

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

Via Webex: <https://morriscountynj.webex.com/meet/rchang>

May 3, 2023

The meeting was called to order at 7:04 PM by Chairman Fast.

Members present:

Richard Conklin, Region III

Amy Curry, Region II

Gary DeBiasse, Preservation Architecture

Lawrence Fast, At-Large

Jill Gotthelf, Architectural History

Ann Granbery, Historic Landscape Specialist

Edward Hanington, Region I

Martin Kane, Morris County Heritage Commission

John Solu, Building Restoration

Martha Wells, Region IV

Excused Absence:

Joseph Falco, At-Large

Also attending:

Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETINGS STATEMENT

Mr. Fast stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MINUTES

On motion by member DeBiasse, seconded by member Solu, the Board voted to approve the minutes of the Board's meeting of January 18, 2023.

Aye: Conklin, Curry, DeBiasse, Fast, Granbery, Hanington, Kane, Solu, Wells

Nay: None Abstain: Gotthelf

2023 APPLICATIONS

Mr. Chang used a PowerPoint to present the 2023 applications to the Board. The Board members have received a Handbook for this year's applications. The application materials are provided in a OneDrive folder accessible to the Board.

2023 REVIEW SCHEDULE

Mr. Chang provided the Board with the 2023 grant review and meeting schedule as follows:

Saturday, May 13, 8:30 AM	Board Site Visit, In-Person
May 15-22	Individual Board Member Visits, In-Person
Monday, June 5, 6:00 PM	Applicant Presentations #1, In-Person
Wednesday, June 7, 6:00 PM	Applicant Presentations #2, In-Person
Wednesday, June 14, 7:00 PM	Board Deliberation, In-Person
Wednesday, June 28, 4:30 PM	Funding Recommendation made to Commissioners
Wednesday, July 12, 7:00 PM	Grant Awards made by Commissioners
Wednesday, Sept. 20, 7:00 PM	Board Meeting, via Webex
Wednesday, Nov. 15, 7:00 PM	Board Meeting, via Webex

PROJECT STATUS

Mr. Chang referred the Board to the Status of Historic Preservation Projects for the up-to-date status of the active grant projects.

CLOSED SESSION

WHEREAS, pursuant to P.L. 1975 Ch. 231, the Open Public Meetings Act, the Historic Preservation Trust Fund Review Board may exclude the public to discuss matters as are provided under the Act; and

WHEREAS, said Act provided that this Board may exclude the public from the discussion of such matters,

NOW, THEREFORE, BE IT RESOLVED, that the Historic Preservation Trust Fund Review Board hereby excludes the public in order to discuss such matters. The general nature of the subject to be discussed is as follows: Pending or anticipated litigation. On a motion by member Kane, seconded by member DeBiasse, the Board closed the open portion of the meeting and voted to conduct a closed session at 8:16 PM.

RETURN TO MEETING

The meeting reopened to the public at 8:20 PM.

PUBLIC QUESTIONS/COMMENTS

There were no questions or comments from the public.

NEXT MEETING

The next regular meeting is scheduled for Saturday, May 13, 2023, Board Site Visit, starting outside of 30 Schuyler Place, Morristown, at 8:30 AM.

ADJOURNMENT

There being no further business, on a motion by member Granbery, seconded by member Curry, the Board voted to adjourn the meeting at 8:21 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator