



# Annual Action Plan

## Morris County, NJ FY 2017

June 28, 2017

**PUBLIC DISPLAY DRAFT**

Prepared by:

The Morris County Department of  
Human Services

and

Mullin & Lonergan Associates, Inc.

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# Executive Summary

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## *AP-05 Executive Summary - 91.200(c), 91.220(b)*

### **1. Introduction**

Morris County receives funding annually from the U.S. Department of Housing and Urban Development under the Community Development Block Grant (CDBG), HOME Investment Partnerships, and the Emergency Solutions Grant (ESG) programs. The County is the lead in a consortium for the HOME program which includes the Township of Parsippany – Troy Hills and the Town of Dover.

The primary federal funding resources in the 2015-2019 Consolidated Plan are the following:

- Community Development Block Grant (CDBG): The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income levels. Funds can be used for a wide array of activities, including housing rehabilitation, homeownership assistance, lead-based paint detection and removal, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses.
- HOME Investment Partnerships Program (HOME): The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for low- and moderate-income households. HOME funds can be used for activities that promote affordable rental housing and homeownership by low- and moderate-income households, including reconstruction, moderate or substantial rehabilitation, homebuyer assistance, and tenant-based rental assistance.
- Emergency Solutions Grant (ESG): The Emergency Solutions Grant program became the Emergency Solutions Grant program under the Hearth Act of 2009. Recognizing the need to end homelessness, the Hearth Act places more emphasis on homeless prevention and rapid re-housing and less on shelters and transitional housing. ESG funding can be used to support traditional shelters, transitional housing that is grandfathered from 2010 funding, supportive services, rent and utility payments and security deposits to prevent homelessness or to rapidly re-house homeless individuals and families, street outreach, and management of a homeless management information system (HMIS).

The County anticipates receiving the following grant amounts in fiscal year 2017:

- CDBG: \$1,769,115
- CDBG Program Income: \$100,000
- HOME: \$602,832
- ESG: \$157,444

## **2. Summarize the objectives and outcomes identified in the Plan**

For FY 2015-2019, Morris County has identified the following goals and outcomes:

- Creation and preservation of rental housing for low-income households
- Creation and preservation of affordable homeownership housing
- Support activities that prevent homelessness
- Support the ongoing operation and preservation of shelter facilities for homeless
- Support activities that move persons experiencing homelessness to permanent housing
- Improve and expand public facilities to serve low income populations
- Improve and expand infrastructure to serve low income populations
- Support public services for children and homeless and special needs populations

## **3. Evaluation of past performance**

The last CAPER submitted by Morris County to HUD was for FY 2015, July 1, 2015 to June 30, 2016. During FY 2015, prior year activities were completed. Very few 2015 activities were completed given the short construction season. The exception is public services where most agencies expended their funds. Prior year funds and program income allocated to housing rehabilitation were used to complete 12 housing rehabilitation projects. In addition, the Operation Fix-It program completed 61 units. Under the HOME program, several projects were initiated but only one unit from a prior year was completed and sold. The Emergency Solutions Grant (ESG) provided Shelter and Rapid Re-housing for families that were homeless, in addition to homeless prevention services.

The COC successfully created 38 new units of housing for chronically homeless individuals. Several programs that had been in the works for several years all came to fruition. The new construction and preservation of housing goals were not met. Several housing projects are under construction and will be completed in the next year. A large rental housing community is under construction in Morris Plains, four HOME funded units for homeownership are also underway. Rehabilitation of two group homes was funded with CDBG. The owner-occupied housing rehabilitation goals were overstated.

The creation of a two new drop in centers in Morristown (Our Promise and Edna's Haven) meets the needs of the homeless population after a long standing drop in center closed 2 years ago. Our Promise has served as an additional support to street homeless and other outreach needs in Morris County.

Our Promise partners with the Community Soup Kitchen and other local agencies in order to provide the full-spectrum of services to outreach individuals. Our Promise case management includes linkage and

referral to appropriate resources, a mailing address and crisis intervention as needed. The facility is also a Point-In-Time location and serves many of the same people attending Project Homeless Connect.

Edna's Haven provides a safe and welcoming daytime refuge for homeless. operating out of the Trinity Lutheran Church, they provide a public restroom, refreshment center, computer center, and television for guests Monday through Friday, between the hours of 12:30 and 4:00 pm. Edna's Haven also provides case management services, job searching/interviewing skills, and serve as a mailing address and telephone contact when applying for work. English as a Second Language (ESL) education is offered and GED training provided for those looking to earn high school diplomas.

The addition of Housing Resource Specialists to the Morris County COC has enabled shelter programs to provide more efficient housing placement, shortening length of stay in shelter programs and increasing successful housing placements with permanent housing vouchers. Family Promise has developed and implemented a Landlord/Tenant Program designed to ensure tenants are knowledgeable about their own responsibilities, provide ongoing support to both tenants and landlords as well as social work intervention with tenants when appropriate.

#### **4. Summary of Citizen Participation Process and consultation process**

Morris County follows a Citizen Participation Plan that provides for and encourages the participation in and development of the annual plan. Hearings are held that encourage citizen input from residents of low- and moderate-income neighborhoods, public housing, assisted housing, and non-English speaking residents. The County's Human Services Advisory Committee consults with the Continuum of Care in development of recommendations for funding from the Emergency Solutions grant. The Community Development Revenue Sharing (CDRS) Advisory Committee reviews all the requests for funding from the CDBG and HOME programs and makes funding recommendations to the Board of Chosen Freeholders.

Two hearings were held during development of the Consolidated Plan. The first meeting was an orientation/application meeting where groups and municipalities could learn how to prepare a funding request. This hearing was held on October 20, 2016. Prior to this all municipalities in the County were notified in writing of the meeting date, as well as a tentative schedule of other important program year dates. Each municipality was also asked to name a representative to the CDRS committee.

Mailings were sent to previous applicants and any organization who had expressed interest in applying for funding to notify them of the orientation meeting. County staff held one-on-one meetings with brand new applicants that had never applied before to discuss the process in more detail and review their potential application. Municipalities also referred interested organizations directly to the County.

The second meeting was held to obtain input on the needs and goals that would be the foundation of the Annual Allocation Plan. This hearing was held on July 13, 2017.

During the preparation of the Annual Plan, all municipalities within the County (including Parsippany and Dover which are members of the HOME Consortium) and all counties and municipalities adjacent to Morris were notified via letter about plan's comment period and the date for the second public hearing.

Each of the hearings were advertised in *The Daily Record* and posted on the Human Services website. A copy of the public display version of the plan was made available at the Morris County library. All CDRS members and several community organizations were sent copies of the plan to review and to inform their constituents that the plan was available. These organizations included the Housing Authority, the Continuum of Care and the Housing Alliance.

**5. Summary of public comments**

[TO BE UPDATED AFTER PUBLIC COMMENT PERIOD]

**6. Summary of comments or views not accepted and the reasons for not accepting them**

[TO BE UPDATED AFTER PUBLIC COMMENT PERIOD]

**7. Summary**

In summary, the Annual Action Plan has been developed with community input and reflects the decisions and history of the Community Development Revenue Sharing (CDRS) Committee in funding allocations.

# The Process

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## *PR-05 Lead & Responsible Agencies - 91.200(b)*

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office
HOME Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office
ESG Administrator	MORRIS COUNTY	Morris County Dept of Human Services, CD Office

**Table 1 – Responsible Agencies**

### **Narrative**

The lead agency for the Annual Allocation Plan (AP) is the Office of Community Development under the Morris County Department of Human Services. The Office serves the 39 municipalities of Morris County through its administration of the American Recovery and Reinvestment Act of 2009, Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant.

### **Consolidated Plan Public Contact Information**

County of Morris Department of Human Services  
Division of Community & Behavioral Health Services  
Office of Community Development  
PO Box 900  
Morristown, NJ 07963

Contact: Tim Tansey, Director of Community Development Programs  
Phone: (973) 285-6060  
Email: [ttansey@co.morris.nj.us](mailto:ttansey@co.morris.nj.us)  
Web site: <http://www.morrishumanservices.org/>

## ***AP-10 Consultation - 91.100, 91.200(b), 91.215(l)***

### **1. Introduction**

Morris County developed an outreach effort to maximize input from a large cross-section of stakeholders. This outreach effort included public meetings, published meeting notices, stakeholder meetings, in-person interviews, and telephone interviews.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Administration of Morris County's federal grants programs were moved from the Department of Planning to the Department of Human Services in 2013. This move was made to better facilitate coordination between human services programs and these important federal funding resources. The network of partnerships between the County and regional organizations such as the Continuum of Care, the Fair Housing Committee of the Morris County Human Relations Commission, and the Housing Alliance of Morris County strengthen the impact that the federal funds have in the communities.

The County has entered into inter-local Cooperation Agreements with 37 municipalities to form the Urban County. The remaining two municipalities, Parsippany-Troy Hills and Dover, are part of the HOME consortium. Each of the 37 municipalities may apply for CDBG funding through the County, and housing activity through the HOME Program can be delivered anywhere in the County.

The Office of Community Development collaborates with the Community Development Revenue Sharing (CDRS) Committee, consisting of municipal representatives and other municipal officials in coordinating efforts to meet public facility needs, infrastructure improvements, public service needs, accessibility needs, economic development needs and housing needs. The CDRS Committee recommends which projects receive funding annually. Funding resources and homeless assistance programs are coordinated through the Morris County Continuum of Care.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Department of Human Services had been the lead agency for the Continuum of Care since its inception. Representatives of the Human Services Department continue to provide staff support to the primary organizational entity, the Morris County Continuum of Care (COC). The Human Services Advisory Committee (HSAC) continues to play a large role in directing county resources to address the needs of homeless persons and persons at risk of homelessness. The HSAC makes funding recommendations on the use of ESG funds to the Board of Chosen Freeholders and vets those recommendations with the COC.



**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Morris County Department of Human Services consults with the Continuum of Care (COC) Executive Committee to develop the funding plan for the use of ESG funds as well as the development of the performance standards, outcome measures, and policies and procedures.

According to their bylaws, the COC Executive Committee shall ensure that the COC participates in the development of the Morris County 5-Year Consolidated Plan and Annual Action Plans. The COC Lead agency will obtain and share the public hearing schedule for the consolidated plan with the Executive Committee and the CAS committee. In addition, the COC Lead Agency will coordinate a presentation on the elements in the consolidated plan for both the Executive Committee and CAS Committee.

The COC Lead Agency shall work with the County to identify all areas of the plan that relate to homeless planning. The COC Lead Agency shall provide the required information related to the homeless planning process as implemented through the COC Executive Committee.

Upon selection of projects for funding through the annual Continuum of Care competition, the COC Lead agency shall prepare all information required by the County for review of consistency with the consolidated plan. The COC Lead Agency shall secure signatures on the certificate of consistency with the consolidated plan, for all supported projects, in accordance with the requirements identified by HUD in the NOFA process. The COC Executive Committee shall coordinate the monitoring of all programs receiving HUD funding on an annual basis.

## 2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	MORRIS COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the community development needs throughout the county.
2	<b>Agency/Group/Organization</b>	Homeless Solutions, Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless needs throughout the county.
3	<b>Agency/Group/Organization</b>	Morris Habitat for Humanity, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the affordable housing needs throughout the county.
4	<b>Agency/Group/Organization</b>	COMMUNITY HOPE INC
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Other: Veterans
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
5	<b>Agency/Group/Organization</b>	CATHOLIC SOCIAL SERVICES OF MORRIS COUNTY, DBA AS HOPE HOUSE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
6	<b>Agency/Group/Organization</b>	Morris County Department of Planning & Public Works
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the community development needs throughout the county.
7	<b>Agency/Group/Organization</b>	MORRIS COUNTY HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the affordable housing needs throughout the county.
8	<b>Agency/Group/Organization</b>	Morris County Human Relations Commission
	<b>Agency/Group/Organization Type</b>	Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the fair housing needs throughout the county.
9	<b>Agency/Group/Organization</b>	Zufall Health Center
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public health needs throughout the county.
10	<b>Agency/Group/Organization</b>	Jersey Battered Women's Service, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
11	<b>Agency/Group/Organization</b>	CASA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
12	<b>Agency/Group/Organization</b>	Deirdre's House
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
13	<b>Agency/Group/Organization</b>	Morristown Neighborhood House
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
14	<b>Agency/Group/Organization</b>	SALVATION ARMY
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
15	<b>Agency/Group/Organization</b>	Cedar Hill CDC
	<b>Agency/Group/Organization Type</b>	Services-Children

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
16	<b>Agency/Group/Organization</b>	Children on the Green
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
17	<b>Agency/Group/Organization</b>	Mental Health Assoc. of Morris County
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.
18	<b>Agency/Group/Organization</b>	FAMILY PROMISE OF MORRIS COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the public service needs throughout the county.

19	<b>Agency/Group/Organization</b>	ROOTS & WINGS
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
20	<b>Agency/Group/Organization</b>	Visions & Pathways
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Homeless Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.
21	<b>Agency/Group/Organization</b>	EMPLOYMENT HORIZONS, INC.
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through in-person interviews and follow-up telephone conversations, as necessary. Consultation will result in an improved understanding of the homeless and public service needs throughout the county.

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were no types of agencies that the County did not consult.



## Other local/regional/state/federal planning efforts considered when preparing the Plan

**Table 3 – Other local / regional / federal planning efforts**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2015-2019 Morris County Annual Action Plan	Morris County	Goals of the Annual Plan relate to the five-year plan, adjusted based on recent outcomes to maximize benefit of CDBG, HOME, and ESG investments
State of the County, 2014	Morris County Planning Board	Strategic Plan goals rely directly upon the data compiled by the County
Analysis of Impediments to Fair Housing Choice, 2016	Office of Community Development	Strategic Plan goals and objectives will intentionally, affirmatively further fair housing
Morris County Ten-Year Plan to End Homelessness, 2014	Morris County Continuum of Care	The goals of the COC were used in the development of the Strategic plan
ALICE, 2014	United Way of Northern New Jersey	Data and trends from this report influenced the Strategic Plan's funding allocations
Comprehensive Health Plan 2012-2014	Newark EMA HIV Health Services Planning Council	Strategies for serving individuals with HIV/AIDS identified in this plan are aligned with the Strategic Plan
Local Area Plan, 2013	MSW Workforce Investment Board	Strategic Plan acknowledges and addresses needs identified for expanding economic opportunities

### Narrative

The citizen participation process in Morris County ensures that local municipal officials are engaged in the planning process. Representatives of the municipalities constitute the CDRS Committee which develops the spending allocation plan each year in the AP.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting**

Morris County follows a Citizen Participation Plan that provides for and encourages the participation in and development of the annual plan. Hearings are held that encourage citizen input from residents of low- and moderate-income neighborhoods, public housing, assisted housing, and non-English speaking residents. The County's Human Services Advisory Committee consults with the Continuum of Care in development of recommendations for funding from the Emergency Solutions grant. The Community Development Revenue Sharing (CDRS) Advisory Committee reviews all the requests for funding from the CDBG and HOME programs and makes funding recommendations to the Board of Chosen Freeholders.

Two hearings were held during development of the Consolidated Plan. The first meeting was an orientation/application meeting where groups and municipalities could learn how to prepare a funding request. This hearing was held on October 20, 2016. Prior to this all municipalities in the County were notified in writing of the meeting date, as well as a tentative schedule of other important program year dates. Each municipality was also asked to name a representative to the CDRS committee.

Mailings were sent to previous applicants and any organization who had expressed interest in applying for funding to notify them of the orientation meeting. County staff held one-on-one meetings with brand new applicants that had never applied before to discuss the process in more detail and review their potential application. Municipalities also referred interested organizations directly to the County.

The second meeting was held to obtain input on the needs and goals that would be the foundation of the Annual Allocation Plan. This hearing was held on July 13, 2017.

During the preparation of the Annual Plan, all municipalities within the County (including Parsippany and Dover which are members of the HOME Consortium) and all counties and municipalities adjacent to Morris were notified via letter about plan's comment period and the date for the second public hearing.

Each of the hearings were advertised in *The Daily Record* and posted on the Human Services website. A copy of the public display version of the plan was made available at the Morris County library. All CDRS members and several community organizations were sent copies of the plan to review and to inform their constituents that the plan was available. These organizations included the Housing Authority, the Continuum of Care and the Housing Alliance.

## Citizen Participation Outreach

**Table 4 – Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Orientation Meeting	Applicants	Please see attached appendix	N/A	N/A	
2	Public Hearing	Non-targeted/broad community		Please see attached appendix	All comments were accepted	
3	Newspaper Ad	Non-targeted/broad community	Ads were purchased announcing the Orientation Meeting and Public Hearing	N/A	N/A	
4	Direct Mailing	Nearby Jurisdictions	Letters were mailed directly to all municipalities within the Morris County, as well as to all counties and municipalities adjacent to Morris County	N/A	N/A	

# Expected Resources

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## *AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)*

### **Introduction**

Currently, Morris County receives CDBG, HOME, and ESG funds for housing construction, rehabilitation initiatives, and homeless shelter programs, among other eligible activities. These funding sources are expected to be available over the next three years. The entitlements' expected resources for FY 2017 are:

- CDBG: \$1,769,115
- CDBG Program Income: \$100,000
- HOME: \$602,832
- ESG: \$157,444

## Anticipated Resources

**Table 1 - Expected Resources – Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,769,115	\$100,000		\$1,869,115	\$3,538,230	Funds for Housing, services, public improvements
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$602,832			\$602,832	\$1,205,664	Funds for housing development and Tenant Based Rental Assistance (TBRA)
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$157,444			\$157,444	\$314,888	Funds for homeless prevention and emergency shelter operations

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Other resources from private and non-federal public sources that will be available to meet the needs identified in the Annual Plan include state and municipal funds, County grant-in-aid, weatherization funds, private foundations, private donations, volunteer labor, and private loans from lending institutions. The federal funds, in most cases, will complement other resources rather than leverage these funds.

The Emergency Solutions Grant Program and the HOME Program require matching funds. All applicants to these programs must identify the match in the applications for funding from the Office of Community Development. All matching sources are verified prior to commitment of any federal funds. The County has not committed any funds specifically to provide a monetary match to any activity, but may provide the match for Emergency Solutions activities through local grant-in-aid to homeless service providers. Sponsors of HOME activities are responsible to provide their match.

Specific matching requirements are:

HOME: Anticipated sources of match will be provided by activities requiring match - the total value of which will meet or exceed 25% of the total HOME award, with the exception of program administration activities which do not require match. Sources will include waiver of fees, in-kind donations, donations of land, private, state and local government funds.

ESG: Each grantee must provide a 1:1 match for funding provided from the Emergency Solutions Grant Program. Most of the match comes from private non-profits with fund raising activities, state grants and other foundation grants.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve/expand infrastructure	2015	2019	Non-Housing Community Development	Countywide	Infrastructure and Facilities	CDBG: \$345,020	
2	Improve/expand public facilities	2015	2019	Non-Housing Community Development	Countywide	Infrastructure and Facilities	CDBG: \$404,980	
3	Public services	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Supportive Services	CDBG: \$245,367	
4	Create/preserve rental housing	2015	2019	Affordable Housing	Countywide	Housing	HOME: \$309,710	
5	Create/preserve homeownership opportunities	2015	2019	Affordable Housing	Countywide	Housing	CDBG: \$284,825 HOME: \$90,581	
6	Housing for persons who are homeless	2015	2019	Public Housing Homeless	Countywide	Homelessness	CDBG: \$20,000 HOME: \$143,192 ESG: \$157,444	

<b>7</b>	Non-homeless special needs housing	2015	2019	Affordable Housing Non-Homeless Special Needs	Countywide	Housing	CDBG: \$115,100
<b>8</b>	Administration	2015	2019	Administration	Countywide	Infrastructure and Facilities Supportive Services Housing Homelessness	CDBG: \$353,823 HOME: \$59,349

**Table 2 – Goals Summary**



## Goal Descriptions

**Table 3 – Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Improve/expand infrastructure
	<b>Goal Description</b>	Infrastructure in the low income areas of the county must be improved or expanded to improve the quality of life for lower income residents.
<b>2</b>	<b>Goal Name</b>	Improve/expand public facilities
	<b>Goal Description</b>	Public facilities serving low income residents including parks, libraries, and social service agencies require capital improvements.
<b>3</b>	<b>Goal Name</b>	Public services
	<b>Goal Description</b>	Expand and continue non-housing community development supportive services.
<b>4</b>	<b>Goal Name</b>	Create/preserve rental housing
	<b>Goal Description</b>	Creation and preservation of affordable rental housing through use of HOME and CDBG funding.
<b>5</b>	<b>Goal Name</b>	Create/preserve homeownership opportunities
	<b>Goal Description</b>	Creation and preservation of affordable homeownership housing opportunities including housing rehabilitation assistance, creation of new homeownership units and downpayment and closing cost assistance.
<b>6</b>	<b>Goal Name</b>	Housing for persons who are homeless
	<b>Goal Description</b>	Preservation of short- and long-term homeless facilities and housing including the provision of Tenant Based Rental Assistance (TBRA) to end homelessness.
<b>7</b>	<b>Goal Name</b>	Non-homeless special needs housing
	<b>Goal Description</b>	Creation and preservation of special needs facilities and housing.
<b>8</b>	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Program oversight, public outreach, and on-going management of the federal grants programs.

### **AP-35 Projects - 91.420, 91.220(d)**

#### **Introduction**

Seventeen CDBG activities, four HOME activities, and six ESG activities were determined by the Community Development Revenue Sharing (CDRS) Advisory Committee to meet overall county needs and local and national objectives. Of the total available for 2017 activities (exclusive of program administration), 100% will be used for activities that benefit low/moderate income persons.

#	Project Name
1	Town of Boonton - Church Street Drainage
2	Borough of Madison - Plain Street Reconstruction
3	Township of Mt. Olive - Spring St/Center St Drainage
4	Township of Montville - Crosswalks, Sidewalks & ADA Ramps
5	Borough of Rockaway - Pedestrian Safety
6	Church of the Redeemer - New Floor and Repainting
7	Morris County Housing Authority - Playground
8	Township of Rockaway - Senior Center Improvements
9	Township of Roxbury - Fire Co #3 Building
10	Zufall Health Center Renovations
11	Borough of Netcong - Arbolino Park Phase I
12	Visions and Pathways - Prosperity Program
13	Jersey Battered Women's Service Children's Program
14	Cedar Hill CDC - Summer Camp/Childcare Scholarships
15	Children on the Green - Childcare Scholarships
16	Homeless Solutions, Inc. - Childcare Scholarships
17	Morristown Neighborhood Hse. - School Age Childcare Scholarships
18	CASA - Case Supervisor Positions
19	Deirdre O'Brien House - Clinical Counseling Program
20	Employment Horizons - Transportation Van
21	88 Martin Luther King, LLC
22	Hope House Fix It Program
23	Housing Rehab
24	Morris Habitat for Humanity - Affordable Housing
25	Family Promise - Program Rental Costs and Salary
26	Tenant-based Rental Assistance
27	ESG Projects
28	Our House, Inc. - Group Home Improvement
29	Delta Community Supports - Kitchen/Bathroom Renovation
30	Community Hope - Special Needs Housing Renovation
31	Administration

## **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funding awards are based on need and activity eligibility. Assistance is spread throughout the consortium with actual locations determined by applications received and funding availability. Activities have been recommended for funding in the Town of Boonton, Borough of Butler, Township of Mt. Olive, Township of Montville, Borough of Rockaway, Borough of Wharton, Township of Roxbury, Borough of Borough of Netcong, Town of Dover, and Town of Morristown.

Obstacles to meeting underserved needs include:

- Limited funds for all programs (HOME, CDBG and ESG)
- Diminishment and disappearance of State funds
- Diminishment and disappearance of local funds
- Diminishment and disappearance of private funds
- Increased competition for diminishing pool of funds
- Lack of affordable child care services
- Lack of transportation
- Lack of employment training and opportunities
- Lack of affordable housing; severe shortage of affordable rentals
- Lack of employment training for veterans
- Lack of affordable permanent supportive housing for veterans
- Lack of land for construction of facilities and residential units
- Lack of societal 'will' to address the need of the underserved
- Dwindling capacity on the part of providers due to layoffs
- Severe financial stress at the municipal level
- Severe financial stress on the part of non-profits

### AP-38 Project Summary

#### Project Summary Information

Table 4 – Project Summary

1	<b>Project Name</b>	Town of Boonton - Church Street Drainage
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Activity will include the installation of 300 linear feet of under drain to capture ground water, two new inlets, curb and sidewalk improvements. Matrix code 03J.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Church Street, Boonton, NJ
	<b>Planned Activities</b>	
2	<b>Project Name</b>	Borough of Madison - Plain Street Reconstruction
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand infrastructure
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$80,000

	<b>Description</b>	Activity will include the installation of 470 l.f. of 8" water main and reconstruction of Plain Street. This will also provide for new drainage facilities, granite block curbing, sidewalks, and pavement rehabilitation and overlay. Matrix code 03K.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Plain Street between North Street & Loveland Street
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	Township of Mt. Olive - Spring St/Center St Drainage
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$44,320
	<b>Description</b>	Replacement of 1,900 linear feet of drainage on Spring and Center Streets. Presently, the drainage system is undersized to bear stormwater runoff. Matrix code 03J.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Spring Street/Center Street, Mt. Olive, NJ
	<b>Planned Activities</b>	
<b>4</b>	<b>Project Name</b>	Township of Montville - Crosswalks, Sidewalks & ADA Ramps

	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$75,700
	<b>Description</b>	Replace current with ADA compliant sidewalk ramps (16) in the area of Valley View School. In addition, 2 crosswalks to enhance the safety of pedestrians from Montgomery Avenue leading to Valley View School. Matrix code 03K.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Vicinity of Valley View Elementary School
	<b>Planned Activities</b>	
5	<b>Project Name</b>	Borough of Rockaway - Pedestrian Safety
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Replacement of sidewalks, curb ramps, and sections of curbs at: Hill St (Church-Hoagland); Hoagland Ave (Church-Union St southern side; Sweetbriar Road and Whie Birch Drive. Matrix code 03K.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Various Borough locations
	<b>Planned Activities</b>	
<b>6</b>	<b>Project Name</b>	Church of the Redeemer - New Floor and Repainting
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$54,430
	<b>Description</b>	Activity will provide for new flooring and repainting of the area used by the Soup Kitchen. Matrix code 03.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	36 South St, Morristown
	<b>Planned Activities</b>	
<b>7</b>	<b>Project Name</b>	Morris County Housing Authority - Playground
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$53,550

	<b>Description</b>	Replace playground equipment, ground surface, and fencing, which is damaged and unsafe for residents of Peer Place. Matrix code 03F.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	42-184 Peer Place, Denville Twp
	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	Township of Rockaway - Senior Center Improvements
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Replacement of roof on the Senior Center, which is multifunctional by serving seniors/disabled persons as well as a designated spot for extended power outages/natural disasters. Matrix code 03A.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	19 Mt. Hope Road, Rockaway
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	Township of Roxbury - Fire Co #3 Building
	<b>Target Area</b>	Countywide



	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$77,000
	<b>Description</b>	Replace attic insulation, asphalt shingle roof, fire alarm system (inoperable), as well as entry doors to the firehouse, built in 1960. Matrix code 03O.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	271 Berkshire Valley Road
	<b>Planned Activities</b>	
10	<b>Project Name</b>	Zufall Health Center Renovations
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Renovate approximately 1,200 square feet of the facility, including repositioning of intake stations, nursing station, and doctors cubicle to accommodate additional staff. Includes millwork, electrical, HVAC, flooring, and finishes. Matrix code 03P.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	2 Atno Ave, Morristown
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	Borough of Netcong - Arbolino Park Phase I
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Infrastructure and Facilities
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Refurbishing of two tennis court surfaces including exterior lighting and fencing. Matrix code 03F.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	23 Maple Ave, Ntecong
	<b>Planned Activities</b>	
<b>12</b>	<b>Project Name</b>	Visions and Pathways - Prosperity Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Activity will provide scholarship costs for youth to develop independent living skills. Matrix code 05D.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	175 Washington St, Morristown
	<b>Planned Activities</b>	
<b>13</b>	<b>Project Name</b>	Jersey Battered Women's Service Children's Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve/expand public facilities
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Activity will provide counseling services for 12 children of battered women while at the JBWS residential facilities, with an average of 28 hours each session. Matrix code 05G.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>14</b>	<b>Project Name</b>	Cedar Hill CDC - Summer Camp/Childcare Scholarships
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$19,000

	<b>Description</b>	Provide summer camp and childcare scholarships through Town of Boonton Recreation Department and their facility. Matrix code 05L.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Boonton High School
	<b>Planned Activities</b>	
<b>15</b>	<b>Project Name</b>	Children on the Green - Childcare Scholarships
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$21,327
	<b>Description</b>	Childcare scholarships for low-income families living/working in the Morristown area. First priority is given to families leaving a homeless shelter. Subsidized tuition assistance to qualified families and those who have temporarily lost their voucher. Matrix code 05L.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	50 South Park Place, Morristown
	<b>Planned Activities</b>	
<b>16</b>	<b>Project Name</b>	Homeless Solutions, Inc. - Childcare Scholarships

	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Provides childcare services (before and after school programs) and summer camp scholarships for children that are in the Family and Transitional Housing Programs. Matrix code 05L.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>17</b>	<b>Project Name</b>	Morristown Neighborhd Hse. - School Age Childcare Scholarships
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	School-aged childcare scholarship funding to subsidize 24 childcare slots for low-income families at the before and after school program at the Morristown Neighborhood House. Matrix code 05L.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	12 Flagler Street, Morristown
	<b>Planned Activities</b>	
<b>18</b>	<b>Project Name</b>	CASA - Case Supervisor Positions
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$38,000
	<b>Description</b>	Funding for two Case Supervisor Salary Positions in order to mentor Morris County abused and neglected foster youth who are part of the court system presently living in foster homes and residential facilities. Matrix code 05N.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	18 Cattano Avenue, Morristown
	<b>Planned Activities</b>	
<b>19</b>	<b>Project Name</b>	Deirdre O'Brien House - Clinical Counseling Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$45,040

	<b>Description</b>	Salary program will be used to maintain existing counselors as well as an additional bilingual clinician to the Clinical Counseling Program, which would provide counseling to child victims. The program offers individual therapy, crisis intervention, and case management. Matrix code 05N.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	8 Court Street, Morristown
	<b>Planned Activities</b>	
<b>20</b>	<b>Project Name</b>	Employment Horizons - Transportation Van
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Supportive Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Purchase a 15-passenger commercial van to transport over 60 individual clients with disabilities to job sites and to be used in emergency situations to evacuate 100+ clients working in the Fulfillment Center to another location. Matrix code 05E.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>21</b>	<b>Project Name</b>	88 Martin Luther King, LLC

	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Create/preserve rental housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$309,710
	<b>Description</b>	Construction of 6 units of affordable housing in Morristown and 2 units in Morris Township (the housing units intersect each municipality). Matrix code 01.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	88 MLK Boulevard
	<b>Planned Activities</b>	
<b>22</b>	<b>Project Name</b>	Hope House Fix It Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Create/preserve homeownership opportunities
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$99,600
	<b>Description</b>	Provides minor home repairs to senior citizens, disabled, single parents, low- to moderate-income homeowners. Matrix code 14A.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	



	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>23</b>	<b>Project Name</b>	Housing Rehab
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Create/preserve homeownership opportunities
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$185,225
	<b>Description</b>	Repairs and maintenance for owner-occupied homes. Matrix code 14A.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>24</b>	<b>Project Name</b>	Morris Habitat for Humanity - Affordable Housing
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Create/preserve homeownership opportunities
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$90,581
	<b>Description</b>	New construction of a one bedroom single family home with two on site driveways. Property donated which contained a vacant uninhabitable house demolished in March 2016. Matrix code 12.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	27 Monmouth Avenue, Dover
25	<b>Project Name</b>	Family Promise - Program Rental Costs and Salary
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Housing for persons who are homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Activity would cover ten months of rental costs as well as a portion of the salary for the Program Coordinator and Program Assistant. Matrix code 03T.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	51 Washington Street, Morristown
	<b>Planned Activities</b>	
26	<b>Project Name</b>	Tenant-based Rental Assistance
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Housing for persons who are homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	HOME: \$143,192

	<b>Description</b>	Assistance to individual households to help them afford the housing costs of market-rate units. Matrix code 05S.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Morris County
	<b>Planned Activities</b>	
<b>27</b>	<b>Project Name</b>	ESG Projects
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Housing for persons who are homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$157,444

	<b>Description</b>	Homeless Solutions - Emergency Shelter: Activity will support the salary of the Emergency Shelter Family Program Case Manager. The clientele will receive case management services, counseling, etc. in order to move into permanent housing. Matrix code 03T.JBWS - Nights of Shelter: Grant to provide nights of shelter for victims of domestic abuse, including general operation and maintenance. Matrix code 03T.MC Office of Temporary Assistance - Homeless Prevention: Activity would provide funding for relocation costs, security/utility deposits, and rental assistance for low/moderate income clients in order to prevent homelessness. Matrix code 05Q.Roots & Wings - Housing Aged out Foster Youth: Activity would provide safe housing, direct case management and mentoring services to foster youth in order to obtain independent housing. Matrix code 05D.Family Promise - Community Support Program: This activity provides case management to families/individuals who have moved out of the shelter. Matrix code 05Q.Visions and Pathways - Prosperity Rapid Re-Housing Program: This activity will provide counseling services (street outreach and rapid re-housing) to alleviate homelessness and provide affordable housing through the Rapid Re-Housing Program. Matrix code 03T.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>28</b>	<b>Project Name</b>	Our House, Inc. - Group Home Improvement
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Non-homeless special needs housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$47,500

	<b>Description</b>	Activity will upgrade an existing ranch style group home for developmental disabled adults, some which have ambulation difficulties. The activity will address heating/air conditioning system replacement, pull down stairs to the attic, vinyl flooring, backup generator, and wainscoting for the hallway. Matrix code 14B.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	319 Emmans Road, Roxbury Township
	<b>Planned Activities</b>	
<b>29</b>	<b>Project Name</b>	Delta Community Supports - Kitchen/Bathroom Renovation
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Non-homeless special needs housing
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$42,000
	<b>Description</b>	Activity consists of kitchen, appliance, and bathroom areas which are used by disabled adults living in the group home. Matrix code 14B.
	<b>Target Date</b>	6/23/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	135 Hoagland Avenue
	<b>Planned Activities</b>	
<b>30</b>	<b>Project Name</b>	Community Hope - Special Needs Housing Renovation

	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Non-homeless special needs housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$25,600
	<b>Description</b>	Renovations of a multi-family home for six individuals recovering from mental illness. Activity will include remodeling of bathroom, kitchen flooring, and aging deck. Matrix code 03B.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
31	<b>Project Name</b>	Administration
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Infrastructure and Facilities Supportive Services Housing Homelessness
	<b>Funding</b>	CDBG: \$353,823 HOME: \$59,349
	<b>Description</b>	On-going program administration and public outreach. Matrix code 21A.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

***AP-50 Geographic Distribution - 91.420, 91.220(f)***

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The geographic area within the Urban County Program consists of 37 of the 39 municipalities making up Morris County, with a land area of 469 square miles. The Town of Dover and Township of Parsippany-Troy Hills are not CDBG participating jurisdictions. However, these communities are part of the HOME Consortium. The County enjoys a range of rural, wooded environment, farmland to the west, suburban developments, and some areas of more concentrated development such as hamlets, villages and small cities. As of 2015 Census figures, total population equaled 498,192. The population's major constituent groups consist of 3.2% Black, 9.7% Asian, and 81.6% White, in terms of race. When considering origin and race, 12.4% of the total population is Hispanic/Latino.

**Geographic Distribution**

**Table 5 - Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Countywide	100

**Rationale for the priorities for allocating investments geographically**

The County does not set priorities for allocating investments geographically.



## **AP-55 Affordable Housing - 91.420, 91.220(g)**

### **Introduction**

The County will use HOME funds and a portion of CDBG funds for new affordable housing and to rehabilitate existing housing units. The special needs population will be served through the rehabilitation of existing housing and the construction of new supportive housing. The homeless population will be served through assistance grants to local service providers.

The one year goals noted below have been extrapolated from the table included in AP-20.

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	1,523
Non-Homeless	129
Special-Needs	14
Total	1,666

**Table 7 - One Year Goals for Affordable Housing by Support Type**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	40
The Production of New Units	9
Rehab of Existing Units	134
Acquisition of Existing Units	0
Total	183

## ***AP-60 Public Housing - 91.420, 91.220(h)***

### **Introduction**

The Housing Authority of the County of Morris was created by the Morris County Board of Chosen Freeholders in 1972 to develop and manage housing for low- and moderate-income residents of the County. For over thirty years, the Housing Authority has played a major role in providing affordable housing options to low and moderate income senior citizens, families, and people with disabilities.

The mission of the Housing Authority is to enhance the lives of the citizens of the County by creating and sustaining decent, safe, and affordable living environments that foster stability and self-sufficiency for seniors, families, and people with disabilities with low- to moderate-incomes. They assist approximately 1,050 county residents annually.

### **Actions planned during the next year to address the needs to public housing**

The Housing Authority will undertake general maintenance and repair action during FY 2017 including: sealcoating and line stripping parking lots, replacing tile, hallway lighting, AC units, wooden fence, apartment windows, dumpster pads, dumpster enclosures, and sidewalks. No demolition or disposition.

CDBG funds were requested for playground equipment, ground cover, and fence.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Morris County Housing Authority has a Resident Advisory Board which provides input to the Authority's annual plan. Senior Citizen groups are active at each of the elderly developments. The Housing Authority received a ROSS Grant and provides supportive services to foster independent living.

The Morris County Housing Authority also has a Family Self-sufficiency program that works with households to become economically independent and look forward to homeownership goals.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Morris County Housing Authority is not "troubled."

## ***AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)***

### **Introduction**

The County is a partner with the Continuum of Care to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Mental Health Association of Morris County (MHAMC) operates the primary outreach program for the COC region through the PATH program. MHAMC outreach teams cover the full geographic region through targeting known locations for street outreach efforts. The outreach teams work closely with local police and hospitals to respond to unsheltered homeless persons identified by those agencies. MHAMC tracks outreach interactions in the HMIS. In addition to the outreach team, there are two day centers in the region that connect unsheltered households to mainstream benefits, services, and shelter.

The MHAMC and the drop in centers work closely with the community shelters and connect people to the safe havens and emergency shelter programs. They also connects people to GA, TANF, and SSI through which they may receive shelter and housing. MHAMC organized the street count for the 2016 PIT and targeted locations identified through outreach in the previous year.

Outreach and assessment for people who are homeless and living on the street is provided by several other agencies including:

- Community Soup Kitchen and Outreach Center
- The Faith Kitchen in Dover
- The Market St. Mission
- Homeless Solutions, Inc.
- Our Promise – drop in center
- Edna’s Haven – drop in center
- Morris County Office of Veterans Affairs
- Community Hope (Veterans and youth)
- Lyons VA Hospital
- The New Jersey AIDS Services
- Morristown Memorial Family Health Center (AIDS)
- Roots and Wings (youth)
- CART process and DYFS Hotline (youth)

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The COC has developed a process where every household served by programs in the homeless system are connected to the Morris County Office of Temporary Assistance (OTA) which manages the mainstream benefits programs. Through this process those experiencing homelessness are connected to the cash and non-cash benefits for which they are eligible. For those individuals applying for SSI/SSDI, the Mental Health Association of Morris County has SOAR trained staff that assist individuals in successfully connecting with those benefits.

The COC coordinates with legal services, prevention programs, and affordable housing providers to ensure all agencies serving as entry points are aware of the system resources and can help direct those seeking assistance appropriately.

Sheltering agencies complete a diversion process where short term phone and in-person case management services are offered with a focus on repairing relationships and providing donated in-kind items.

The COC includes 7 shelter facilities and programs with capacity of 132 beds and 6 transitional housing programs with 142 beds. ESG funding will be used to provide shelter support at the emergency shelter operated by Homeless Solutions, Inc. and Jersey Battered Women’s Services. Between 6/1/15 and 5/31/16, 30% of participants in COC funded programs were connected with employment income, 52% were connected with cash benefits, and 51% were connected to non-cash benefits. 7% increased income from employment and 8% increased income from cash benefits.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As of January 2016 the COC has the ability to report on returns to homelessness using HMIS data in accordance with the HUD System performance standards. The COC has reviewed this report for 2014 and 2015 to determine the trend in returns to homelessness. The full membership COC has begun discussion about the cause of returns to homelessness and strategies to reduce the number of households returning to homelessness after successful exit to permanent housing.

One of the strategies implemented to reduce returns to homelessness is the development of a community support program which provides services to families once they are in housing. Services are provided for up to 6 months and include connection to community programs, budgeting and connections to financial resources.

According to the 2017 Point-in-Time count, 206 homeless persons stayed in emergency shelters, 123 stayed in transitional housing, 22 stayed in safe haven, and 27 were living unsheltered in Morris County on the night of the count. While the emergency shelter, transitional housing, and unsheltered populations decreased between 2016 and 2017 (7.6% decrease, 7.5% increase, and 20.6% decrease respectively), the safe haven population increased by 10%. Between 2013 and 2017 there was a 15.7% increase in the emergency shelter population, 20.6% increase in the transitional housing population, and 15.8% increase in the safe haven population. While there were significant increases in the sheltered population over the last five years, there was a 42.6% decrease in the unsheltered population in the same time period.

According to the 2017 Point-in-Time Count, 52 households, made up of 73 persons, were chronically homeless in Morris County. This is an increase of 39 persons (114.7%) and 26 households (100%) from 2016. The rate of chronic homelessness as a percentage of overall homelessness is 19.3%; which is an increase from the 8.3% in 2016. Eighteen chronically homeless households (34.6%) reported that their most recent, continuous episode of homelessness had lasted for more than 1 year (the longest option), making this the most common response. When asked to share the primary factor that contributed to, or caused, their homelessness, more chronically homeless households indicated a loss or reduction of job income (30.8%).

The COC is working to quickly re-house homeless families. Several initiatives have been implemented to decrease the length of homelessness for families:

1. The COC has expanded rapid re-housing opportunities through creation of a COC funded rapid re-housing program that works in conjunction with the ESG funded rapid re-housing program.
2. Family Promise has implemented initiatives that have impacted length of homelessness and stability in housing. The Community Support Program provides in-home case management services to stabilize participants in housing. The Landlord/Tenant Program provides incentives to landlords to serve those experiencing homelessness. A Housing Locator with property management and realtor experience identifies landlords and negotiates rents for households. A team of volunteers offer incentives to participating landlords such as free repairs, painting and unit upgrades.

The COC has developed local performance standards around reducing the length of time households remain homeless. Project and system level evaluations are conducted quarterly. The length of time households remain homeless is tracked through HMIS data for those served in emergency shelter, safe haven, and transitional housing programs.

A collaborative of COC funded and non-COC funded providers was recently awarded 50 vouchers through the state rental assistance program to provide supportive housing using a housing first model to chronically homeless households in the region. This program will target the most vulnerable segment of the chronically homeless population by prioritizing those with frequent interaction with local hospitals and jails. It is anticipated that 50 chronically homeless households (both individuals and families) will be enrolled in the program and housed (or completing housing search) by January 2017. Given the chronic homeless population identified through the PIT count and HMIS, the community expects to serve 95% of the chronically homeless population with these new vouchers.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Members of the COC participate in the Morris County Youth Services Advisory Committee (YSAC) which addresses the needs of youth with social/emotional and juvenile justice issues. The YSAC develops, reviews, and revises the children's service system through a collaborative decision-making process. Members of the YSAC include LEA representatives, mental health, child welfare, health, corrections, juvenile justice and developmental disabilities agencies serving youth. Several COC members participate in the YSAC meetings working to develop strategies to address the full scope of needs of youth with social and emotional issues including homelessness and education.

Morris County has two homeless youth service providers in the community. The Somerset Home for Temporarily Displaced Children Street Outreach team (a RHY funded program) began operating in the community in 2014. With the increased outreach services for homeless youth, providers have increased their success with connecting with youth before they are homeless on the streets. Outreach providers are identifying homeless youth earlier in the process and connecting them with services to prevent them from becoming homeless on the street.

The Morris County Prosecutor's Office, in concert with an alliance of government, medical, law enforcement, and social service and non-profit agencies, is launching the "Narcan 2.0" program, aimed at giving another chance at life to persons who have had recent near-fatal encounters with drug overdoses. The program will require every person whose condition has been "reversed" in the field, thanks to the administration of the drug Narcan by police officers or first responders, to be counseled by a certified Peer Recovery Specialist.

After Narcan is administered, patients suffering from overdoses go to hospitals, where they may be stabilized. There have been insufficient subsequent efforts to steer those who are administered Narcan into treatment programs. Too often, individuals leave hospitals and return to drug use, with negative or fatal consequences. In an effort to combat this deadly cycle and steer those patients to treatment, the new Narcan 2.0 partnership has formed among the Morris County Prosecutor's Office, Saint Clare's Health, Atlantic Health System, the County of Morris, the non-profit Morris CARES, and municipal law enforcement agencies. Peer recovery specialists will be dispatched from CARES to Saint Clare's Health and Atlantic Health System's hospitals. The Morris County Prosecutor's Office will devote \$10,000 of drug forfeiture money to train the recovery specialists.

## ***AP-75 Barriers to affordable housing - 91.420, 91.220(j)***

### **Introduction**

Morris County updated its Analysis of Impediments to Fair Housing Choice to be finalized in 2016. Some of the impediments identified in that document, along with recommendations to address the impediments, are directly related to affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Specific recommendations related to affordable housing in the 2016 AI include:

- Update Morris County's Master Plan to include long-term goals and strategy for encouraging or expanding affordable housing development and fostering inclusive communities.
- Continue to utilize, monitor, and enforce COAH-approved Fair Share Plans to ensure affordable housing units are built.
- Provide technical assistance for developers interested in using federal or state funds for affordable housing development.
- Morris County and its townships, including Parsippany, should continue to monitor the database of expiring affordable housing units over the next five years. Assess if and when any units could be lost due to expiring contracts, and what actions the County can take to preserve these units.
- Encourage housing providers to develop programs that involve rehabilitation, mixed use, or redevelopment with the explicit goal of increasing local affordable housing inventory.
- Continue and expand existing housing rehabilitation programs.
- Provide pre-development funding to non-profit developers operating in higher opportunity neighborhoods, in order to help underwrite high upfront affordable housing development costs.
- Address the difficulties of low-income persons finding loans in the private market by utilizing CDBG funds for first time homebuyer programs to benefit low and moderate income persons.



## ***AP-85 Other Actions - 91.420, 91.220(k)***

### **Introduction**

Morris County has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

To address the obstacles identified in the five year plan, the County will seek other funding and maximize the use of existing funding by coordinating efforts with the Housing Alliance of Morris County, Fair Housing Committee, Foreclosure Taskforce, the county's Human Services Advisory Council, and the Continuum of Care.

### **Actions planned to foster and maintain affordable housing**

A lack of affordable housing is a primary obstacle to addressing unmet needs. To foster the development of affordable housing, Morris County will utilize HOME resources to expand housing opportunities. Further, Tenant Based Rental Assistance will be used to maintain the supply of affordable housing by assuring owners of rental housing an adequate stream of income, coupled with an inspection program, which will enable them to maintain the housing in safe and decent condition.

The county will continue to work with the Morris County Housing Alliance because the broad base of the coalition is effective at identifying opportunities and providing services to specific subpopulations.

### **Actions planned to reduce lead-based paint hazards**

The housing rehabilitation program incorporates all aspects of lead safe work practices and abatement as required. Further, educational presentation on the hazards of lead-based paint to participants in the Step-by-Step first time homebuyer education classes makes them more aware of possible dangers as they prepare for homeownership. The EPA material on lead-based paint is distributed.

### **Actions planned to reduce the number of poverty-level families**

CDBG, HOME, and ESG funding is integrated into the programs that address poverty and homelessness by participating agencies that are served by the Morris County Continuum of Care, the Fair Housing Committee of the Morris County Human Relations Commission, and the Housing Alliance of Morris County. These agencies, and others, provide much needed services to assist residents that are living in poverty. Further programs such as job training, child care, transportation assistance and Tenant Based Rental Assistance (TBRA) reduce the impact of poverty and provide for income growth for families living in poverty.

## **Actions planned to develop institutional structure**

Administration of Morris County's federal grants programs were moved from the Department of Planning to the Department of Human Services in 2013. This move has better facilitated coordination between human services programs and these important federal funding resources. The network of partnerships between the County and regional organizations such as the Fair Housing Committee of the Morris County Human Relations Commission and the Housing Alliance of Morris County strengthen the impact that the federal funds have in the communities.

The County has entered into inter-local Cooperation Agreements with 37 municipalities to form the Urban County. The remaining two municipalities, Parsippany-Troy Hills and Dover, are part of the HOME consortium. Each of the 37 municipalities may apply for CDBG funding through the County, and housing activity through the HOME Program can be delivered anywhere in the County.

The housing programs are delivered through a variety of development entities. Housing rehabilitation is provided in-house by the County as well as through Catholic Social Services D/B/A HOPE House. The Fix It program provides essential repairs for elderly and disabled residents. Several organizations provide group homes which have received support from both HOME and CDBG funding. Other organizations, such as Morris County Habitat for Humanity and Morris County Affordable Housing Corporation construct new units for homeownership and or rental housing.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The jurisdiction will carry out its consolidated plan through a network of partnerships with governmental and non-profit agencies. It reinforces these relationships through participation in regional efforts such as the Housing Alliance of Morris County, the Housing Committee of the Morris County Human Relations Commission, and the Morris County Continuum of Care (COC).

The Office of Community Development collaborates with the Community Development Revenue Sharing (CDRS) Committee, consisting of municipal representatives, and other municipal officials in coordinating efforts to meet public facility, infrastructure improvements, public service needs, accessibility needs, economic development needs, and housing needs. The CDRS Committee determines which projects receive funding. Funding resources and programs for the homeless are coordinated through the COC.

Priority human service needs are developed and incorporated into the Comprehensive Human Services Plan, and funding resources and programs to meet service needs, including health and mental health, are coordinated through the Department of Human Services based on recommendations made by the Human Services Advisory Council (HSAC) and its committees. Both public and private agencies are active on their respective committees. The lead agency meets with appropriate staff and committees to implement the strategies of the plan.

***AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)***

**Introduction**

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
<b>Total Program Income</b>	<b>0</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
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**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

There are no other forms of investment.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Morris County will provide HOME funds to developers to create affordable for-sale units. HOME funds used for homebuyer programs will be subject to resale restrictions during the affordability period.

A mortgage and note will be signed and filed as the mechanism to impose these resale restrictions.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The resale provisions used mirror the state's provisions in the calculation of the limit of funds a homeowner may retain upon sale of a unit over the initial purchase price. See NJ Fair Housing Act and NJ 5:80-26.1 et Seq. Resale values are tied to income at 72% of median income as determined by the state at a 28% debt ratio to income.

The amount of the resale price is restricted but allows for return of capital expenditures by the owner during the control period for improvements and upgrades that expand living space or number of bathrooms. Other improvements may be sold to a subsequent buyer separately.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not use funds for refinancing existing debt.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Morris County has prepared written standards which are included in the attached Appendix.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Morris County COC has prepared a Coordinated Entry system tool for use by all agencies. The goal for the use of a coordinated system is to provide a better, more efficient access, assessment, and referral process for diversion/prevention, shelter and/or other related housing and services, to ensure that those who are homeless/at risk of homelessness are connected to the most accurate services.

The Coordinated Entry system provides for a single point of entry (NJ 2-1-1) that is free to the caller, 24/7, multi-lingual and accessible statewide via phone, internet, and text. Homeless individuals and families may call from anywhere in the geographical area served by the COC and access the range of local resources based on need and vulnerability. Additionally, drop in centers - one in Morristown (Family Promise) and another in Dover (Mental Health Association) - will have case managers available to assist clients while they await housing placement.

The Coordinated Entry Committee is creating its own version of the VI-SPDAT after reviewing a number of tools. The Committee is modifying the tool relative to the specific needs of the homeless in Morris (i.e. transportation) and the specific screening requirements of the homeless service providers, to focus on inclusion rather than exclusion (i.e. no or modified background checks as one example).

The assessment tool will be universally applied. Assessment outcomes will be used by the COC to establish a Prioritization Policy; ensuring that populations that have the highest needs and options available are prioritized when housing providers are seeking referrals. A priority list will be created and managed by the Coordinated Assessment agency (NJ 2-1-1) and referrals for housing placement will be made exclusively from the list.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County publishes a Notice of Funding Availability in the fall each year. This notice is advertised in the newspaper and County website and distributed to the COC, prior ESG recipients and anyone expressing an interest in the program. Funding priorities that were established by the COC are part of the application package.

The COC provides policy guidance to the HSAC which is used throughout the funding process. The Human Services Advisory Committee (HSAC) reviews the applications and makes a funding

recommendation. Their review considers the funding priorities set by the COC and the written standards developed by the COC for the program. The HSAC makes a funding recommendation to the County. This recommendation is sent to the COC for review and comment.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Participation by a homeless individuals is met through consultation with the COC Board per 24 CFR Part 576.405 (b). The COC board includes a formerly homeless person. By providing a leadership role in establishing policy that is used by the County through the HSAC, the COC exerts its influence in the decision making for grant awards.

5. Describe performance standards for evaluating ESG.

The performance standards are in draft form but are comprehensive in nature. Measurements are going to be made to accomplish the following:

Performance Standards		
	HUD Standard	Local Target
<b>HOUSING</b>		
Short Term Emergency Shelter	High performing communities average length of stay across all programs is 20 day or less or 5% decrease in baseline	7 days
Long Term Emergency Shelter		90 days individuals 180 days families
Transitional Housing		12 months individuals 18 months families
Safe Haven		15 months
Rapid Re-housing	None	2 year maximum assistance
Permanent Housing	6 months or longer stay	12 months or longer stay
Services only	n.a	n.a.
<b>Income/Benefit</b>		
Adults With Earned Income	20%	17%
Adults with increase in monthly earnings	20%	Recommendation not to use this measure at this time
Adults with non-earned cash benefits	54%	34%
Adults with increase in monthly non-earned cash benefits	54%	Recommendation not to use this measure at this time
Adults with non-cash benefits	56%	42%
<b>Successful Placement in Permanent Housing</b>		
Emergency Shelter		17%
Transitional Housing	65%	65%
Safe Haven		35%
Rapid Re-housing		95%
Permanent Housing	80%	Increase of 5% from baseline of 70% (2014)
Services Only Program		n/a