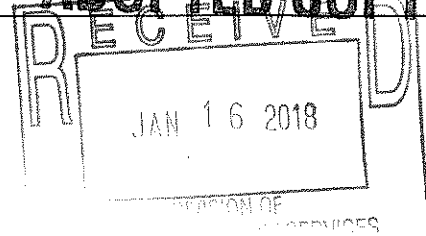


ADOPTED COPY



2018

Morris County Improvement Authority

Authority Budget

<http://www.morriscountynj.gov/improvement>

Department Of



Community
Affairs

APPROVED COPY

LOCAL GOVT SERVICES

2017 NOV 27 P 1:04

RECEIVED

Division of Local Government Services

MORRIS COUNTY

JAN 22 2018

ADMINISTRATOR'S OFFICE

2018 AUTHORITY BUDGET

Certification Section

2018

Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cvent CPA, RMA Date: 12/1/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cvent CPA, RMA Date: 1/18/2018

2018 PREPARER'S CERTIFICATION

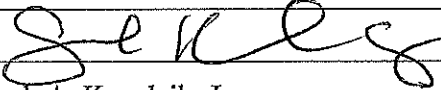
Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Joseph A. Kovalcik, Jr.		
Title:	Treasurer		
Address:	Administration & Records Building, Court Street, P.O. Box 900 Morristown, NJ 07963-0900		
Phone Number:	973-285-6020	Fax Number:	973-285-6464
E-mail address	jkovalcik@co.morris.nj.us		

2018 APPROVAL CERTIFICATION

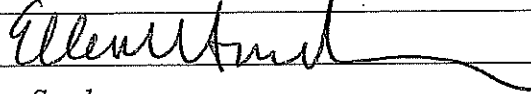
Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

It is hereby certified that the Authority Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Morris County Improvement Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21st day of November, 2017.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Ellen Sandman		
Title:	Secretary		
Address:	Administration & Records Building, Court Street, P.O. Box 900 Morristown, NJ 07963-0900		
Phone Number:	973-285-6020	Fax Number:	973-285-6464
E-mail address	<u>Esandman@parsippany.net</u>		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	http://www.morriscountynj.gov/improvement
--------------------------	---

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2013, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

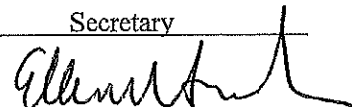
Name of Officer Certifying compliance

Ellen Sandman

Title of Officer Certifying compliance

Secretary

Signature



2018 Authority Budget Resolution

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Morris County Improvement Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Morris County Improvement Authority at its open public meeting of November 21, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$19,521,484 Total Appropriations, including any Accumulated Deficit if any, of \$19,649,134 and Total Unrestricted Net Position utilized of \$127,650; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

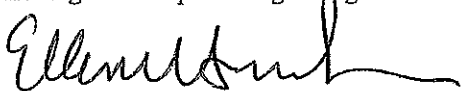
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Morris County Improvement Authority, at an open public meeting held on November 21, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Morris County Improvement Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Morris County Improvement Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2017.


(Secretary's Signature)

11/21/17
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
John Bonanni, Chairman	X				
Joseph Kovalcik, Treasurer	X				
Christina Ramirez, Vice Chair	X				
Ellen Sandman, Secretary	X				
Scott Gallopo, Commissioner					X

RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY

TITLE:

**RESOLUTION INTRODUCING AND APPROVING THE 2018
AUTHORITY BUDGET FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018**

WHEREAS, the Annual Budget and Capital Budget for the Morris County Improvement Authority (the "Authority") for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Morris County Improvement Authority at its open public meeting of November 21, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$19,521,484.00, Total Appropriations, including any Accumulated Deficit, if any, of \$19,649,134.00, and Total Unreserved Retained Earnings utilized of \$127,650.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unreserved Retained Earnings planned to be utilized and funding thereof of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from a renewal and replacement reserve or other means provided by law; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Authority, at an open public meeting held on November 21, 2017 that the Annual Budget, including appended Supplemental Schedules, and Capital Budget/Program of the Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and

all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2017.

BE IT FURTHER RESOLVED, that, subject to the second sentence of this section, this resolution shall take effect immediately. In accordance with N.J.S.A. 40:37A-50, the Secretary of the Authority is hereby authorized and directed to submit to each member of the Board of Chosen Freeholders of the County, by the end of the fifth business day following this meeting, a copy of the minutes of this meeting. The Secretary is hereby further authorized and directed to obtain from the Clerk of the Board of Chosen Freeholders of the County a certification from the Clerk stating that the minutes of this meeting have not been vetoed by the Director of the Board of Chosen Freeholders of the County.

[Remainder of page intentionally left blank]

MOVED/SECONDED:

Resolution moved by Commissioner Ellen Sandman

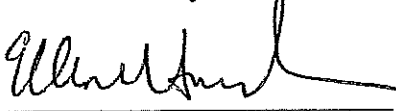
Resolution seconded by Commissioner Christina Ramirez

VOTE:

Commissioner	Yes	No	Abstain	Absent
Gallopo				X
Kovalcik	X			
Ramirez	X			
Sandman	X			
Bonanni	X			

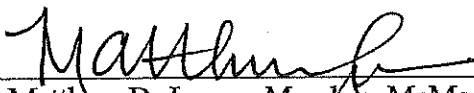
This Resolution was acted upon at the Regular Meeting of the Authority held on November 21, 2017 at the Authority's principal corporate office in Morristown, New Jersey.

Attested to this 21st day of November, 2017

By: 
Secretary of the Authority

FORM and LEGALITY:

This Resolution is approved as to form and legality as of November 21, 2017.

By: 
Matthew D. Jessup, Member, McManimon, Scotland & Baumann, LLC
Counsel to the Authority
Resolution No. 17-38

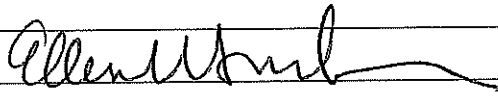
2018 ADOPTION CERTIFICATION

Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Morris County Improvement Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20th day of December, 2017.

Officer's Signature:			
Name:	Ellen Sandman		
Title:	Secretary		
Address:	Administration & Records Building, Court Street, P.O. Box 900 Morristown, NJ 07963-0900		
Phone Number:	973-285-6020	Fax Number:	973-285-6464
E-mail address	Esandman@parsippany.net		

2018 ADOPTED BUDGET RESOLUTION

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Morris County Improvement Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Morris County Improvement Authority at its open public meeting of December 20, 2017; and

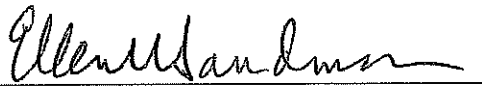
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

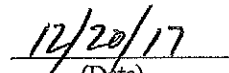
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$19,521,084, Total Appropriations, including any Accumulated Deficit, if any, of \$19,649,134, and Total Unrestricted Net Position utilized of \$127,650; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 0.00 and Total Unrestricted Net Position planned to be utilized of \$ 0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Morris County Improvement Authority, at an open public meeting held on December 20, 2017 that the Annual Budget and Capital Budget/Program of the Morris County Improvement Authority for the fiscal year beginning, January 1, 2018 and, ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)


(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Commissioner John Bonanni	X			
Commissioner, Christina Ramirez				X
Commissioner Joe Kovalcik	X			
Commissioner Ellen Sandman	X			
Commissioner Scott Gallopo	X			

RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY

TITLE:

**RESOLUTION FINALLY ADOPTING THE 2018 AUTHORITY
BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018
AND ENDING DECEMBER 31, 2018**

WHEREAS, the Annual Budget and Capital Budget for the Morris County Improvement Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 has been presented before the governing body of the Morris County Improvement Authority at its open public meeting of November 21, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$19,521,484.00, Total Appropriations, including any Accumulated Deficit, if any, of \$19,649,134.00, and Total Unreserved Retained Earnings utilized of \$127,650.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unreserved Retained Earnings planned to be utilized and funding thereof of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from a renewal and replacement reserve or other means provided by law.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Authority, at an open public meeting held on December 20, 2017 that the Annual Budget, including appended Supplemental Schedules, and Capital Budget/Program of the Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that, subject to the second sentence of this section, this resolution shall take effect immediately. In accordance with N.J.S.A. 40:37A-50, the Secretary of the Authority is hereby authorized and directed to submit to each member of the Board of Chosen Freeholders of the County of Morris (the "County"), by the end of the fifth business day following this meeting, a copy of the minutes of this meeting. The Secretary is hereby further authorized and directed to obtain from the Clerk of the Board of Chosen Freeholders of the County a certification from the Clerk stating that the minutes of this meeting have not been vetoed by the Director of the Board of Chosen Freeholders of the County.

[Remainder of page intentionally left blank]

MOVED/SECONDED:

Resolution moved by Commissioner Sandman.

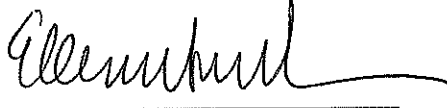
Resolution seconded by Commissioner Kovalcik.

VOTE:

Commissioner	Yes	No	Abstain	Absent
Gallop	X			
Kovalcik	X			
Ramirez				X
Sandman	X			
Bonanni	X			

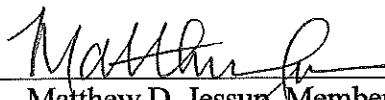
This Resolution was acted upon at the Regular Meeting of the Authority held on December 20, 2017 at the Authority's principal corporate office in Morristown, New Jersey.

Attested to this 20th day of December, 2017

By: 
Secretary of the Authority

FORM and LEGALITY:

This Resolution is approved as to form and legality as of December 20, 2017.

By: 
Matthew D. Jessup, Member, McManimon, Scotland & Baumann, LLC
Counsel to the Authority
Resolution No. 17-45

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

Morris County Improvement Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

1. The Morris County Improvement Authority was created on April 10, 2002, by the Board of Chosen Freeholders, County of Morris and by approval of the Local Finance Board on March 13, 2002.

Principal and interest cost of \$19,491,584 associated with the financings are appropriated in full and offset completely with participant contributions. The remaining \$157,550 of appropriations are to cover expected administrative costs of the Authority. Revenues in the amount of \$19,521,484 are expected to be realized through transaction fee charges assessed to the participants of conduit debt issued during the year 2018, and unreserved retained earnings in the amount of \$127,650 will also be used as a revenue source. In 2017, total budget appropriations were \$20,205,941, and were partially offset by \$148,950 of unreserved retained earnings.

Budget Changes of + / - 10% - Revenues

- Not Applicable

Budget Changes of + / - 10% - Appropriations

- Office and Administration expenses were decreased from \$2,000.00 in 2017 to \$500.00 in 2018 due to fees paid in advance for 2018.
 - Consultant expenses were decreased from \$40,000.00 in 2017 to \$20,000.00 in 2018 due to expected decrease in consultative needs.
2. **Impact of 2017 Budget on Anticipated Revenues** – See #1 above for an explanation of significant revenue changes (+ / - 10%)
 3. **State of Local Economy – Budgetary Impact**
 - The 2% budget cap for municipalities in New Jersey, along with minimal ratable growth, increases the likelihood that more local units may opt to utilize the Morris County Improvement Authority's guaranteed capital leasing program (CGLP) in order to take advantage of the low interest rates that can be obtained as a result of the AAA bond rating maintained by the MCIA.

4. Reasons for Utilizing Unrestricted Net Position

- Because no user fees are collected by the Improvement Authority, it is necessary to offset the administrative costs of the Authority by utilizing Unrestricted Net Position.

5. Sources of Funds Transferred to County

- No budgeted funds are to be transferred to the County of Morris.

6. Explanation of 2018 Anticipated Deficit from Operations – Not Applicable

7. Conduit Debt

AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority:

Name of Authority:	Morris County Improvement Authority		
Address:	P.O. Box 900		
City, State, Zip:	Morristown	N.J.	07963-0900
Phone:	973-285-6020	Fax:	973-285-6464

Preparer's Name:	Joseph A. Kovalcik, Jr.		
Preparer's Address:	P.O. Box 900		
City, State, Zip:	Morristown	N.J.	07963-0900
Phone:	973-285-6085	Fax:	973-285-0986

Chief Executive Officer:	John Bonanni		
Phone:	973-285-6020	Fax:	973-285-6464
E-mail:	JBonanni@co.morris.nj.us		

Chief Financial Officer:	Joseph A. Kovalcik, Jr.		
Phone:	973-285-6085	Fax:	973-285-0986
E-mail:	JKovalcik@co.morris.nj.us		

Name of Auditor:	Thomas M. Ferry, CPA, RMA		
Name of Firm:	Ferraioli, Wielkottz, Cerullo & Cuva P.A.		
Address:	100B Main Street		
City, State, Zip:	Newton	N.J.	07860
Phone:	973-579-3212	Fax:	973-579-7128
E-mail:	tomcparma@verizon.net		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2016 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: N/A
- 2) Provide the amount of total salaries and wages for calendar year 2016 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: N/A
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach narrative. - Being a Commissioner is an unpaid position.*
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel no
 - b. Travel for companions no
 - c. Tax indemnification and gross-up payments no
 - d. Discretionary spending account no
 - e. Housing allowance or residence for personal use no
 - f. Payments for business use of personal residence no
 - g. Vehicle/auto allowance or vehicle for personal use no
 - h. Health or social club dues or initiation fees no
 - i. Personal services (i.e.: maid, chauffeur, chef) no
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? N/A *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? no *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? no *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2017 TO December 31, 2017

11) Description of Meals:

Meeting Expense

Date	Vendor	Explanation	Paid
1/30/2017	ANTHONY'S PIZZA	INV# 688593 12/21/16 - MCIA Meeting, Dinner for 15 people	\$178.00
2/28/2017	ANTHONY'S PIZZA	INV# 687508 01/18/17 - MCIA Meeting Dinner for 10 people	46.85
4/28/2017	ANTHONY'S PIZZA	INV# 343896 03/15/17 - MCIA Meeting Dinner for 10 people	71.00
5/31/2017	ANTHONY'S PIZZA	INV# 674066 04/18/17 - MCIA Meeting Dinner for 10 people	66.50
8/29/2017	ANTHONY'S PIZZA	INV# 688466 07/19/17 - MCIA Meeting Dinner for 10 people	73.50
9/20/2017	ANTHONY'S PIZZA	INV# 343900 09/18/17 - MCIA Meeting Dinner for 10 people	73.00
9/20/2017	LONGFELLOW'S SANDWICH DELI	INV# 011872 08/15/17 - MCIA Meeting Dinner for 15 people	120.00
		Total	\$628.85

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities. N/A
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed. – N/A
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed. N/A

Commissioner:

A

member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Example Municipal Utilities Authority
For the Period January 1, 2018 to December 31, 2018

		Position (Can Check more than 1 Column for each person)		Reportable Compensation from Authority (W-2/1099)										
Name	Title	Average Hours per Week Dedicated to Position	Commissioner Officer Key Employee Highest Compensated Employee Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (See note below)	(1) Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1 John Bonanni	Chairperson		X X					\$ -	County of Morris	Administrator	35	\$ 166,569		\$ 166,569
2 Christina Ramirez	Vice Chairperson		X X					0	None	N/A				0
3 Ellen Sandman	Secretary		X X					0	Twp of Parsippany	Administrator	35	150,242		150,242
4 Scott Gallopo	Asst. Secretary		X X					0	None	N/A				0
5 Joseph A. Kowalcik, Jr.	Treasurer		X X					0	County of Morris	Treasurer	35	155,460		155,460
6								0						0
7								0						0
8								0						0
9								0						0
10								0						0
11								0						0
12								0						0
13								0						0
14 *** W-2 Information reflects 2016 Earnings;														
15 Public Entity/Position based on 2017 Information														
Total:				\$ -	\$ -	\$ -	\$ -	\$ -	↑			\$ 472,271	\$ -	\$ 472,271

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Example Municipal Utilities Authority
For the Period January 1, 2018 to December 31, 2018

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			\$ -			\$ -	\$ -	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
GRAND TOTAL	0		\$ -	0		\$ -	\$ -	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Example Municipal Utilities Authority

For the Period January 1, 2018 to December 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

X

Legal Basis for Benefit
(check applicable items)

[illegible]

Total liability for accumulated compensated absences at beginning of current year	\$	--
---	----	----

The total Amount Should agree to most recently issued audit report for the Authority

Example Municipal Utilities Authority
2018 to

December 31, 2018

Amount to be
Received by/
Paid from
Authority

[illegible]

X

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Example Municipal Utilities Authority
For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	MCIA	MCIA	MCIA	MCIA	MCIA	MCIA	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$3,647,746	\$8,776,347	\$5,243,441	\$1,853,550	\$ -	\$ -	\$19,521,084	\$ 20,056,591	\$ (535,507) -2.7%
Total Non-Operating Revenues	400	-	-	-	-	-	400	400	- 0.0%
Total Anticipated Revenues	3,648,146	8,776,347	5,243,441	1,853,550	-	-	19,521,484	20,056,991	(535,507) -2.7%
APPROPRIATIONS									
Total Administration	157,550	-	-	-	-	-	157,550	178,850	(21,300) -11.9%
Total Cost of Providing Services	-	-	-	-	-	-	-	-	- #DIV/0!
Total Principal Payments on Debt Service in Lieu of Depreciation	2,875,000	6,295,000	3,460,000	955,000	-	-	13,585,000	13,600,000	(15,000) -0.1%
Total Operating Appropriations	3,032,550	6,295,000	3,460,000	955,000	-	-	13,742,550	13,778,850	(36,300) -0.3%
Total Interest Payments on Debt	743,246	2,481,347	1,783,441	898,550	-	-	5,906,584	6,427,091	(520,507) -8.1%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	- #DIV/0!
Total Non-Operating Appropriations	743,246	2,481,347	1,783,441	898,550	-	-	5,906,584	6,427,091	(520,507) -8.1%
Accumulated Deficit	-	-	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	3,775,796	8,776,347	5,243,441	1,853,550	-	-	19,649,134	20,205,941	(556,807) -2.8%
Less: Total Unrestricted Net Position Utilized	127,650	-	-	-	-	-	127,650	148,950	(21,300) -14.3%
Net Total Appropriations	3,648,146	8,776,347	5,243,441	1,853,550	-	-	19,521,484	20,056,991	(535,507) -2.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!

Revenue Schedule

Example Municipal Utilities Authority

For the Period January 1, 2018 to December 31, 2018

FY 2018 Proposed Budget

							FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	MCIA	MCIA	MCIA	MCIA	MCIA	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential						\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	#DIV/0!
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Administrative Fees	20,000					20,000	20,000	-	0.0%
Leasing Fees	9,500					9,500	9,500	-	0.0%
Participant Contributions for Debt	3,618,246	8,776,347	5,243,441	1,853,550	-	19,491,584	20,027,091	(535,507)	-2.7%
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue	3,647,746	8,776,347	5,243,441	1,853,550	-	19,521,084	20,056,591	(535,507)	-2.7%
Total Operating Revenues	3,647,746	8,776,347	5,243,441	1,853,550	-	19,521,084	20,056,591	(535,507)	-2.7%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned						-	-	-	#DIV/0!
Penalties						-	-	-	#DIV/0!
Other	400					400	400	-	0.0%
Total Interest	400	-	-	-	-	400	400	-	0.0%
Total Non-Operating Revenues	400	-	-	-	-	400	400	-	0.0%
TOTAL ANTICIPATED REVENUES	\$3,648,146	\$8,776,347	\$5,243,441	\$1,853,550	\$ -	\$19,521,484	\$ 20,056,991	\$ (535,507)	-2.7%

Prior Year Adopted Revenue Schedule

Example Municipal Utilities Authority

FY 2017 Adopted Budget

	MCIA	MCIA	MCIA	MCIA	MCIA	MCIA	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential						\$	-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Administrative Fees	20,000						20,000
Leasing Fees	9,500						9,500
Participant Contributions for Debt	3,694,681	8,923,865	5,506,590	1,901,955	-		20,027,091
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	3,724,181	8,923,865	5,506,590	1,901,955	-	-	20,056,591
Total Operating Revenues	3,724,181	8,923,865	5,506,590	1,901,955	-	-	20,056,591
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other	400						400
Total Interest	400	-	-	-	-	-	400
Total Non-Operating Revenues	400	-	-	-	-	-	400
TOTAL ANTICIPATED REVENUES	\$3,724,581	\$8,923,865	\$5,506,590	\$1,901,955	\$-	\$-	\$20,056,991

Appropriations Schedule

Example Municipal Utilities Authority

For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	MCIA	MCIA	MCIA	MCIA	MCIA	MCIA	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages							\$ -	\$ -	#DIV/0!
Fringe Benefits							-	-	#DIV/0!
Total Administration - Personnel	-	-	-	-	-	-	-	-	#DIV/0!
<i>Administration - Other (List)</i>									
Counsel	70,000						70,000	-	0.0%
Arbitrage & Financial Advisory	61,000						81,000	(20,000)	-24.7%
Audit	4,100						3,900	200	5.1%
County Services	20,000						20,000	-	0.0%
Miscellaneous Administration*	2,450						3,950	(1,500)	-38.0%
Total Administration - Other	157,550	-	-	-	-	-	178,850	(21,300)	-11.9%
Total Administration	157,550	-	-	-	-	-	178,850	(21,300)	-11.9%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages							-	-	#DIV/0!
Fringe Benefits							-	-	#DIV/0!
Total COPS - Personnel	-	-	-	-	-	-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	-	-	-	-	-	-	-	-	#DIV/0!
Total Cost of Providing Services	-	-	-	-	-	-	-	-	#DIV/0!
Total Principal Payments on Debt Service in Lieu of Depreciation	2,875,000	6,295,000	3,460,000	955,000	-	-	13,600,000	(15,000)	-0.1%
Total Operating Appropriations	3,032,550	6,295,000	3,460,000	955,000	-	-	13,778,850	(36,300)	-0.3%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	743,246	2,481,347	1,783,441	898,550	-	-	6,427,091	(520,507)	-8.1%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	743,246	2,481,347	1,783,441	898,550	-	-	6,427,091	(520,507)	-8.1%
TOTAL APPROPRIATIONS	3,775,796	8,776,347	5,243,441	1,853,550	-	-	20,205,941	(556,807)	-2.8%
ACCUMULATED DEFICIT									#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,775,796	8,776,347	5,243,441	1,853,550	-	-	20,205,941	(556,807)	-2.8%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other	127,650						148,950	(21,300)	-14.3%
Total Unrestricted Net Position Utilized	127,650	-	-	-	-	-	148,950	(21,300)	-14.3%
TOTAL NET APPROPRIATIONS	\$ 3,648,146	\$ 8,776,347	\$ 5,243,441	\$ 1,853,550	\$ -	\$ -	\$ 20,056,991	\$ (535,507)	-2.7%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$151,627.50 \$314,750.00 \$173,000.00 \$47,750.00 \$- \$- \$687,127.50

Prior Year Adopted Appropriations Schedule

Example Municipal Utilities Authority

	FY 2017 Adopted Budget						Total All Operations
	MCIA	MCIA	MCIA	MCIA	MCIA	MCIA	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Counsel	70,000						70,000
Arbitrage & Financial Advisory	81,000						81,000
Audit	3,900						3,900
County Services	20,000						20,000
Miscellaneous Administration*	3,950						3,950
Total Administration - Other	178,850	-	-	-	-	-	178,850
Total Administration	178,850	-	-	-	-	-	178,850
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
							-
							-
							-
							-
Miscellaneous COPS*							-
Total COPS - Other	-	-	-	-	-	-	-
Total Cost of Providing Services	-	-	-	-	-	-	-
Total Principal Payments on Debt Service in Lieu of Depreciation	2,840,000	6,230,000	3,610,000	920,000	-	-	13,600,000
Total Operating Appropriations	3,018,850	6,230,000	3,610,000	920,000	-	-	13,778,850
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	854,681	2,693,865	1,896,590	981,955	-	-	6,427,091
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	854,681	2,693,865	1,896,590	981,955	-	-	6,427,091
TOTAL APPROPRIATIONS	3,873,531	8,923,865	5,506,590	1,901,955	-	-	20,205,941
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,873,531	8,923,865	5,506,590	1,901,955	-	-	20,205,941
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	148,950						148,950
Total Unrestricted Net Position Utilized	148,950	-	-	-	-	-	148,950
TOTAL NET APPROPRIATIONS	\$ 3,724,581	\$ 8,923,865	\$ 5,506,590	\$ 1,901,955	\$ -	\$ -	\$ 20,056,991

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 150,942.50	\$ 311,500.00	\$ 180,500.00	\$ 46,000.00	\$ -	\$ -	\$ 688,942.50
--------------------------------------	---------------	---------------	---------------	--------------	------	------	---------------

Debt Service Schedule - Principal

If Authority has no debt X this box

Example Municipal Utilities Authority

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending In						Total Principal Outstanding
			2019	2020	2021	2022	2023	Thereafter	
MCIA									
Guaranteed Lease Revenue Bonds, Series 2004 (Refunded 2015)	215,000	220,000	225,000	230,000	235,000	240,000	240,000	250,000	\$ 1,640,000
Guaranteed Loan Program Series 2009 (Lincoln Park)	840,000	855,000	900,000	-	-	-	-	-	1,755,000
Guaranteed Loan Program Series 2009 (Newton)	345,000	360,000	380,000	385,000	405,000	405,000	85,000	-	2,020,000
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2009 A	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	2,880,000	11,520,000
Total Principal	2,840,000	2,875,000	2,945,000	2,055,000	2,080,000	2,085,000	1,765,000	3,130,000	16,935,000
MCIA									
Guaranteed Loan Program Refunding Bonds, Series 2010	1,170,000	1,205,000	1,240,000	1,250,000	1,320,000	1,350,000	1,215,000	-	7,580,000
Guaranteed Pooled Program Bonds, Series 2011	920,000	960,000	990,000	1,045,000	1,090,000	710,000	420,000	6,305,000	11,520,000
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2011A(Morris)	2,290,000	2,285,000	2,285,000	2,285,000	2,285,000	2,285,000	2,285,000	9,140,000	22,850,000
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2011A(Sussex)	1,850,000	1,845,000	1,845,000	1,845,000	1,845,000	1,845,000	1,845,000	7,380,000	18,450,000
Total Principal	6,230,000	6,295,000	6,360,000	6,425,000	6,540,000	6,190,000	5,765,000	22,825,000	60,400,000
MCIA									
Guaranteed Loan Revenue Refunding Bonds, Series 2011(Pooled ERI)	800,000	575,000	330,000	320,000	335,000	-	-	-	1,560,000
Guaranteed School District Revenue Refunding Bonds, Series 2012(Morris Hills)	1,500,000	1,555,000	1,610,000	1,670,000	1,740,000	1,810,000	1,895,000	13,580,000	23,860,000
Guaranteed Pooled Program Bonds, Series 2012 B	535,000	545,000	555,000	570,000	580,000	595,000	610,000	2,605,000	6,060,000
Guaranteed Pooled Program Bonds, Series 2012 A	775,000	785,000	705,000	715,000	730,000	750,000	770,000	11,850,000	16,305,000
Total Principal	3,610,000	3,460,000	3,200,000	3,275,000	3,385,000	3,155,000	3,275,000	28,035,000	47,785,000
MCIA									
Guaranteed Pooled Program Refunding Bonds, Series 2013	920,000	955,000	995,000	1,035,000	1,075,000	1,120,000	1,175,000	-	6,355,000
Guaranteed Pooled Program Bonds, 2016 Refunding	-	-	-	1,005,000	1,055,000	1,110,000	1,160,000	11,205,000	15,535,000
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	920,000	955,000	995,000	2,040,000	2,130,000	2,230,000	2,335,000	11,205,000	21,890,000
MCIA									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
MCIA									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 13,600,000	\$ 13,585,000	\$ 13,500,000	\$ 13,795,000	\$ 14,135,000	\$ 13,660,000	\$ 13,140,000	\$ 65,195,000	\$ 147,010,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moodys	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Example Municipal Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending In					Thereafter	Total Interest Payments Outstanding
			2019	2020	2021	2022	2023		
MCIA									
Guaranteed Lease Revenue Bonds, Series 2004 (Refunded 2015)	38,770	34,276	29,678	24,976	20,168	15,257	10,241	5,225	\$ 139,821
Guaranteed Loan Program Series 2009 (Lincoln Park)	82,800	53,100	18,000	-	-	-	-	-	71,100
Guaranteed Loan Program Series 2009 (Newton)	114,400	97,150	79,150	60,150	44,750	24,500	4,250	-	309,950
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2009 A	618,711	558,720	493,920	427,680	360,000	290,880	220,320	223,200	2,574,720
Total Interest Payments	854,681	743,246	670,748	512,806	424,918	330,637	234,811	228,425	3,095,591
MCIA									
Guaranteed Loan Program Refunding Bonds, Series 2010	311,150	264,350	216,150	166,550	116,550	76,850	36,450	-	877,000
Guaranteed Pooled Program Bonds, Series 2011	549,831	512,231	473,832	424,331	377,307	328,256	296,306	1,894,381	4,306,644
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2011A(Morris Hills)	1,004,155	931,766	849,849	767,931	686,014	591,301	483,792	860,074	5,170,727
Guaranteed Renewable Energy Program Lease Revenue Bonds Series 2011A(Sussex)	829,529	779,030	712,133	647,780	580,658	501,084	409,977	728,849	4,353,481
Total Interest Payments	2,693,665	2,487,347	2,251,964	2,006,592	1,760,529	1,497,531	1,228,525	3,483,304	14,707,852
MCIA									
Guaranteed Loan Revenue Refunding Bonds, Series 2011(Pooled ERI)	60,428	41,478	27,721	17,066	5,829	-	-	-	92,094
Guaranteed School District Revenue Refunding Bonds, Series 2012(Morris Hills)	1,153,050	1,093,050	1,030,850	982,550	915,750	846,150	773,750	2,474,500	8,116,600
Guaranteed Pooled Program Bonds, Series 2012 B	155,631	144,831	139,831	122,582	111,081	98,960	85,394	159,075	855,754
Guaranteed Pooled Program Bonds, Series 2012 A	527,481	504,082	481,731	460,431	438,757	416,555	393,756	2,749,965	5,445,279
Total Interest Payments	1,896,590	1,783,441	1,674,133	1,582,629	1,471,417	1,361,666	1,252,900	5,383,541	14,509,727
MCIA									
Guaranteed Pooled Program Refunding Bonds, Series 2013	313,950	277,150	238,950	199,150	157,750	114,750	58,750	-	1,046,500
Guaranteed Pooled Program Bonds, 2016 Refunding	668,005	621,400	621,400	601,300	560,100	516,800	471,400	1,668,300	5,060,700
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	981,955	898,550	860,350	800,450	717,850	631,550	530,150	1,668,300	6,107,200
MCIA									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
MCIA									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 6,427,091	\$ 5,906,584	\$ 5,407,195	\$ 4,902,477	\$ 4,374,714	\$ 3,821,444	\$ 3,244,386	\$ 10,763,570	\$ 38,420,970

Net Position Reconciliation

Example Municipal Utilities Authority
For the Period January 1, 2018 to December 31, 2018

FY 2018 Proposed Budget

	MCIA	MCIA	MCIA	MCIA	MCIA	MCIA	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 149,922						\$ 149,922
Less: Invested in Capital Assets, Net of Related Debt (1)							-
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	149,922	-	-	-	-	-	149,922
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	149,922	-	-	-	-	-	149,922
Unrestricted Net Position Utilized to Balance Proposed Budget	127,650	-	-	-	-	-	127,650
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	127,650	-	-	-	-	-	127,650
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 22,272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,272

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 151,628 \$ 314,750 \$ 173,000 \$ 47,750 \$ - \$ - \$ 687,128

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

Morris County Improvement Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Morris County Improvement Authority

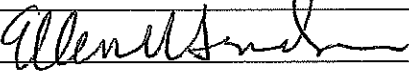
FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

☐ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Morris County Improvement Authority, on the _____ day of _____, _____.

OR

☒ It is hereby certified that the governing body of the Morris County Improvement Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

The Morris County Improvement Authority does not anticipate any capital projects for the next 5 years.

Officer's Signature:			
Name:	Ellen Sandman		
Title:	Secretary		
Address:	Administration & Records Building, Court Street, P.O. Box 900 Morristown, NJ 07963-0900		
Phone Number:	973-285-6020	Fax Number:	973-285-6464
E-mail address	Esandman@parsippany.net		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

Morris County Improvement Authority

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

NOT APPLICABLE

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Add additional sheets if necessary.

Proposed Capital Budget

Example Municipal Utilities Authority
For the Period January 1, 2018 to December 31, 2018

		Funding Sources					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
MCIA							
Type in Description	\$	-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
MCIA							
Type in Description		-					
Type in Description		-					
Type in Description		-					
Type in Description		-					
Total		-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Example Municipal Utilities Authority

For the Period January 1, 2018 to December 31, 2018

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
MCIA							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
MCIA							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
MCIA							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
MCIA							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
MCIA							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
MCIA							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Example Municipal Utilities Authority

For the Period January 1, 2018 to December 31, 2018

		<i>Funding Sources</i>				
		Estimated Total	Unrestricted Net	Renewal &	Debt	
		Cost	Position Utilized	Replacement	Authorization	Capital Grants Other Sources
				Reserve		
<i>MCIA</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>MCIA</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check	-	- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.