

**Morris County Continuum of Care
Executive Committee Meeting
November 16, 2023 OPEN SESSION MINUTES - draft**

Attended by:

	Name	Representative Category	Sept 2023
	NONVOTING		
P	Archer, Amy	County/Lead Agency	1
P	Brewster, Candy	HMFA/Consultant	1
P	Errico, Kasey	County/Lead Agency	1
P	Fodali, Maria	County/Lead Agency	1
P	Kooper, Raquel	Advisory Board Committee/Monarch	1
P	Matthew, Ashni	Monarch/Consultant	1
P	Alvarez, Alicia	Neighbors in Need – Nourish NJ -	1
P	Calabuig, Karina	Catholic Family & Community Services	1
A	Curry, Clarence	MC Human Relations Commission	0
P	Delcalzo-Berens, Allison	Atlantic Health System	1
P	Deo, Carmine	Community Hope	1
A	Frommelt, Brian	Market Street Mission	0
P	Kirk, Chris	Community Citizen	1
A	Ocansey, Elorm	Community Member/Advocate	0
P	Stephens, Kelly	Morris County Housing Authority	1
P	Sherrod, Rebecca	Child and Family Resources	1
		7 voting present	

Guests:

Jeff Bashe – Morris County Housing Alliance
Emily Legg – Homeless Solutions
Jonelle Pawlyshin – Community Citizen
Britnee Lerp – Norwescap
Jaclyn Nunziato – NJ 211
Jennifer Combs - Norwescap
Rose Brown – MHA
Sarah Rubinstein – Community Health, Atlantic Health System
David Moore – New Bridge Services
Haley McCracken – Homeless Solutions
Tracy Osawe – Homeless Solutions Intern
Melissa Maines – Child and Family Resources
Joann Bjornson – Family Promise
Erica Valvano – MC Sherriff's office, Hope One Coordinator
Chelsea Whiting – MC Sherriff's office, Hope Hub Program

Point In Time Count 2024

- 2024 PIT Planning committee: Amy Archer

- Educate more people about what PIT is
- Try to reach other areas, bodegas, etc.
- Increase community involvement
- Find more “hot spots”
- 1st Group will go out Jan 24th
- Jan 26th – Same day as Homeless Connect
- Jan 30th – Outreach to capture anyone missed in first two outreaches
- Outreach Volunteers: We need volunteers to do effective interviewing
- Allison encourages CoC Exec. Committee members to volunteer for this project.
- Emily Legg: times of each event? Raquel: Not have been determined yet.
- Project Homeless Connect
 - Looking at how to incorporate this event in the PIT
 - January 26th – we want to do it during the PIT count, to assist clients connect with services and resources.
 - We will confirm that the church we use in Morristown is available.
 - We will also check with sheriff to confirm parking.
 - We may need help advertising the event.
 - If anyone wants to participate, get in touch with Victoria. vspasova@mhainspire.org

2024 Executive Committee Membership

- Three new members: Jonelle Pawlyshyn, Elise Bryant, Sherina Caban – will be on official voting roster starting January.
- Vice Chair: Kelly Stephens – 2nd year on committee, did a one-year interim term as vice chair, this is for a two-year term. We will vote on this later. Any questions? None.
- Looking to do more mentorship in upcoming year.

Allocations Committee: Rebecca Sherrod

- 2024 Membership was shared- Can be up to 9 people. In January, if anyone wants to be on this committee, please email Rebecca. Does not have to be a person from the Exec COC Committee. Cannot be a volunteer, staff or board member of a funded agency. This Committee requires a good amount of dedication of time.
- 2024 Calendar: Draft calendar was shared. Feedback from funded providers was taken into consideration. From now until April, it is very busy. Most of the calendar is same as last year.
- Joann: thank you for providing this calendar, it is helpful to plan
- Nomination for next year? None.

Executive Committee

- 2024 meeting calendar: was shared via email – historically July meeting is cancelled. January: we can expect to have a three-hour meeting, orientation and will invite providers to do short presentations. September meeting will be in person meeting. Leadership Team will meet every other month. Any questions? No. will vote on later in the meeting.
- 2024 Mentorship: Members who have been on the committee longer will be partnered with newer members. Looking for seasoned CoC members to meet with newer members. Joann will offer “best practices” document with Allison.

Policy Introduction:

These policies were emailed out on Friday. They will be introduced today and reviewed. Will be re-introduced in January for approval. With public comments in between. These will be shared with CAS distribution list to look for public comments.

- Collaboration and Coordinator with Victims Services Systems of Care: HUD requires us to have this policy. We looked at what we already had. Asked for feedback from JBWS. Any comments on policy draft? None.
- Rapid Rehousing standards: Ashni went over this policy. Purpose is for RRH assistance. Definition is expanding to include those who are fleeing or attempting to flee, experiencing trauma. A reference document is linked throughout the document. Case Management: depends on CoC or ESG. Clients should not be penalized for now showing up to Case Management meetings. Supportive Services, projects can't require clients to receive them. Annual recertification, clients must be re-evaluated every six months.
Kelly Stephens: asked what happens after 24 months, a more long-term voucher?
Providers need to enter admission and move in date into HMIS.
Clients will be discharged after 3 documented contact attempts.
Jaclyn: can you share about the participation in CE, how the workgroup was picturing this practice?
Ashni: case conferencing, is brought to CE Leadership team to make sure all is covered.
Allison: maybe we can make scoring language less specific, so we are not pigeonholing ourselves to a specific score.
Candy: what is FMR based on? Ashni: what HUD puts out. Ashni will double check.
Kelly S: if we could use the zip code, more local FMR with the RR program, it would make the program more successful. Amy will check about ESG also.
Candy: in other communities RRH is used a place holder for people waiting for a voucher. It depends on how provider is providing. Expectation that RRH is participating with CE.

Policy Review:

- CE specific questions and comments went back to CE Leadership and that determined what changes to make.
- Coordinated Entry Events
- Coordinated Entry Prioritization
- Housing First
- Grievance Policy
- Anti-Discrimination Policy

Any comments on these policies? No

Public Testimony: None.

Closed session: all non CoC exec committee members are dismissed.

Meeting adjourned 11:31am