

**Morris County Continuum of Care (CoC) Executive Committee Meeting**  
**January 26, 2023, 10:00 AM Meeting Minutes – Via Webex**  
**Listening Session – 12:15pm**

**Attended by:**

Executive Committee Members:

- Amy Archer
- Alicia Alvarez
- Dom Bordenabe
- Karina Calabuig
- Allison Delcalzo-Berens
- Carmine Deo
- Kasey Errico
- Chris Kirk
- Raquel Kooper
- Rebecca Sherrod

Other:

- Kayla Gieger, Child & Family Resources
- Dan McGuire, Homeless Solutions
- Diane Williams, JBWS
- Emily Legg, Homeless Solutions
- Chelsea Whiting, MC Sherriff's Office/Hope One

Meeting began at 12:15pm.

**Discussion:**

- Allison thanked everyone for collaborative spirit. Everyone introduced themselves.
- Allison shared the Allocations calendar for 2022. 2023 timeline adjustments:  
Instead of waiting for January for allocation committee could approve, we did approval in November.
- Carmine: was the detail feedback form helpful? We don't want to do it if it's not helpful.
- Diane Williams: Yes it was helpful. Wants to make sure we are answering correctly so a scoring rubric would be helpful in future. It may be confusing if the feedback is not consistent on a yearly basis.

- Allison: There was a scoring criteria document posted on the website in advance last year. We can do that again. Questions may change which would necessitate a change in the scoring criteria and therefore how scoring is done.
- Diane W: Website states the CoC executive committee includes up to four funded agencies, but this is inaccurate based on bylaws change.
- Amy stated she will update.
- Dan McGuire: There is a large volume of work involved in both sides of the equation related to CoC, can you describe at a high level, what does HUD mandate, what is up to CoC?
- Allison: The application is a mixture of HUD priorities, which are highlighted annually in the NOFO, and local CoC priorities which are determined by the Executive Committee. We anticipate full points on our allocation process from the most recent HUD application. We think this is the firmest way HUD tells us how they want us to do.
- Dan: does HUD do a quality review? How do you determine what points you want to award? Are they optional categories? Why do diff categories get various points?
- Allison: EC works with what CoC values to determine weight of categories
- Dan: are all the categories HUD mandated? Or are they CoC mandated?
- Allison: Allocation committee determines.
- Carmine: we did categories of questions. The answer was always, HUD required or what Monarch sees as best practice, or something local or CoC generated.
- Dan: Housing first category was worth a lot of points. It is unfair to be punished for not being housing first with all programs.
- General CoC related any other questions or feedback: None.

Meeting adjourned: 12:53pm.

Post meeting Q&A with Ashni Matthew, via email:

Allison: Does HUD have any “mandated” questions and, if so, what are they?

Ashni: While HUD doesn’t directly dictate what should be asked on the funding application, they do require every CoC to have a process whereby the CoC is assessing agencies on things like adherence to housing first, how they’re incorporating people with lived experience into

program and policy development, system performance criteria, how the project addresses severe barriers to housing and services, how the project fits in with local priorities etc. It may be worth revisiting/re-assessing the tool for the FY2023 competition.