany-Troy Hills



% of Hispanic Population by CT

Percentage of Asian Population by Census Tract - Parsippany-Troy Hills



% of Asian Population by CT

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

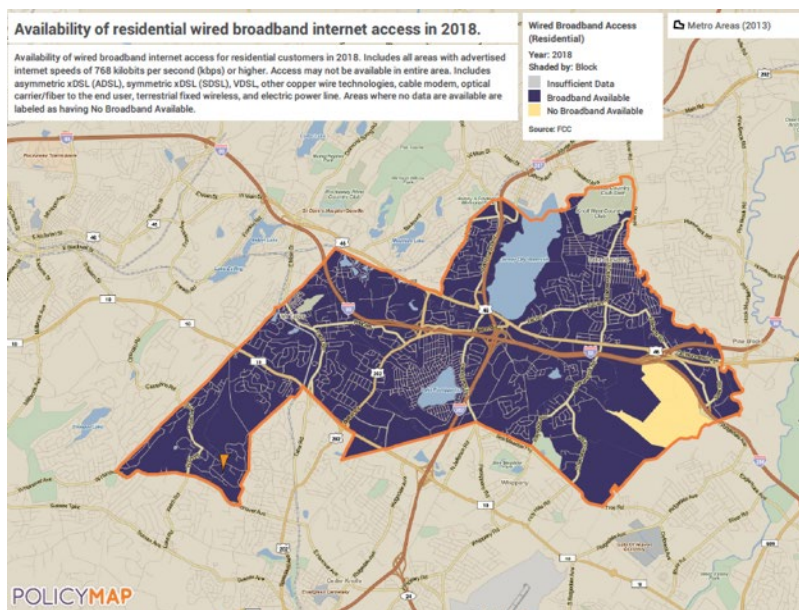
Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

As shown on the following map generated by PolicyMap, the vast majority of the Township has access to broadband service, indicating that there is not a digital divide among lower- and higher- income neighborhoods. Block Group 1013, at the intersection of routes 80 and 280, is the only area in the Township (for which information is available) without any broadband service.

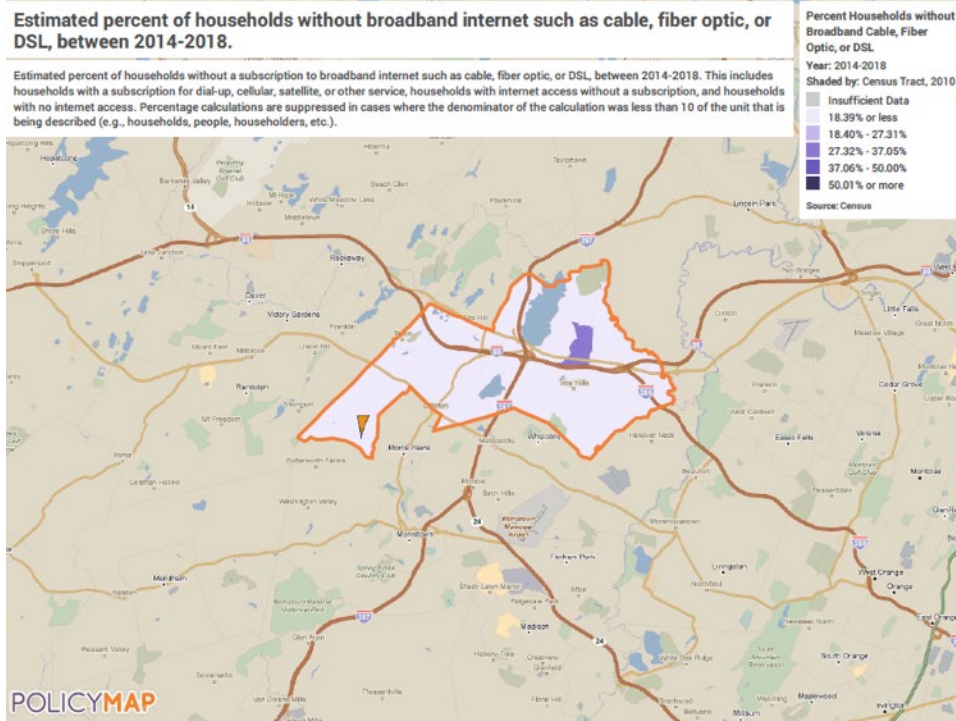
While access is available for much of the Township, affordability of internet remains an issue for many households; this is evidenced by the second map, in which portions of the LMI areas do not have internet access, despite availability. This is particularly true for Census Tract 417051, where 35.58% of households do not have broadband internet.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

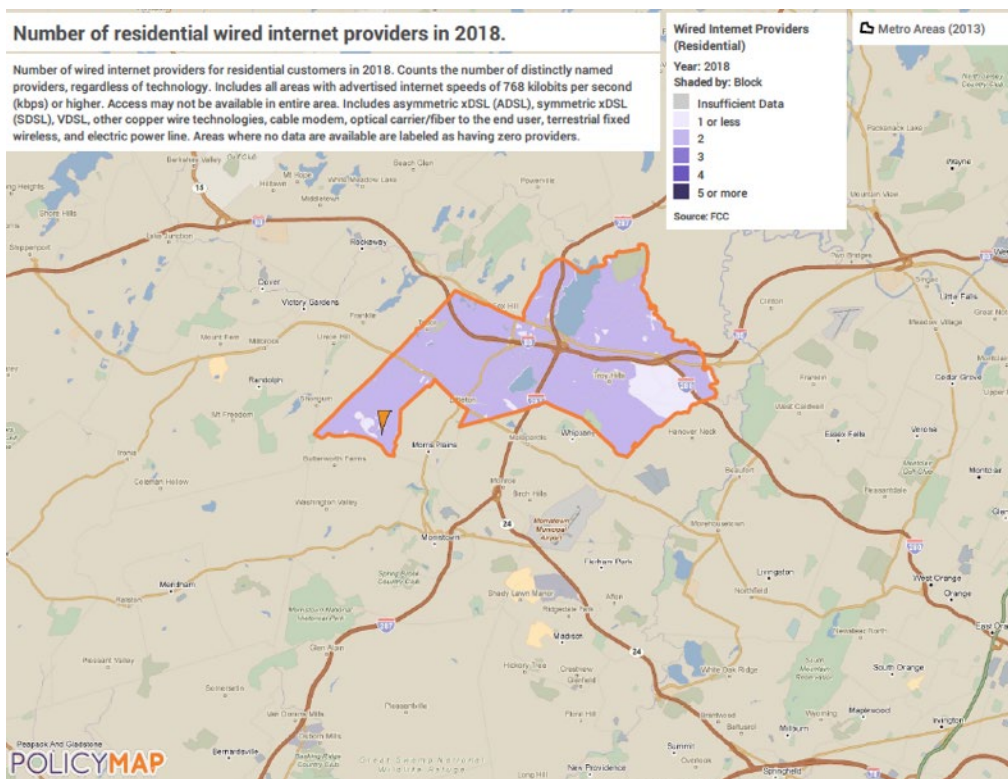
As demonstrated by the map below, most parts of the Township are covered by two broadband providers. Increased competition could benefit low-moderate income households by driving prices down as a result of increased suppliers/competition.



Broadband Availability



HH with Broadband



Residential Internet Providers

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The Morris County Office of Emergency Management completed an update to its Hazard Mitigation Plan in July 2015, with a new update underway for 2020. The plan identified hazard risk/vulnerability rankings of potential hazards for the Township of Parsippany-Troy Hills. Winter storms, severe storms, and drought were all identified as potential natural hazards with higher likelihood of occurrence, likely due to changes in climate.

In addition, the Township has significant steep slope areas, particularly in the northeast, placing it at higher risk of flooding. Critical facilities include Centenary College, Greystone Hospital, Morris County Public Safety Facility, United Water reservoir/treatment plant, Rockaway Valley Sewerage Treatment Authority, and Parsippany Wastewater Treatment Plant.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

In all of these cases, damage or loss sustained as a result of the disaster is likely to leave low-income households less likely to have resources or access to resources to aid in resiliency and recovery. The Township's rehabilitation programs can provide resources to assist in recovery.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The purpose of the Strategic Plan is to guide the use of CDBG in Parsippany-Troy Hills Township over the next five years. The plan is guided by three overarching goals that are applied according to the Township's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock in both the rental and homeowner markets and increase the availability of affordable housing by reducing barriers due to development and increasing the number of accessible units.
- To improve the quality of life and living conditions for low- and moderate-income persons through improvements in public facilities and infrastructure.
- To generate economic opportunities by supporting efforts to increase homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate- income persons to achieve self-sufficiency.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 72 - Geographic Priority Areas

1	Area Name:	Township-wide
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Housing
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 73 – Priority Needs Summary

1	Priority Need Name	Increase access/quality of affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities
	Geographic Areas Affected	Township-wide
	Associated Goals	Increase access/quality of affordable group home Rehabilitate owner-occupied housing
	Description	Increase access to and quality of affordable, group-home housing Affordable housing for extremely low-, low-, and even moderate-income households are in short supply in Morris County; coupled with the aged housing stock, improvements can be made to group homes to support non-homeless special needs populations.
	Basis for Relative Priority	Providing quality affordable housing remains a high priority for the Township and is a demonstrated need based on feedback received during stakeholder outreach.
2	Priority Need Name	Provide support for non-homeless special needs
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families
	Geographic Areas Affected	Township-wide
	Associated Goals	Increase access/quality of affordable group home Rehabilitate owner-occupied housing
	Description	There is a continued need for activities for non-homeless special needs. For persons with disabilities, preservation and creation of group homes and barrier removal in their homes were identified as key issues.
	Basis for Relative Priority	Non-homeless special needs will continue to be supported by Parsippany-Troy Hills Township.
3	Priority Need Name	Improve public infrastructure and facilities
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Township-wide
	Associated Goals	Improve public infrastructure and facilities

	Description	There is a high level of support to replace antiquated infrastructure, public streets and sidewalks. In addition, public facilities require upgrades and barrier removal, including ADA improvements and the installation/rehabilitation of community amenities for low-income and elderly Township residents.
	Basis for Relative Priority	Maintaining and improving the aging infrastructure, including water, sewer, streets, sidewalks, and storm water, and making handicap accessibility improvements at curb intersections and other locations as needed continues to be a high priority.
4	Priority Need Name	Planning/Administration
	Priority Level	High
	Population	Other
	Geographic Areas Affected	Township-wide
	Associated Goals	Planning/Administration
	Description	Administrative and planning costs to operate the CDBG Program.
	Basis for Relative Priority	Effective and efficient implementation of CDBG funding in accordance with federal regulations requires adequate resources for program planning and administration.

Narrative (Optional)

The following is a framework for priorities, needs and goals to address the Township's identified needs during the next five years. The final determination on funded activities will occur during the review process for the prioritization of projects.

- The priorities presented were developed by:
- Weighing the severity of the need among all groups and sub-groups
- Analyzing current social, housing, and economic conditions
- Analyzing the relative needs of low- and moderate-income families
- Assessing the resources likely to be available over the next five years, and
- Evaluating input from focus group sessions, interviews, service provider surveys, County department staff and public hearings.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

The following table shows the amount of funds expected to be available in Year One of this Consolidated Plan. For the purpose of this Strategic Plan, the Township assumes its allocations each year over the five-year period will remain approximately the same and in line with the 2020 program year allocation. The Annual Action Plans submitted in each of the subsequent years will reflect actual allocation amounts received.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	216,123	13,000	0	229,123	916,492	Funds for housing and non-housing community development needs.

Table 74 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Township accesses HOME and Emergency Solutions Grant funds through Morris County. The Section 8 Program is administered directly by the Morris County Housing Authority. The McKinney-Vento Homeless Assistance Program is administered through the Morris County Continuum of Care. Other resources that have been available to meet and complement the Township's needs include: Township funds, State Historic Preservation Funds, Local State Aid, New Jersey Environmental Infrastructure Trust, State Open Space Grant, State Clean Communities Grant, Morris County Historic Preservation Grant, Morris County Open Space Grant, Green Acres Funding, Energy Efficiency & Conservation Block Grant Program, and private donations.

If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan

Discussion

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Human Services	Government	Economic Development Non-homeless special needs Ownership Planning neighborhood improvements public facilities public services	Jurisdiction
Morris County Human Services	Government	Economic Development Non-homeless special needs Ownership Planning neighborhood improvements public facilities public services	Region
MORRIS COUNTY HOUSING AUTHORITY	PHA	Ownership Planning Public Housing Rental	Region
Morris Habitat for Humanity, Inc.	CHDO	Ownership	Region
MORRIS COUNTY AFFORDABLE HOUSING CORP	Developer	Ownership Rental	Region
Community Hope, Inc.	Non-profit organizations	Homelessness	Region

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Homeless Solutions, Inc.	Non-profit organizations	Homelessness Non-homeless special needs Ownership Rental	Region
NewBridge Services	Non-profit organizations	Non-homeless special needs Ownership Rental	Region
CATHOLIC SOCIAL SERVICES OF MORRIS COUNTY	Community/Faith-based organization	Homelessness	Region
Special Homes of New Jersey	Non-profit organizations	Homelessness Non-homeless special needs	Region
FAMILY PROMISE OF MORRIS COUNTY	Non-profit organizations	Homelessness	Region

Table 75 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Parsippany-Troy Hills Township administers the grant through the Purchasing Department. Other township departments participate in project selection and work to implement activities such as street improvements and facility rehabilitation. Subrecipient agreements are entered into with the Special Needs housing providers that receive CDBG funds for improvements to group homes.

Parsippany-Troy Hills is part of the Morris County HOME consortium and Morris County Continuum of Care.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	X
Utilities Assistance	X	X	X

Street Outreach Services			
Law Enforcement	X		
Mobile Clinics	X		
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X		
Child Care	X	X	
Education	X		
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS	X		X
Life Skills	X	X	X
Mental Health Counseling	X		
Transportation	X		
Other			
	X		

Table 76 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Non-profit service providers play a role in the implementation of the Five-Year Consolidated Plan and, in particular, the Continuum of Care's Plan to End Homelessness. The comprehensive scope of services addresses the needs of persons seeking to end homelessness and become self-sufficient or who require supportive housing.

One of the primary goals of the Continuum of Care is to link persons to mainstream resources. For people to successfully exit the homeless system, they must have access to stable housing which means a stable source of income. Emergency shelters work to ensure that each person leaving the shelter has a source of income, either through benefits for which they are eligible or a job. Those at-risk of homelessness are assisted with similar access to services in addition to short-term rent or utility assistance.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The services listed above and discussed elsewhere in this document work to meet the needs of homeless persons in Morris County. However, several gaps remain. The cost of housing is the largest challenge for low-income county residents. Housing values and rents are very high, making even modest

housing generally unaffordable. There are insufficient resources to subsidize all that need such assistance.

It is a challenge for the homeless service providers to assist clients with access to mental health and substance abuse treatment. The long waiting lists and limited funding for services present obstacles. Only those with severe and persistent mental illness are eligible for Medicaid mental health treatment.

Employment is also a challenge if persons leaving homelessness have a criminal record, mental health, or substance abuse history. Job placement programs develop relationships with employers to overcome the initial reluctance to take the risk of hiring persons with blemished records. More funding is needed to provide these important services.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase access/quality of affordable group home	2020	2024	Affordable Housing	Township-wide	Increase access/quality of affordable housing Provide support for non-homeless special needs	CDBG: \$655,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 18 Households Assisted
2	Improve public infrastructure and facilities	2020	2024	Non-Housing Community Development	Township-wide	Improve public infrastructure and facilities	CDBG: \$325,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 14973 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 4 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Rehabilitate owner-occupied housing	2020	2024	Affordable Housing	Township-wide	Increase access/quality of affordable housing Provide support for non-homeless special needs	CDBG: \$65,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
4	Planning/Administration	2020	2024	Admin	Township-wide	Planning/Administration	CDBG: \$100,615	Other: 5 Other

Table 77 – Goals Summary

Goal Descriptions

1	Goal Name	Increase access/quality of affordable group home
	Goal Description	<p>Increase access to and quality of affordable, group-home housing</p> <p>Activities include improvements to the condition of affordable housing, focusing on group homes Township-wide to provide support for non-homeless special needs populations.</p>
2	Goal Name	Improve public infrastructure and facilities
	Goal Description	Public infrastructure and facility improvements, including water, sewer, streets, stormwater drainage, sidewalk and curb cut improvements for ADA accessibility, and park improvements.
3	Goal Name	Rehabilitate owner-occupied housing
	Goal Description	The Home Rehabilitation Program supports the preservation and rehabilitation of homes throughout the Township by supporting families and individuals who already own their homes but, due to economic hardship or excessive cost-burden, are not able to make repairs necessary for critical upkeep and value retention.

4	Goal Name	Planning/Administration
	Goal Description	Funds to administer and implement the CDBG Program in accordance with federal regulations.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Though the Township will continue to target its resources to assist households with the greatest need, it is impossible to project the characteristics of households that will apply for assistance within the next five years. Overall, the Township's community development programs will assist an estimated 6 households/units per year, for a total of 30 households/units over the next five years.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Lead-based paint was banned from residential uses in 1978. All houses constructed before 1978 are therefore considered at risk for containing lead-based paint. HUD has made the elimination of housing units containing lead-based paint a priority. The poisoning of children from contact with lead-based paint has been recognized as a major public health problem by the Center for Disease Control (CDC). The Township will continue to ensure compliance with the HUD lead-based paint regulations that implement Title X of the Housing and Community Development Act of 1992, which covers the CDBG and HOME programs, among others.

How are the actions listed above integrated into housing policies and procedures?

The Township addresses the lead-based paint issue as part of its housing rehabilitation program and will continue to enforce lead-based paint regulations on a case by case basis.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Poverty is a function of income, which is related to education, job training and employment. Since poverty is based upon income, its effect on housing opportunity and choice is apparent. Conversely, without adequate, stable housing and employment opportunities, alleviating poverty is difficult.

The Township has limited resources

to reduce the number of persons with incomes below the poverty level. The Township will continue to pursue and support various economic development and housing activities in an effort to provide an environment that will attract or retain businesses or facilitate the expansion of existing businesses, thereby securing employment and increased incomes for Township residents. These activities will include the following:

- Preserve the existing housing stock in owner-occupied and rental housing
- Support development of new affordable rental and homeownership units
- Provide services for education and employment opportunities

The varied activities help create job opportunities, reduce burdens (e.g. housing cost burden), and educationally/economically empower township residents, all of which will prevent or alleviate poverty in the community. Through the initiatives described above, and in cooperation with the agencies and non-profit organizations noted, the Township aims to reduce poverty by assisting the low- and moderate-income residents over the next five years.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The Township's poverty reducing goals, programs, and policies aim to increase the incomes of Township residents and reduce the number of people who are living in poverty by moving them toward self-sufficiency. Increased income makes housing more affordable by reducing housing cost burden. This in turn increases the number of people who can afford to purchase or rent units produced by the Township's housing rehabilitation program.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Township has no subrecipients; all activities are directly administered by the Township. Community Development activities are monitored monthly to ensure program compliance and fiscal accuracy. The Township's standards and procedures for monitoring are designed to ensure that:

6. Objectives of the National Affordable Housing Act are met.
7. Program activities are progressing in compliance with the requirements for each program.
8. There is compliance with other applicable laws, implementing regulations, and with the requirements to affirmatively further fair housing.

Fiscal monitoring includes review and approval of budgets, review and approval of vouchers, review of drawdowns, review of fiscal reports from the Finance Office, and review of the municipal audit on an annual basis. Monitoring occurs through regular and on-site monitoring visits. All files are maintained with necessary documentation. In addition, the Township will continue to monitor the performance measurement objectives and outcomes for all projects with respect to all improvements/services completed through our CDBG Program and the IDIS Online screens.

The CDBG program is one tool of the overall implementation strategy of the Township's Comprehensive Plan. The projects are developed with the Comprehensive planning goals in mind. When contracting for projects, the Township makes efforts to identify and outreach to MBE/WBE and Section 3 Firms.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The following table shows the amount of funds expected to be available in Year One of this Consolidated Plan. For the purpose of this Strategic Plan, the Township assumes its allocations each year over the five-year period will remain approximately the same and in line with the 2020 program year allocation. The Annual Action Plans submitted in each of the subsequent years will reflect actual allocation amounts received.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	216,123	13,000	0	229,123	916,492	Funds for housing and non-housing community development needs.

Table 78 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Township accesses HOME and Emergency Solutions Grant funds through Morris County. The Section 8 Program is administered directly by the Morris County Housing Authority. The McKinney-Vento Homeless Assistance Program is administered through the Morris County Continuum of Care. Other resources that have been available to meet and complement the Township's needs include: Township funds, State Historic Preservation Funds, Local State Aid, New Jersey Environmental Infrastructure Trust, State Open Space Grant, State Clean Communities Grant, Morris County Historic Preservation Grant, Morris County Open Space Grant, Green Acres Funding, Energy Efficiency & Conservation Block Grant Program, and private donations.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase access/quality of affordable group home	2020	2024	Affordable Housing	Township-wide	Increase access/quality of affordable housing Provide support for non-homeless special needs	CDBG: \$131,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 4 Households Assisted
2	Improve public infrastructure and facilities	2020	2024	Non-Housing Community Development	Township-wide	Improve public infrastructure and facilities	CDBG: \$65,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2995 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted
3	Rehabilitate owner-occupied housing	2020	2024	Affordable Housing	Township-wide	Increase access/quality of affordable housing	CDBG: \$13,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit
4	Planning/Administration	2020	2024	Admin	Township-wide	Planning/Administration	CDBG: \$20,123	Other: 1 Other

Table 79 – Goals Summary

Goal Descriptions

1	Goal Name	Increase access/quality of affordable group home
	Goal Description	Activities include improvements to the condition of affordable housing, focusing on group homes Township-wide to provide support for non-homeless special needs populations.
2	Goal Name	Improve public infrastructure and facilities
	Goal Description	Public infrastructure and facility improvements, including water, sewer, streets, stormwater drainage, sidewalk and curb cut improvements for ADA accessibility, and park improvements.
3	Goal Name	Rehabilitate owner-occupied housing
	Goal Description	The Home Rehabilitation Program supports the preservation and rehabilitation of homes throughout the Township by supporting families and individuals who already own their homes but, due to economic hardship or excessive cost-burden, are not able to make repairs necessary for critical upkeep and value retention.
4	Goal Name	Planning/Administration
	Goal Description	Funds to administer and implement the CDBG Program in accordance with federal regulations.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Total 2020 CDBG funding for the Township of Parsippany-Troy Hills is \$216,123 with anticipated program income of \$13,000. A total of 8 activities were granted funding as part of the 2020 CDBG Program.

#	Project Name
1	Littleton Road Group Home Improvements
2	Glenwood Road Group Home Generator
3	Minnehaha Boulevard Group Home Generator
4	Circle Drive Group Home Generator
5	Knoll Road Senior Center Improvements
6	ADA Accessibility
7	Housing Rehabilitation
8	Administration

Table 80 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding awards are based on need and activity eligibility. Assistance is spread throughout the Township with actual locations determined by applications received and funding availability. The primary obstacle to meeting underserved needs is limited resources to meet the competing demands. Other obstacles include:

- Diminishment and disappearance of State funds
- Diminishment and disappearance of local funds
- Diminishment and disappearance of private funds
- Increased competition for diminishing pool of funds
- Lack of affordable childcare services
- Lack of transportation
- Lack of employment training and opportunities
- Lack of affordable housing; severe shortage of affordable rentals
- Lack of employment training for veterans
- Lack of affordable permanent supportive housing for veterans
- Lack of land for construction of facilities and residential units
- Lack of societal 'will' to address the need of the underserved
- Dwindling capacity on the part of providers due to layoffs
- Severe financial stress on the part of non-profits

The Township will continue to seek additional funding sources to address underserved needs.

AP-38 Project Summary

Project Summary Information

1	Project Name	Littleton Road Group Home Improvements
	Target Area	Township-wide
	Goals Supported	Increase access/quality of affordable group home
	Needs Addressed	Increase access/quality of affordable housing Provide support for non-homeless special needs
	Funding	CDBG: \$98,000
	Description	Improvements to the condition of affordable housing, focusing on group homes and senior centers Township-wide to provide support for non-homeless special needs populations.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 household will benefit from the proposed activity.
	Location Description	1259 Littleton Road, Morris Plains
	Planned Activities	Rehabilitation of extra space into an ADA-compliant, one-bedroom apartment, replace roof and gutters, and improvements to emergency egress.
2	Project Name	Glenwood Road Group Home Generator
	Target Area	Township-wide
	Goals Supported	Increase access/quality of affordable group home
	Needs Addressed	Increase access/quality of affordable housing

	Funding	CDBG: \$11,000
	Description	Group homes require upgrades, in this case through the purchase of a generator.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 household will benefit from the proposed activity.
	Location Description	19 Glenwood Road, Denville
	Planned Activities	Group homes require upgrades, in this case through the purchase of a generator.
3	Project Name	Minnehaha Boulevard Group Home Generator
	Target Area	Township-wide
	Goals Supported	Increase access/quality of affordable group home
	Needs Addressed	Increase access/quality of affordable housing
	Funding	CDBG: \$11,000
	Description	Group homes require upgrades, in this case through the purchase of a generator.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 household will benefit from the proposed activity.
	Location Description	103 Minnehaha Boulevard, Lake Hiawatha
	Planned Activities	Group homes require upgrades, in this case through the purchase of a generator.
4	Project Name	Circle Drive Group Home Generator
	Target Area	Township-wide
	Goals Supported	Increase access/quality of affordable group home

	Needs Addressed	Increase access/quality of affordable housing
	Funding	CDBG: \$11,000
	Description	Group homes require upgrades, in this case through the purchase of a generator.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 household will benefit from the proposed activity.
	Location Description	20 Circle Drive
	Planned Activities	Group homes require upgrades, in this case through the purchase of a generator.
5	Project Name	Knoll Road Senior Center Improvements
	Target Area	Township-wide
	Goals Supported	Improve public infrastructure and facilities
	Needs Addressed	Improve public infrastructure and facilities
	Funding	CDBG: \$20,000
	Description	Project involves improvements to Senior Center, including bathroom renovation.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 household will benefit from the proposed activity.
	Location Description	1130 Knoll Road, Lake Hiawatha
	Planned Activities	Project involves improvements to Senior Center, including bathroom renovation.
6	Project Name	ADA Accessibility
	Target Area	Township-wide

	Goals Supported	Improve public infrastructure and facilities
	Needs Addressed	Improve public infrastructure and facilities
	Funding	CDBG: \$45,000
	Description	Project involves ADA improvements to Town Hall, Parsippany Day Care Center, Parsippany PAL, and the Engineering Department.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,995 persons will benefit from the proposed activity.
	Location Description	1001 Parsippany Boulevard (Town Hall), 33 Baldwin Road (Day Care and PAL), 736 Parsippany Boulevard (Engineering Department).
	Planned Activities	The project will improve accessibility at multiple public facilities by installing ADA compliant sidewalks, ramps, and curb cuts.
7	Project Name	Housing Rehabilitation
	Target Area	Township-wide
	Goals Supported	Rehabilitate owner-occupied housing
	Needs Addressed	Increase access/quality of affordable housing
	Funding	CDBG: \$13,000
	Description	Project involves rehabilitation of owner-occupied homes.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 housing unit will benefit from the proposed activity.
	Location Description	Township-wide

	Planned Activities	Project involves rehabilitation of owner-occupied homes.
8	Project Name	Administration
	Target Area	Township-wide
	Goals Supported	Planning/Administration
	Needs Addressed	Planning/Administration
	Funding	CDBG: \$20,123
	Description	The administration of CDBG funds in accordance with all federal regulations.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	Township-wide
	Planned Activities	The administration of CDBG funds in accordance with all federal regulations.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Township does not set priorities for allocating investments geographically; rather, it concentrates on low- and moderate-income areas as well as areas with the greatest needs. The Township executes a housing rehabilitation program for single family homes owned by low- and moderate-income persons on a first come first serve basis. The only possible exceptions to this rule would be cases of an emergent nature (Examples: Collapsed roof, failed furnace in winter, etc.). The Township is also responsible for the implementation of public improvement and facilities projects that qualify per HUD approved guidelines.

Geographic Distribution

Target Area	Percentage of Funds
Township-wide	100

Table 81 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Township does not set priorities for allocating investments geographically. The Township concentrates on low- and moderate-income areas as well as areas with the greatest needs.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Parsippany has developed the following actions to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce **lead based** hazards, reduce the number of poverty level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies:

Actions planned to address obstacles to meeting underserved needs

To address the obstacles identified in the five year plan, the Township will seek other funding and maximize the use of existing funding by coordinating efforts with the Housing Alliance of Morris County, Fair Housing Committee, Foreclosure Taskforce, the county's Human Services Advisory Council, and the Continuum of Care.

Actions planned to foster and maintain affordable housing

The Township has participated in the Morris County Consortium for the purposes of the HOME Program since 1994. The Township will continue to participate in this program so that these funds can be used to provide affordable housing opportunities that benefit low- and moderate-income persons. The Township also has several senior apartment complexes which provide for additional Section 8, low-income, affordable housing for seniors and the disabled. The Township will continue to monitor and work with management companies to insure affordable housing. In addition, the Township addresses the needs of persons with special needs on a case by case basis directly through the Township's Human Services Department.

Actions planned to reduce lead-based paint hazards

The Township addresses the lead-based paint issue as part of its housing rehabilitation program and will continue to enforce the lead-based paint regulations on a case-by-case basis. The state laws on rehabilitation of housing and EPA Renovate Right will be enforced by the Building Department.

Actions planned to reduce the number of poverty-level families

CDBG, HOME, and ESG funding is integrated into the programs that address poverty and homelessness by participating agencies that are served by the Morris County Continuum of Care, the Fair Housing Committee of the Morris County Human Relations Commission, and the Housing Alliance of Morris County. These agencies, and others, provide much needed services to assist residents that are living in poverty. Further programs undertaken by the Township, such as home rehabilitation and transportation

assistance, reduce the impact of poverty and provide for income growth for families living in poverty.

Actions planned to develop institutional structure

The Township has participated with the County of Morris to address action steps to end chronic homelessness county-wide utilizing available federal funds such as ESG and SuperNOFA. The Township also worked with the County of Morris in developing a county-wide 10-year Homeless Plan and participates in updates of this plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The jurisdiction will carry out its annual plan through a network of partnerships with governmental and non-profit agencies. It reinforces these relationships through participation in regional efforts, such as the Housing Alliance of Morris County and the Housing Committee of the Morris County Human Relations Commission. The Township will continue to provide coordination through the Human Services Department with both public and private housing along with various social service agencies.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Appendix - Alternate/Local Data Sources