

**Morris County Continuum of Care (CoC) Executive Committee Meeting
January 26, 2023, 10:00 AM Meeting Minutes – Via Webex**

Attended by:

	Name	Representative Category	Jan 2023
	NONVOTING		
P	Archer, Amy	County/Lead Agency	1
A	Matthew, Ashni	Consultant	0
P	Errico, Kasey	County/Lead Agency	1
P	Fodali, Maria	County/Lead Agency	1
P	Kooper, Raquel	Community Representative	1
	VOTING – Quorum = 5 voting reps		
P	Alvarez, Alicia	Neighbors in Need – Nourish -	1
P	Bordenabe, Dom	Nourish NJ	1
P	Calabuig, Karina	Catholic Family & Community Services	1
A	Clarence Curry	MC Human Relations Commission	0
P	Delcalzo-Berens, Allison	Atlantic Health System	1
P	Deo, Carmine	Community Hope	1
P	Frommelt, Brian	Market Street Mission	1
P	Kirk, Chris	Community Citizen	1
A	Padilla, Jessica	Housing Partnership	0
A	Ocansey, Elorm	Community Member/Advocate	0
P	Stephens, Kelly	Morris County Housing Authority	1
P	Sherrod, Rebecca	Child and Family Resources	1
		9 voting present	

Guests:

Tyisha Wright – Mental Health Association

Jeff Bashe, Community Representative – Housing Alliance Morris County

Michelle Blanchfield – Zufall, Director of Outreach

Lisa Jorgenson – NORWESCAP

Sarah Rubenstein – Morristown Medical Center

Chelsea Whiting – Sheriff's Office

Welcome: Allison Delcalzo-Berens: started the meeting at 10:06am and welcomed all attendees. Everyone introduced themselves.

Allison gave a summary of what we will discuss today:

Monarch was supposed to give a presentation, but Ashni had a family emergency. We will discuss the documents she sent us and decide afterwards if another meeting is needed for more review.

COC Orientation: Allison will send the slides to all.

- CoC Basics
 - Mission and purpose
 - Definitions
 - Support
 - Member Responsibilities
- Committees and their responsibilities
- Diversity and Inclusion Workgroup – Led by Chris Kirk

Proposed Process Review:

- Coordinated Entry Leadership Team Job Descriptions
 - Remaining the same, only change: Include a member of the Advisory Board
 - Any questions? No, questions.
- Coordinated Entry Engagement Levels
 - Took several months to write. Was sent out with meeting materials. Any questions on this document? No questions.
- CoC Public Comment
 - Has not gone to any other sub-committees. Spoke about in Executive Leadership Team. Document was created to create process on how we do Public Comment. Any questions? No questions.

Data Presentations: Ashni was not able to attend, we will share and review the following:

- Funding Stream analysis
- System performance metrics
- Unmet needs report

If we feel we need more insight at the end of the review, we can discuss next steps. Allison suggests we do not wait until next meeting (end of March) because it would affect Allocations timeline negatively.

Funding Stream Analysis:

- Jeff Bashe asked for a copy of the document. Would like to have information on when these grants expire. Jeff suggests that for looking ahead, knowing what grants are permanent and which are temporary would help with strategic thinking / planning.
- Any other questions? No questions.

Unmet Needs Report:

- Looking at in 2023 PIT, what % of OTA motel placements are Code Blue. We don't have accurate data for 2022 PIT, but this is being looked at for 2023.
- Amy Archer: regarding the HOME ARP funding – we did have a public hearing and Allocation Plan was submitted to HUD. We are not expected to hear until after 45 days. Projects: Housing Development and Supportive Wrap Around Services. Received more applications and more developers also. Once plan is approved, we will move forward with an official announcement and invitation to apply. Funding good through 2030.
- Allison: having more housing vouchers is great, but if we don't have affordable housing to place the people, then vouchers are almost useless.
- We would like to have developers coordinate with CoC during their application process for these HOME ARP dollars.
- Any questions? Chris Kirk: gap in # of beds and utilization rate? Allison will make a note to ask Ashni. Maybe: COVID reduced capacity? Eligibility of clients?
- Carmine: transitional housing was affected by COVID, with more hotel placements as opposed to congregate housing options being utilized. Increase in availability of hotel placings, so they went to hotels instead of transitional housing.
- Jeff: in the funding matrix chart where is the landlord support program listed? Amy: it is not included in this chart yet, but it is funded. This chart has not been updated with this information.
- Allison to Amy: what program type would that be under?
- Jeff: Under permanent supportive housing.
- Amy: Not sure exactly what category, but likely it is under a supportive services category. Clarify with Ashni.
- Jeff: landlord support program: where is the proper connect point for this program to CoC?
- Allison: the Landlord Support program is its own program, not funded by the Coc, and is being considered like any other program as part of the CoC system, but not funded directly by the CoC.

System Performance Metrics: Documents were not sent to review SPM. We will follow up with Ashni regarding this presentation.

Public Comment and/or Discussion:

- Lisa Jorgenson: What are we doing with people who don't fall under definition but still are struggling?
- Allison: We looked at prioritization number. CE is looking at people with higher scores. Prevention is looking at people who are still housed. Then there are people in between. We don't have clear answers on who's job is it to do that.

- CoC funding is for homeless. It is not for ALICE population.
- Dom: there is a lot of funding, but we still have high % of people re-entering into homelessness. If there is good funding, what is the gap that is making people re-enter?
- Allison: Once you are placed, what happens? We have two newer ways of learning this information. The first is that we can ask advisory board for their lived experience of being permanently housed. The second is that HMFA just added fields into HMIS intake, asking consumers if have they been homeless before, more questions to find out what happened for people who re-enter system. Maybe an alumni program through CE could provide some of these reports. Following the people a little bit longer? We would need to get more guidance from Monarch as to whether this could be built into Coordinated Entry.
- Allison: How do we want to move forward with Ashni's presentations?
- Allison will put together questions for Ashni which could be answered by email and then we could have a 30 minute discussion with Ashni at another meeting to finalize discussions around the system performance metrics.

Executive Committee moved into closed session at 12:00pm. Meeting Adjourned at 12:09pm – closed session minutes compiled separately.

Listening session began at 12:15pm – listening session notes compiled separately.

Listening Session will start 12:15pm

Rebecca Sherrod

Chris Kirk

Allison

Carmine Deo

Kayla Gieger Child & Family Resources

Kasey Errico

Amy Archer

Alicia

Dan McGuire Homeless Solutions

Dom Bordenabe

Diane Williams- JBWS

Emily Legg, Homeless Solutions

Raquel – Monarch Housing

Chelsea Whiting – MC Sheriff's and Hope One

Allison thanked everyone for collaborative spirit.

Everyone introduced themselves.

Allison shared the Allocations calendar for 2022. 2023 timeline adjustments:

Instead of waiting for January for allocation committee could approve, we did approval in November.

We are hoping narrative feedback form will help us see where review teams were.

Carmine: was the detail feedback form helpful to Allison? We don't want to do it if it's not helpful.

Diane Williams: wants to make sure we are answering correctly.

Allison: we did have a list of questions posted on the website in advance. Questions may change.

Diane W: website states there are CoC executive committee, talks about who makes up committee, it says up to 4 funded agencies. We are no longer doing that. Amy will update.

Dan McGuire: Volume of work involved in both sides of the equation related to CoC, can you describe at a high level, what does HUD mandate, what is up to CoC?

Allison: NOFO asks for specifics on how we do allocation process. We think this is the firmist way HUD tells us how they want us to do.

Process is a lot of work for volunteers.

Dan: does HUD do a quality review? How do you determine what points you want to award?

Are they optional categories? Why do diff categories get various points?

Allison: EC works with what CoC values to determine weight of categories

Dan: are all the categories HUD mandated? Or are they CoC mandated?

Allison: Allocation committee determines .

Carmine: we did question categories and questions. The answer was always, hud required or what Monarch sees as best practice, or something local or CoC generated.

Dan: Housing first category was worth 25 large points. He thinks it's unfair that they could do well with other programs, and were punished for not being able to do housing first with all their programs.

Generally CoC related any other questions or feedback: None.

Meeting adjourned: 12:53pm.

Post meeting Q&A with Ashni Matthew, via email:

Allison: What are the supposed reasons for bed under-utilization? We surmised that covid social distancing impacted the underutilization of ES and TH beds and that the bullet point that highlighted that some beds were population-specific meant that there were not enough participants meeting those eligibility requirements to fill those beds. Please let us know if this is accurate and if there are additional reasons.

Ashni: I first want to note that the utilization rate is based solely on the night of the 2022 PIT count (1/25/22). It is possible that social distancing impacted the numbers, and we also know that individuals can get kicked out of programs for noncompliance and may not be allowed back in.

But to get a better idea of what's going on here, I believe this question can be better addressed by the providers directly. Please also note for population specific beds, if there are no individuals from that population who currently need housing, the bed should then be going to the next most vulnerable person on the prioritization list, and should not be kept empty.

Allison: It would be useful to have expiration dates of funding that is one-time or limited (for instance the CV funding), but we recognize that this may be an unrealistic ask.

Ashni: I have attached the funding matrix and highlighted in blue the funding sources which I am aware are time limited -- Amy might be able to address these exact funding expiration dates. I apologize, because I'm just realizing now that the version I sent you cut off the actual funding amounts when I converted from Excel to PDF so you should be able to see them here.

Allison: The landlord support project is not included on the matrix. What umbrella program type would this fall under?

Ashni: The Landlord Support Program is listed under outreach/services as "Neighbors in Need – navigation and stabilization."