

SERVICE/EQUIPMENT IN-KIND CONTRIBUTION FORMS

GRANTEE ORGANIZATION:

Municipality (Grantee):

Name of Project:

To the best of our knowledge the below services and/or equipment were donated in support of the project, are allowable costs, and were included as part of the approved project cost estimate. Further, the service/equipment is an integral and necessary part of the approved project.

The undersigned certifies that he or she is an approved agent of Grantee and attests that the representations made are true and correct on the date hereof.

Authorizing Signature

Date:

Title:

Phone:

E-mail:

DONOR INFORMATION:

Donor's Name (Print):

Donor's Email:

Phone #

Date(s) of Service:	Rate:	Total Hours Worked:	Service Performed or Equipment Donated:	Fair Market Value of Service:
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TOTAL \$

Rates

based on:

Rates of a professional and/or technical consultant services and labor rates must be consistent with those paid for similar work in the regional labor market in which services were performed.

Services of an employee must be valued at the employee's regular rate at the time they were performed.

The value of donated or loaned equipment must not exceed the fair market value of equipment of the same age and condition at the time of use.