

Morris County Advisory Committee on Women
January 18, 2023, 5:30pm to 7:00pm
Via Microsoft Teams

Present: Kasey Errico, Julia Gibson, Elaine Muller, Pam Bennett-Santoro, Karen O’Keeffe, Commissioner Christine Myers, Sydney Ugalde

Guest: Amy Keyishian

Welcome and Introductions: Ms. O’Keeffe called the meeting to order at 5:32pm and welcomed members. Members shared their length of service on the Committee and their career backgrounds. Commissioner Myers introduced herself and briefed the Committee on her prestigious career. Ms. Amy Keyishian was welcomed as a guest. Ms. Keyishian is a student earning a Master’s Degree in Social Work at Rutgers. She is interning at the Morris County Division on Aging. As part of her field work, she is attending many county-related meetings.

Review of October and November 2022 meeting minutes: A motion to approve the minutes were made by Ms. Bennett-Santoro, seconded by Ms. Gibson.

Vote on the Slate of Officers: Donna Boyce as Chair and Joann Bjornson as Vice Chair - A motion to approve the nominations were made by Ms. Bennett-Santoro, seconded by Ms. Muller.

Public Section/Questions: None

Subcommittee Reports:

- a. Membership – No Report
- b. 2023 Seeds of Change Award –
 - Review and vote on award recipient – Ms. Bennett-Santoro reported that the Committee received four nominations for the 2023 SOC Award. Ms. Bennett-Santoro reviewed each application, and the Committee discussed all the applicant’s information to determine who would be the best fit for the award. A motion to nominate Alice Cutler was made by Ms. Muller, seconded by Ms. Ugalde. The Committee voted unanimously that the 2023 SOC Award will be awarded to Alice Cutler.
 - Next steps and plan for March Commissioners Meeting – Ms. Errico stated that we will need to speak with the County Information Officer to confirm which meeting in March (Women’s History Month) the award ceremony will be held. At the November meeting, the Committee decided that March 22 was the preferred date. Once this is established, the Committee will be notified. Letters on behalf of the Committee Chair will be emailed to invite the other candidates and the recipient. Ms. Bennett-Santoro will need to reach out to Ms. Cutler to obtain her resume and any other notable information as this will be incorporated into the Commissioner Director’s remarks. Historically, all the nominator’s, nominee’s and a guest are invited to the ceremony. The recipient usually has their spouse/family attend as well. Ms. Errico recommended revising next year’s form to include address information for the nominators and nominees.
- c. Action/Planning – Ms. O’Keeffe stated that it is important to know what subcommittee members are on for 2023 as the full Committee will be meeting every other month, and subcommittee meetings will be meeting on the off months. Its important that each respective subcommittee determine the dates of their subcommittee so projects can be completed by established deadlines. Every member should be on at least one Subcommittee.

- Seeds of Change Subcommittee
- Action Planning Subcommittee
- Membership Subcommittee

Ms. O’Keeffe recommended emailing the Chair and Vice Chair to set up a date in February to schedule a meeting and determine what Subcommittees members wish to be on. Ms. Errico added that once the Subcommittees are set, at each full Committee meeting it can be determined which Subcommittees need to meet in that off month. As a reminder, the Commissioner’s Annual Report will need to be submitted at the March 22 SOC Award Ceremony. Ms. O’Keeffe will work on the draft report and will send it to Ms. Boyce and Ms. Bjornson for their input.

Old Business: Proposed meeting format to be voted on - A motion to approve the full Committee dates for 2023 were made by Ms. Bennett-Santorio, seconded by Ms. Ugalde. The Committee voted unanimously for the 2023 full Committee meeting dates.

<u>Meeting month</u>	<u>Full Committee/Sub-Committee</u>
<i>January 18th</i>	<i>Full Committee (Microsoft Teams)</i>
February	Sub-Committee
<i>March 15th</i>	<i>Full Committee (and in-person Seeds of Change Award*March 22)</i>
April	Sub-Committee
<i>May 17th</i>	<i>Full Committee</i>
June	Sub-Committee
<i>July 19th</i>	<i>Full Committee</i>
August	No Meeting
<i>September 20th</i>	<i>Full Committee</i>
October	Sub-Committee
<i>November 15th</i>	<i>Full Committee</i>
December	No Meeting

New Business: None

Advisory Committee Orientation Review – Ms. Errico stated that not much has changed within orientation from last year. She went through the review on a cursory level. She updated Committee members on some of the recent changes within Human Services for this coming year.

Next Meeting: March 15, 2023 via Microsoft Teams

Adjourn: The meeting was adjourned at 6:34 p.m.